

IMC

Final Minutes

Wednesday 16 September 2015; 15:00 UAE time

International Convention Dubai

Present:	Name	Initials	Position	
Members:	Kevin Byrne	КВ	Chairman	
In attendance:	Paul Brooks	PB	President	
	Becky Loo	BL	IVP	
	Jan Steenberg	JS	Trustee & IVP	
	Keith Newton	KN	Secretary General	
	Bernard Auton	BA	Trustee & IVP	
	Neville Binning	NB	IVP	
	David Collenette	DC	IVP	
	Radzak Malek	RM	IVP	
	Umaru Usman	UU	IVP	
	Aisha Ali Ibrahim	AI	WiLAT Convenor	
	Elliot Price	EP	YP Convenor	
	Harriet Leung	HL	Hong Kong	
Attending as observers	Azlan		Malaysia	
	Finbarr Cleary		Ireland	
	Salwa		Malaysia	
Apologies:	Stephen Rinsler, Ibrahim Jalil, David Pugh, Rupert Nichols, Jon Harris,			
	Steve Agg, Amal Kumarage.			

	Item	Action
1.0	Welcome	
	KB welcomed members to the meeting held on day 4 of the ICM in Dubai. The	
	meeting was declared as an open meeting and KB welcomed the observers	
2.0	.0 Minutes of Meeting on Tuesday 21 July 2015	
	The minutes of the meeting on Tuesday 21 July 2015 were accepted as an accurate	
	representation of the meeting and be approved for posting on the website.	

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2.1	Matters Arising from the Minutes	
	Noted that Robin Dunlop was carrying over a visit to Fiji and had been invited to	
	visit in October. The meeting approved Robin to complete this as part of his	
	outgoing duties as an IVP and to then pass on to Neville Binning.	
3.0	Strategy	
	No further discussion at the IMC on strategy as this had been covered at the IMC at	
	a local level. The summary outputs from the discussion sessions at convention was	IVP's
	requested to be sent to the SG by all IVPs who led tables	
4.0	Conferences & Convention	
4.1	International Convention 2015	
	General feedback from meeting was of an excellent and well attended convention.	
	Suggestion that a "survey monkey" is sent out to all participants at the convention.	KN
	KN to review practicality.	
	Finances to be reviewed post-convention and reported at the next meeting	
4.2	International Convention 2016	
	Planning timetable had been agreed between the Secretariat and the North	
	American team. DC requested that Secretary General come to Montreal in	
	November to meet with the convention team & meeting supported that action.	
	(Date agreed post meeting as November 24 th). Dates confirmed as May 8 th to 11 th	
	2016. Discussed the benefits of an embedded programme versus a dedicated day	
	for the national programme. Comments on having to choose this year between	
	WiLAT and YP and if an opportunity to separate – consider for 2016. Will need to	
	consider for 2016 as currently there are not YP or WiLAT groups. PB requested	
	North America to review that as they are now such an important part of the	KN
	Institute. AA commented that WiLAT was not a women's group as involved men	
	and had an important role in career development and mentorship across cultures.	DC
	RM who attended as the facilitating IVP commented on the energy in the group at	
	convention. RM moved that we should consider appointing the WiLAT role as an	КВ
	IVP and KB will consider in the composition generally of the IMC. PB commented	
	that it was right to have focused sessions on both YP and WiLAT but important that	
	they were also part of an integrated agenda.	
5.0	Key Developing Groups	
5.1	WILAT	
	Very successful conference as part of ICM with over 50 attendees	
5.2	Young Professionals	
	25 attendees after successful promotion locally encouraged 10 plus attendees from	
	UAE.	
	Successful programme at ICM and EP thanked the contributors and speakers. The	
	visit to Emirates arranged by Kim Winter had been especially successful.	
	There had been a limited response to the appeal to countries to support YP	
	attendance at the convention	
	Finbarr Cleary as an observer said countries should be encouraged to have place	
	for YOPs on their websites. EP said that there was some confusion on YPs in that	
	many believed them to be youth and students. EP said we needed to communicate	
	that, not redefine the YP category. RM said that a YP should be on every country	ALL
	Council or Board. Finbarr Cleary supported this as an observer and as a country	
	President. PB said this should be explicit in the Branch in a Box material.	
	Neville Binning said he was willing to take on the role as the IVP owning YPs and	
	that, not redefine the YP category. RM said that a YP should be on every country Council or Board. Finbarr Cleary supported this as an observer and as a country President. PB said this should be explicit in the Branch in a Box material.	ALL

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	the agenda from Robin Dunlop. NB said the geography of both himself and EP being in Australia would help this. IMC approved this proposal. Alumni	
5.3	KN raised the discussions that had been held with the President and the Alumni Steering Group led by Alan Waller. This had concluded that rather than set up another special group we should establish a senior member's network and make that global. This would be facilitated via the new International website. The meeting agreed with this as a concept and sanctioned meeting in October to discuss further with attendance from PB, KN and the original steering group members. RM would be invited to that meeting as a potential global advocate.	PB/KN / RM
6.0	Any other Business	
6.1	Young Achiever Award	
	EP raised a concern on the Young Achiever award being made this year. Last year there had been a stress on the research side of a nomination and it felt that this year the focus had been more on operational capability. HL said that the award criteria should be known and made transparent.	SR /
	Agreed this would be discussed further by EP / KN and Steve Rinsler to build in any learning points for 2016.	EP/KN
6.2	UU reported on the visit to Kenya, Uganda and Ethiopia that had been made by him and Chief Teete as the International Ambassador in August to review governance in each country. The report would be delivered to the Council of Trustees at the	UU
6.3	meeting on 29 th September. Francophone countries – PB led discussion on how we open up country opportunities in Africa and elsewhere where English is not the first language. Capability on the website is a first step and this should be linked into the Montreal convention in 2016 where some business will be conducted in French at the country day and translated. DC spoke of need not to overreach but to build strategically. Need to develop a strategy too for Latin America. One additional action agreed under AOB:	
6.4	It was agreed that invitations to tender for the 2017 convention should be communicated to all branches and territories and that any country interested should express their interest before the end of October.	KN
10.0	Dates of Next Meetings	
-	- The next meeting was moved a week later than planned to 17 th November as a teleconference.	
	- There was agreement in principle to having a face to face IMC in 2016 perhaps in November. To be discussed further at the next IMC.	

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