

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT

Minutes of the Annual General Meeting held on Tuesday 9 March 2021 As a Zoom Teleconference at 12:00 GMT

Present:

Dato Ts Abd Radzak Abd Malek – International President & Chair
Jan Steenberg – Honorary Secretary
David Pugh – Honorary Treasurer
Keith Newton - Secretary General
Tom Naylor - Director of Finance

plus 38 Institute Members attending on line.

The Chair confirmed that no written apologies had been received and that proxies had been received from 1 member, who had vested their voting intentions in the Chair.

The Chair welcomed all attendees and noted that the meeting had been correctly convened with appropriate notice and received confirmation from the Secretary General that the meeting was quorate.

Approval of Minutes of AGM of 17 June 2019

The Chair confirmed to the meeting that the draft minutes of the AGM held on 17 June 2019 in Manchester, UK, which had been available on the website and copies of which were available for inspection in the meeting and sought the meetings approval

Approval of the minutes was proposed by Jan Steenberg to the meeting and the poll of members resulted in unanimous approval of acceptance of the minutes without amendment
Nem. Con.

The Chair reported that the meeting had been convened to vote on two ordinary resolutions, one to adopt the Report and Accounts for the 12 months ended 30 September 2019 and one to re-appoint the Auditors

1 Report and Accounts for y/e 30 September 2019

The Chair confirmed the proposed resolution:

To consider and if thought fit to adopt the accounts for the period ended 30 September 2019 and the Reports of the Trustees and Auditors.

The Chair confirmed to the meeting that copies of the accounts had been made available on the website and that copies were available for inspection in the meeting and asked if there were any questions. The resolution was put to a poll of the members on line and approved unanimously.

The resolution to adopt the accounts for the period ended 30 September 2018 and the reports of trustees and Auditors was agreed *Nem. Con.*

2. Re-appointment of Auditors & authorisation to agree their remuneration

The Chair confirmed the proposed resolution:

To re-appoint Mazars LLP as Auditors and to authorise the Trustees to agree their remuneration.

The resolution was put to a poll online and was approved unanimously.

The resolution to re-appoint Mazars LLP and authorise the Trustees to agree their remuneration was agreed *Nem Con*.

Four questions were asked by attendees in the meeting and responded to by the President and the Secretary General.

No other business was raised and the Chair declared the meeting closed at 12:22 GMT.

DRAFT