

# **THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT**

## **Minutes of the Annual General Meeting held on Tuesday 6 July 2021 As a Zoom Teleconference at 13:00 BST**

### **Present:**

Dato Ts Abd Radzak Abd Malek – International President & Chair  
Jan Steenberg – Honorary Secretary  
David Pugh – Honorary Treasurer  
Keith Newton - Secretary General  
Tom Naylor - Director of Finance

plus 33 Institute Members attending on line.

The President and Chair welcomed all attendees and noted that the meeting had been correctly convened with appropriate notice

### **Approval of Minutes of AGM of 9<sup>th</sup> March 2021**

The Honorary Secretary confirmed that the meeting was quorate with more than ten Chartered Members or Fellows attending. He confirmed that no written apologies had been received and that no proxy votes had been received.

The Honorary Secretary confirmed to the meeting that the draft minutes of the AGM held on 9<sup>th</sup> March 2021 through a Zoom virtual meeting had been made available on the website for members. He sought the meetings approval of those minutes.

Approval of the minutes was proposed by the Honorary Secretary to the meeting and the poll of members resulted in unanimous approval of acceptance of the minutes without amendment  
***Nem. Con.***

The Chair reported that the meeting had been convened to vote on two ordinary resolutions, one to adopt the Report and Accounts for the 12 months ended 30 September 2020 and one to re-appoint the Auditors

### **1 Report and Accounts for y/e 30 September 2020**

The Chair confirmed the proposed resolution:

**To consider and if thought fit to adopt the accounts for the period ended 30 September 2020 and the Reports of the Trustees and Auditors.**

The Chair confirmed to the meeting that copies of the accounts had been made available on the website and asked if there were any questions. The resolution was put to a poll of the members on line and approved unanimously.

**The resolution to adopt the accounts for the period ended 30 September 2020 and the reports of trustees and Auditors was agreed *Nem. Con.***

### **2. Re-appointment of Auditors & authorisation to agree their remuneration**

The Chair confirmed the proposed resolution:

**To re-appoint Mazars LLP as Auditors and to authorise the Trustees to agree their remuneration.**

The resolution was put to a poll online and was approved unanimously.

**The resolution to re-appoint Mazars LLP and authorise the Trustees to agree their remuneration was agreed *Nem Con*.**

Six questions were asked by attendees in the meeting and responded to by the President, The Honorary Secretary and the Finance Director.

No other business was raised and the Chair declared the meeting closed at 13:18 BST.