



## THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT

**Minutes of the Annual General Meeting held on Tuesday 25 October 2022  
at the International Convention, Hyatt Regency Perth, 99 Adelaide Terrace, Perth,  
Western Australia at 5.45pm local time**

### **Present:**

<b>Name</b>	<b>Position</b>
<b>Paul Sainthouse</b>	International President (Chair)
<b>Jan Steenberg</b>	Honorary Secretary
<b>Teete OWUSU-NORTEY</b>	President Elect
<b>David Pugh</b>	Honorary Treasurer
<b>Jane Green</b>	Trustee and IVP
<b>Mark Armitage</b>	Secretary General

Plus 30 Institute Members present.

It is noted that due to technical difficulties members wishing to join the Annual General Meeting via Zoom were unable to.

The Chair confirmed that no written apologies had been received and that no proxy votes had been received either.

The Chair welcomed all attendees and noted that the meeting had been correctly convened with appropriate notice and received confirmation from the Secretary General that the meeting was quorate.

### **1. Approval of Minutes of AGM of 06 July 2021**

The minutes of the Annual General Meeting held on 06 July 2021 were considered.

Approval of the minutes was proposed by Jan Steenberg to the meeting and the members unanimously approval of acceptance of the minutes without amendment **Nem. Con.**

The Chair reported that the meeting had been convened to vote on two ordinary resolutions, one to adopt the Report and Accounts for the 12 months ended 30 September 2021 and one to re-appoint the Institute auditors, Mazars LLP.

### **2. Report and Accounts for year ending 30 September 2021**

The Chair confirmed the proposed resolution:

**To consider and if thought fit to adopt the accounts for the period ended 30 September 2021 and the Reports of the Trustees and Auditors.**

The Chair confirmed to the meeting that copies of the accounts had been made available on the website and asked if there were any questions. No questions were raised. The resolution was put to the members present and was approved unanimously.

**The resolution to adopt the accounts for the period ended 30 September 2021 and the reports of Trustees and Auditors was agreed *Nem. Con.***

### 3. Re-appointment of Auditors & authorisation to agree their remuneration

The Chair confirmed the proposed resolution:

**To re-appoint Mazars LLP as auditors and to authorise the Trustees to agree their remuneration.**

The resolution was put to the members present and was approved unanimously.

**The resolution to re-appoint Mazars LLP and authorise the Trustees to agree their remuneration was agreed *Nem Con*.**

No further questions were raised by attendees in the meeting.

No other business was raised and the Chair declared the meeting closed at 5:57pm local time.