



**The Chartered
Institute of Logistics
and Transport**

PEM

Monday 18 September 2017; 10.00 BST
Novotel, Birmingham Airport

To attend

Name	Position	Initials
Kevin Byrne	President	KB
Stephen Rinsler	Chairman IMC	SR
Keith Newton	Secretary General	KN

Agenda

No.	Item	Lead
1.0	Review of Minutes of Previous Meetings – 30 th June 2017	ALL
2.0	Finances	
	- Income & Expenditure to end July 2017	KN
	- Forecast 7+5	ALL
	- Accounts issues – cap & VAT	
3.0	Conventions & Forums	
	- Africa Forum status	ALL
	- 2018 Poland status	
	- China 2017 4th International Logistics Development Conference in Xuzhou	
4.0	IMC & COT items for review	
	- IMC minutes and actions from July meeting	ALL
	- Forum guidance document	
	- YP momentum	
	- CILT Ireland governance document	
	- South Africa Debt	
5.0	5 Year Strategy and Regional Strategy	
	- UK / International dialogue on August 14th	ALL
6.0	Dates of Meetings / Visits for 2017	
	UK / International meeting dates & attendees	KB

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Documents to be circulated

Item	Paper	Action
1.0	Management Accounts end May 2017	KN
2.0	WiLAT governance proposals	SR
3.0	Delegation, Forum meeting minutes – Macao	KN
3.0	Dates & Visit Schedule 2017	CW

Dial in (UK Callers)
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Participant code

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 See attached listing or dial 00 44 333 300 1134
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