



President's Executive Meeting
Meeting Minutes
Friday 30th June 2017

Present:	Name	Initials	Position
	Kevin Byrne	KB	President
	Steve Rinsler	SR	Chair IMC
	Keith Newton	KN	Secretary General

	Item	Action
1.0	Review of previous minutes No minutes from 20 th May meeting No matters arising	
2.0	Finances	
2.1	2017 accounts up to end May – ahead of budget for income with expenditure on or less than plan.	
3.0	Conventions & Forums	
3.1	Delegation Meetings in Macao – individual meetings reviewed against highlighted key areas identified by KN. Ghana – KN to reply on territorial status Sri Lanka – keep membership issues in focus and test progress Poland – need to push branch status with Poland and UK in time for convention	KN All All
4.0	Governance Territories & Branch review	
4.1	WILAT Guidelines and Forum Protocol documents to be further reviewed and revised. SR to engage with DC further. KN to advise Aisha of need to progress. When appropriate bring discussion together and conclude. Agreed to centre discussion around the question – “How do we use this to drive / grow CILT?”. MOU's at regional level are not appropriate but guidelines will help Forums (regions, WILAT & YP's) follow a consistent line.	KN/SR
4.2	YP's Need to monitor progress globally through PEM and IMC.	KN / KB
5.0	Strategy Discussion – 2019 and beyond This item was covered in the Trustee Strategy session that followed this meeting.	
6.0	Dates & Visit Schedule Visit in autumn from KB to consider Australia, NZ, Malaysia and China visits.	KB / KN
7.0	Date of next Meeting Next date is Monday 18 th September at Novotel, Birmingham Airport ahead of a COT Strategy meeting.	