

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT MAURITIUS

NOTICE OF SPECIAL GENERAL MEETING

6 February 2017

Dear Colleague,

You are kindly invited to attend a Special General Meeting of the Chartered Institute of Logistics and Transport Mauritius which will be held on **Friday 3 March 2017 at 17.00 hours at the Voila Hotel, Bagatelle.**

AGENDA

In accordance with Article 15 (2) Members are invited to approve the following motion to review the payment of subscription fees with effect from 1 January 2018 as detailed below :

A. NEW SUBSCRIPTION FEES

CILT GRADE	EXISTING FEES (RS)	PROPOSED FEES (RS)
Student/Affiliate (AF)	600.00	1,000.00
Member (MILT)	800.00	1,500.00
Chartered Member (CMILT)	1,100.00	2,500.00
Fellow Member (FCILT)	1,500.00	3,000.00
Processing fees for application	500.00	500.0

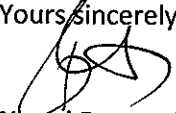
B. EXEMPTION FROM PAYMENT OF SUBSCRIPTION FEES

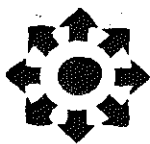
With effect from 1 January 2018, all members who have attained the age of 65 years old will henceforth be exempted from the payment of the yearly subscription fees but they will retain all the benefits of their membership with CILT Mauritius.

C. CORPORATE MEMBERSHIP

As from 1 January 2018, the annual corporate membership fees will be levied at the uniform rate of Rs 30,000 (Thirty thousand Rupees only) for all existing and future Corporate Members.

Yours sincerely,


Narad Dawoodarry (FCILT)
Secretary



**The Chartered
Institute of Logistics
and Transport - Mauritius**

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT MAURITIUS

NOTICE OF ANNUAL GENERAL MEETING

6 February 2017

Dear Colleague

NOTICE OF ANNUAL GENERAL MEETING

You are kindly invited to attend the Annual General Meeting (AGM) of the Chartered Institute of Logistics and Transport Mauritius which will be held on **Friday 3 March 2017 at 17.30 hours at the Voila Hotel, Bagatelle.**

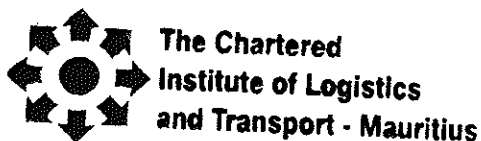
The Agenda of the meeting is appended below:

1. Opening of Meeting.
2. To approve the Minutes of Proceedings of the AGM held on 9 March 2016 (enclosed).
3. To discuss matters arising from the Minutes of Proceedings of the AGM of 9 March 2016.
4. To receive and consider the Report of the Chairman for the year ending 31 December 2016 .
5. To receive and approve the Audited Accounts for the Financial Year ending 31 December 2016, (enclosed).
6. To approve the motion to review the payment of subscription fees with effect from 1 January 2018 as adopted by the SGM held on Friday 3 March 2017 at 17.00 hours.
7. Election of members to serve on the Managing Committee for period 2017-2018. (Application Form enclosed).
8. To appoint two Auditors who shall be Chartered Members.
9. To transact any other business.

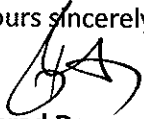
The AGM will be followed by a small reception.

It is my privilege and honour to invite you to attend the AGM which will be an excellent opportunity to network with the CILT family in a relaxed and cordial atmosphere. I am also making a special appeal to you to ensure that any subscription arrears are promptly settled prior to the AGM. I look forward to meeting you in person on that occasion.

Please accept the assurances of my highest consideration.



Yours sincerely,


Narad Dawoodarry (FCILT)
Secretary

Minutes of Proceedings of the CILT Annual General Meeting held on
Wednesday 9 March 2016 at 17.30 hours at the Intercontinental Hotel, BalACLava, Pointe aux Piments

Managing Committee Members

Mr. Naden Padayachi	- Chairman
Mr. Karan Emerit	- Vice-Chairman
Mr. Narad Dawoodarry	- Secretary/Administrative Secretary
Mr. Krishnajeel Lalsing	- Treasurer
Mr. Sooren Seewoogolam	- Assistant Secretary
Mr. Shyam Bheenick	- Assistant Treasurer
Mr. Sajid Mohamudally	- Member
Mrs. Nomita Seebaluck	- Member
Mr. Ashwanee Kumar Panday	- Member
Mr. Jean Christophe Utile	- Member

Other CILT Members

32 compliant CILT members were present as per the record of attendance.

In Attendance - Mr. Kevin Byrne, President-Elect, CILT International
- Mr. Keith Newton, Secretary General, CILT International

1. Welcome Address

The Chairman opened the meeting and warmly welcomed the members present with a special welcome to the President-Elect and the Secretary-General of CILT International whose presence at the Annual General Meeting symbolised a mark of honour for CILT Mauritius.

2. Approval of Notes of Meeting

The minutes of proceedings of the Annual General Meeting held on 13 March 2015 were approved on a proposal from Mr. K. Murugesan and seconded by Mr. A. Peerbocus.

3. Matters Arising from the Minutes of Proceedings

- i. The Chairman informed that the CILT Level 5 Diploma and Level 6 Advanced Diploma courses would be launched in May 2016.
- ii. The Chairman added that serious efforts were being made to enhance the visibility of CILT Mauritius on the international scene.

4. Report of Chairman for year ending 31 December 2015

The Chairman thanked the Managing Committee members for their invaluable contribution to CILT Mauritius for the outgoing year. He outlined the following achievements that occurred during the period under reference:

- i. Mrs Nomita Seebaluck, Managing Committee Member, was delegated to participate in the Indian Ocean Ports Logistics Conference held in January 2015 in Reunion Island
- ii. The Chairman and the Treasurer made a presentation on Supply Chain and Bunkering respectively during an African conference on Supply Chain in February 2015.
- iii. A talk was delivered by Mr. Vijay Poonosamy, Vice President of Etihad Airways on 28 July 2015 on the theme "*Perspectives of the Aviation Industry*". It was attended by over 60 members.
- iv. Mr. Deva Armoogum, Freelance Consultant, spoke on "*Application of Financial Modelling in Logistics Operations*" to members and students of CILT Mauritius on 28 August 2015.
- v. On 3 November 2015 during his visit to Mauritius, Mr. Keith Newton, Secretary General, CILT International lectured on "*Global Risks and Challenges in Logistics – Simple way to succeed in a complex world.*"
- vi. During the visit of Mr. Keith Newton, the Chairman stressed on the necessity of communication amongst CILT members and encouraged them all to have email exchanges via the Secretary and other Managing Committee members to create an effective communication tool while building up the right synergy to enhance knowledge and experience in all fields of logistics and transport.
- vii. The Young Professional Chapter was launched in November 2015 by Mr Keith Newton with Mr Jean Christophe Utile as Chairperson.
- viii. On the occasion of the visit of Mr Keith Newton, in November 2015, meetings were held with Government Officials, the Director-General and Chairman of the Mauritius Ports Authority. A courtesy call was also made on the Hon. Minister of Ocean Economy, Marine Resources, Fisheries and Shipping. A training programme was envisaged by the Hon. Minister on sea transport for officials of his Ministry. A meeting in view of marketing the CILT Mauritius was also held with representatives of Corporate Members.
- ix. The online library project was under discussion with CILT UK. This would allow all CILT members including Corporate Members to log on to the Knowledge Centre and enjoy the boundless number of books, journals and reports available online. The amount payable by the local Chapter which would range from £ 500 to £ 750 yearly including other modalities were yet to be finalised.
- x. The Africa Forum was hosted by CILT Mauritius from 9 – 11 March 2016 at the Intercontinental Hotel Mauritius. Under the theme *Exploring Africa Hub – Logistics and Transport as Growth Drivers*, the Forum focused on Mauritius as well as other potential hubs for several modes of transport as an example of Africa and its global connections, providing opportunities to enable economic growth through increasing logistics and transport professionalism.
- xi. Following the deliberations at the previous AGM with regard to outstanding subscriptions, the Treasurer, with the efforts of Committee Members, was successful in his endeavour to recoup an important part of the dues from members who were in arrears with their subscriptions.
- xii. The ABC Motors Ltd, the Mauritius Freeport Development, Phoenix Bev and Velogic Group had joined as new Corporate Members of CILT Mauritius.
- xiii. As for individual membership of the Institute, officers of the Traffic Unit of the Mauritius Police Force were canvassed to join the Institute.
- xiv. The local WiLAT would be launched by the President of the Republic of Mauritius during the CILTM Gala Dinner on 10 March 2016.
- xv. A new MoU was signed with the Open University of Mauritius on 9 March 2016 after the opening of the Africa Forum in the morning hours subsequent to a quality audit carried out by the

Secretary-General of CILT International. Following discussions with CILT International, a discount of 10% was allowed on the Level 5 Diploma and Level 6 Advanced Diploma courses for the following two years. It was also envisaged to introduce Certificate Courses in an attempt to reduce failure rates at Diploma Level.

5. Approval of Audited Accounts for year ending 31 December 2015

- i. The Treasurer reported that the Final Accounts of the Association were circulated by post on 15 February 2016. The CILT Mauritius had adopted the guidelines of CILT International by sending firm reminders to members. This move resulted in improvements in the financial standing of CILT Mauritius.
- ii. The Treasurer stated that the Managing Committee had decided to recoup subscriptions in arrears up to five years. Members were also given the opportunity to pay via Internet Banking and a number of them had responded positively.
- iii. The bank balance at the start of the financial year was Rs 147,586.36. The total receipts were to the tune of Rs 481,757.30 and payments amounted to Rs 302,533.92. This resulted in a favourable bank balance of Rs 326,809.74 as at 31 December 2015.
- iv. Mr. Peter Goldsmith commended the good performance of the Committee in bringing about a sound financial management of the Association.
- v. The Chairman said the participation of members in the Africa Forum including the Gala Dinner were highly subsidised by CILT Mauritius in an attempt to allow all members to participate in the events.
- vi. The Audited Final Accounts were approved unanimously on a proposal from Mr. Peter Goldsmith and seconded by Mr. Rajen Doorganah.

6. Appointment of Two Auditors for period ending 31 December 2016

The Members present unanimously approved the appointment of Mr. Kumaresan Murugesan and Mr. Sanjaye Paddia as the Association's Auditors for the financial year 2016.

7. Any Other Business

- i. Mr. Rakesh Koolwant said that the Prime Minister of Mauritius, during his speech at the opening ceremony of the Africa Forum 2016, had spoken of the Government's support to the activities of CILT Mauritius. This was an opportunity to chain up with the Prime Minister's Office and ensure that the Institute receives support of different Ministries in project planning and workshops on transport and transport related segments.
- ii. Mr. Keith Newton praised the good work of the CILT Mauritius and said CILT Mauritius should capitalise on the opportunities given by the Government to uplift the status of CILT locally by participating in policy making.
- iii. Mr. Kevin Byrne iterated that transport policy should cover all modes of transport which embrace the maritime, air, road, and rail sectors. He said that CILT UK was consulted by officials of the Civil Service on policy issues pertaining to logistics and transport. He also advised that brainstorming sessions be organised amongst CILT members to consider the above issues.
- iv. The Chairman informed that officials of the Mauritius Police Force had also joined CILT Mauritius and CI Mattar had been elected to the rank of MILT.

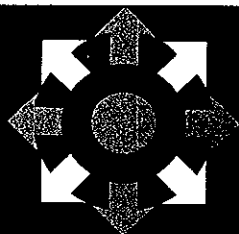
8. End of Meeting

The meeting was raised at 18.20 hours.

Approved on 3 March 2017

.....
Naden Padayachi
Chairman

.....
Narad Dawoodarry
Secretary



The Chartered Institute of Logistics and Transport

STATEMENT OF RECEIPTS AND PAYMENTS FOR YEAR ENDING 31 DECEMBER 2016

SR	DETAILS	2015		2016	
		MUR	MUR	MUR	MUR
	Opening Balance as at 01st January 2016		147,586.36		326,809.74
	ADD RECEIPTS				
1	Grant-in-Aid from Government	50,000.00		50,000.00	
2	Subscription/Processing/Cert Fees	298,460.00		164,500.00	
3	Interest on Fixed Deposit/Savings A/Cs	33,297.30		71.04	
4	Corporate Members (Annual Fees)	100,000.00		325,000.00	
5	Debtors Wilat Conf./Certification Fees			22,300.00	
5a	Debtor's Members Subscription fees			82,400.00	
6	MRC -Assignment Correction			2,000.00	
7	Sponsorship/Participation Fees AF 2016			1,408,402.00	
8	AF-SBM Direct Payment To Autograph			50,000.00	
9	Credit Account with UK-\$1250/GBP 50.39			46,977.11	
10	Sponsorship for WILAT Conference Nov '16			70,000.00	
11	Encashed Fixed Assets at Mutual Aid/SBM			741,297.50	
12	Proceed from sales of ties			3,200.00	
13	Cont.. for Dinner in favour Mr Neil-CILT UK			7,500.00	
	TOTAL RECEIPTS		481,757.30		2,973,647.65
	BALANCE BEFORE PAYMENTS		629,343.66		3,300,457.39
	LESS PAYMENTS				
14	Per Capita & Certification Fees paid to UK/HK	62,520.40		56,085.21	
15	Payment to UK thr' Offsetting \$1250/GBP50.39			46,977.11	
16	AGM Expenses / Advertising	43,867.65		14,006.00	
17	General Adms & Sec/Advertising Expenses	20,226.10		61,987.00	
18	Bank charges on Savings/Cheque books etc	1,049.75		2,445.00	
19	Part.. at Int'l CILT Events- UK/Reunion Island Canada & China	59,000.00		178,476.00	
20	Website Charges/Domaine Name	2,500.00		-	
21	Provisions for Neil-Ticket/Adms charge	71,012.00		39,701.74	
22	Expenses for Brainstorming session-LWH	32,190.02		-	
23	Expenses pertaining to Talks	10,168.00		-	
24	Expenses icw Africa Forum 2016			1,561,289.05	
25	Purchase of reference books from CILT UK			43,027.45	
26	Purchase of Laptop			33,900.00	
27	Purchase of Ties/Badges			55,096.60	
28	eMembership with CILT UK (GBP 426)			21,018.54	
29	Road Safety March			32,650.00	
30	Wilat Conference Nov '16			107,776.50	
31	Wilat Meetings/Administrative charges			6,025.00	
32	Young Professional/Meetings			8,400.00	
33	Crpt's Members Mtgs (Neil Presentation)			59,448.60	
	TOTAL EXPENSES	302,533.92	302,533.92		2,328,309.80
	BALANCE AS AT 31 DECEMBER 2016		326,809.74		972,147.59

NOTES

1	Balance as per Bank Statement	31/12/15	396,921.49	31/12/16	934,042.43
2	Less Creditors not yet paid as at	31/12/15	(71,012.00)	31/12/16	(39,701.74)
3	Add Cash in Hand	31/12/15	900.25	31/12/16	-
4	Less Cheque NYP			31/12/2016	(350.00)
5	Less Cheque NYP			31/12/2016	(26,543.10)
6	Add Debtors			31/12/2016	104,700.00
	TOTAL		326,809.74		972,147.59

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2016

NON CURRENT ASSETS

Laptop N2
New Laptop N2

CURRENT ASSETS

Stock of reference books at OUM
Stock of ties/pins
Debtors N1
Fixed Deposits
Cash at bank
Cash in Hand

TOTAL ASSETS

LESS CURRENT LIABILITIES

NET ASSETS

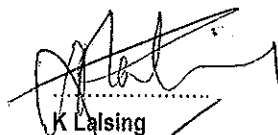
2015 Rs	2016 Rs
8,258.52	6,606.82
-	27,120.00
8,258.52	33,726.82
50,902.50	91,262.15
-	45,000.00
87,400.00	104,700.00
725,000.00	-
396,921.49	934,043.42
900.25	-
1,269,382.76	1,208,732.39
71,012.00	39,701.74
1,198,370.76	1,169,030.65

NOTES 1 : DEBTORS BASED ON ACTIVE MEMBERSHIP LIST

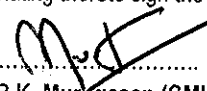
Unpaid subscription fees	2012	1,000.00
Unpaid subscription fees	2013	7,200.00
Unpaid subscription fees	2014	14,000.00
Unpaid subscription fees	CY 2015	22,100.00
Unpaid subscription fees	CY 2016	38,100.00
Add Other Debtors		22,300.00
TOTAL		104,700.00


NOTES 2

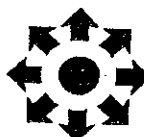
20% Depreciation charged on laptops


K Lalsing
TREASURER

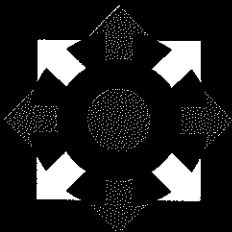
We the undersigned
Relating thereto sign the same as found to be correct


MR K. Murugesan (CMILT)
AUDITOR
14th February, 2017


Mr Sanjay Paddia (CMILT)
AUDITOR
14th February, 2017



**The Chartered
Institute of Logistics
and Transport - Mauritius**



**The Chartered
Institute of Logistics
and Transport**

No 5, Jerningham Street,
Belle Rose,
Quatre-Bornes

13 February 2017

Dear Colleagues,

Re: Subscription payment and other matters

Please refer to our recent emails and our letter of 04 January 2017 regarding the settlement of subscription fees.

We note with pleasure that a large number of members have responded positively by settling promptly their subscription dues for CY 2017

Members who have not yet settled their dues are kindly requested to forward their crossed cheque or undertake a direct bank transfer into the "CILT MAURITIUS" account number 62030100002587 at any branch of the State Bank of Mauritius Ltd as soon as possible.

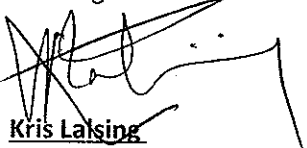
It would be appreciated if you could also email a copy of the bank transfer message for ease of uploading the database and for issuing of the appropriate receipt.

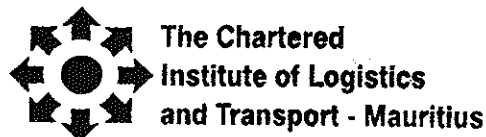
Members are reminded that they will not be eligible to vote at the forthcoming Annual General Meeting in case subscription fees are still unpaid.

Please note that CILT badges and ties are now available (tie Rs 300 and badge at Rs 150 per unit) and these materials will also be made available for sales at the AGM. For any order and/or payment of fees please contact the undersigned by email at krislalsing@icloud.com or on mobile number 5-973 7305

Members who are not receiving by email the weekly CILT News Bulletin and other circulars are kindly requested to communicate to the undersigned their email address to update our master mailing list.

Best regards


Kris Lalsing
Treasurer, CILT Mauritius



**The Chartered
Institute of Logistics
and Transport - Mauritius**

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT MAURITIUS

NOMINATION FORM FOR CANDIDATE

ELECTION OF MANAGING COMMITTEE FOR 2017-2019 TO BE HELD ON 3 MARCH 2017

Mr. N. Dawoodarry
Secretary
Chartered Institute of Logistics and Transport Mauritius
c/o Mauritius Ports Authority
Mer Rouge
Port Louis

Fax No 2400856

Tel 2065416

Email : n.dawoodarry@mauport.com

I,, do hereby submit my candidature to serve on the Managing Committee. I further certify that I am not in arrears with my subscriptions.

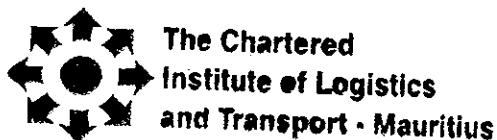
Date

.....
Signature of Candidate

I,, wish to sponsorto serve on the Managing Committee and confirm that I am not in arrears with my subscriptions and I am not a candidate for the election of the Managing Committee.

Date


.....
Signature of Sponsor



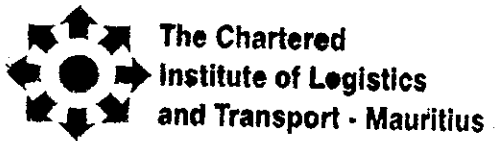
Notes

1. Only Chartered Members are eligible to sponsor a candidate for the election of Members of the Managing Committee.
2. The closing date for the submission of the nomination form is **Wednesday 1 March 2017 at 1600 hours at latest.**
3. The duly filled Nomination Form may be scanned and mailed to the Secretary at the above email id. It is also advisable to follow up with a phone call to ensure that the application has been well received.

Yours sincerely,



N. Dawoodarry (FCILT)
Secretary



Chartered Institute of Logistics and Transport - Mauritius
2017-2018
2017-2018

