



Minutes Council of Trustees Meeting

Thursday 1 March 2018; 12:00 GMT
Teleconference / GS1 Front Entrance

Present

Present:	Name	Position	Initials
Teleconference	Kevin Byrne	President	KB
	Stephen Rinsler	Hon Secretary	SR
	Rupert Nichols	Hon Solicitor	RN
	David Pugh	Hon Treasurer	DP
	Jan Steenberg	IVP (UK)	JS
	Alan Jones	IVP (UK)	AJ
	Radzak Malek	Chair IMC & President Elect	RM
GS1	Keith Newton	Secretary General	KN
Apologies	None		

No.	Item	Action
1.0	Welcome KB welcomed members to the meeting.	
2.0	Minutes of the meeting on Thursday 11th January 2018 The minutes of the meeting were accepted as a true record of the meeting	
2.1	Poland Branch Award – a SLA and delegation agreement had been agreed with CILT UK and with CILT (UK) Poland and would be signed by Kevin Richardson, Marcin Pawęska and KN at the next UK visit of Marcin to Poland.	
2.2	Honorary Ambassador Award – this had been presented to Mr Yuriy Lavrinenko in London on the occasion of the CILT Kazakhstan visit. The necessary career credentials had been received and Mr Lavrinenko was instrumental in the meeting with the Ambassador in London and will serve on the new supervisory board of CILT Kazakhstan	
3.0	Governance & Administration	JS
3.1	Trustee Declarations of Interest Outstanding from JS	
3.2	Ireland Education Meeting KB gave the background to the letter in CILT Ireland stating that it had been a surprise to the President, was an issue being perpetuated by a few individuals and considered it best not to respond. DP and SR felt that we could not simply dismiss and DP was concerned that the IAC's involvement required a response. RN advised that KN should acknowledge on behalf of the Trustees and state that we did not accept any allegations made. KN to draft letter and circulate for comment before sending.	KN

4.0	Strategy Update & Discussion	<p>KN gave an update on the UK discussions and the current legal status. RN updated the meeting with the detailed discussions and would attend the meeting on 16th March to brief Robert Nieri of the legal firm, Freeths. The key area was how the UK fitted into the current structure of governance. The UK had expected the smaller charity to be absorbed by the larger UK charity but now understood the issues that would result from that. The presumption is that it is better to use our current structures and then change after than make significant changes now to the Byelaws and Charter. RN will keep all informed and call a teleconference as and when needed.</p> <p>The meeting agreed that until this was agreed we could not communicate wider. KB said he was concerned about how the integration was seen. SR said that if we keep the same structure we can minimise the amount of perceived change. AJ said we should get the principles sorted before diving into the detail. JS said it was important to get a joined up understanding ahead of Poland and present that in such a way that it does not disenfranchise the rest of the world. JS recommended presenting jointly. RM said we needed to downplay the political sentiment. We needed to develop a very strong mechanism to serve the world. It was important to remember the CILT product was developed by the UK and that in speaking to Africa and Asia we should pick up all the positive elements of the change. RN warned about being careful about mixed messages and not to have too many lines of communication. KB said the point of contact needs to be KN and controlled through him.</p>	
5.0	Any Other Business		
5.1	Africa Forum Chair	<p>KN updated the meeting that in Abuja we would be meeting CILT Tanzania and seeking to address with them their 4 years of unpaid debt. DP supported the proposal that the Forum Chair Elect, George Makuke, who is also CILT Tanzania President, should not take up the role until a resolution had been obtained.</p>	KN
5.2	E Learning	<p>JS updated the Trustees on plans to showcase e learning and a solution for CILT at the convention in June and said funds may need to be released for this. SR requested CILT UK should be involved.</p>	
5.3	AJ & DP will be attending the UK Board meeting on 13 th March		
5.4	<p>RM had submitted 2 papers – one on Honorary Fellowship and one on a Business Forum approach. KN to circulate for separate comment after the meeting.</p>		KN
6.0	Date of Next Meeting	Thursday 17 th May 2018	