



**The Chartered
Institute of Logistics
and Transport**

25 July 2018

CILT International,

**Dear,
Secretary General, Keith Newton**

We express our gratitude and appreciation for your comprehensive support and continued contribution for the development of CILT branch in Kazakhstan.

Today, CILT Kazakhstan team is progressing in the development of the branch and carries forward the core values and mission of The Chartered Institute of Logistics and Transport in the region. Thereby, CILT Kazakhstan actively participates in the implementation of state program of logistics infrastructure development "Nurly Zhol" and as well in the implementation of Chinese initiative "Belt and Road".

In the framework of this, we plan to hold joint international conference with CILT China on the topic of "CILT Kazakhstan-China Conference on Logistics and Transport Cooperation for the Belt and Road Strategy" on September 3rd, 2018 at the International Centre of Boundary Cooperation "Khorgos".

As you know, CILT Kazakhstan is only at very beginning stage of development and our current financial condition doesn't allow us to fully cover all conference organizational costs. Conducting this conference requires certain financial costs and the total amount is minimum \$ 24,500.

This amount includes:

• Conference Hall	\$7 500
• Meeting room	\$5 000
• Lunch	\$4 000
• Transportation costs inside ICBC	\$1 000
• Transportation costs to and from ICBC	\$1 000
• Conference handouts	\$1 000
• Conference marketing materials	\$1 000
• Simultaneous interpretation	\$3 000
• Other unforeseen expenses	\$1 000

These organizational costs for the conference are unaffordable for us and we are looking for sponsorship. The CILT China is ready to provide sponsorship assistance and cover costs for the renting conference hall, meeting room, and simultaneous interpretation.

Based on the above, we kindly ask you to consider the sponsorship assistance and if possible to cover expenses for the lunch organization at the conference. We very much are looking forward for your support!

Best Regards,

Nurlan Igembayev

Regional President
CILT Kazakhstan

