



Draft Minutes International Management Committee

Monday 17 June; 14:30 GMT

Fairclough Room, Midland Hotel Manchester

Present

Present:	Name	Position	Initials
In person:	Dato Radzak Malek	IMC Chair, President Elect	RM
	Alan Jones	IVP & Trustee	AJ
	Keith Newton	International Secretary General	KN
	Stephen Rinsler	Hon Secretary	SR
	Finbarr Cleary	IVP	FC
	Kevin Richardson	CEO, CILT UK	KR
	Abi Sofian	Manager CILT Malaysia	AS
	Romesh David	IVP	RD
	Sunny Ho	IVP	SH
	Vicky Koo	WiLAT Deputy Convenor	VK
	Elliot Price	YP Global Convenor	EP
	Harriet Leung	Manager CILT Hong Kong	HL
	Jan Steenberg	IVP & Trustee	JS
	Neville Binning	IVP	NB
	David Pugh	Hon Treasurer	DP
	Andrew Weatherill	Finance Director, CILT	AW
	Tom Maville	President CILT NA	TM
	Dr Dorothy Chan	Global Chairperson WiLAT	DC
	Fiona Knight	CILT NZ observer	FK
	Paul Sainthouse	CILT UK President	PS
	Gayani del Alwis	President CILT Sri Lanka	GA
	Chief Teete Owusu-Nortey	Advisor for Africa	TON
Apologies	Sir Peter Hendy, Ceri Williams, Jon Harris, Rupert Nichols, Gilles Legault, Francis Ehiguese, Dr. Newton Demba, Aisha Ali Ibrahim		

No.	Item	Action
1.0	Welcome	
	RM welcomed members & observers to the meeting and introductions were made round the room.	
2.0	Minutes of Meeting on 29 April 2019	
2.1	The Minutes were reviewed. NB noted that he had submitted his report.	
2.1.1.	The minutes will be amended. Otherwise the meeting passed the minutes as an accurate representation of the meeting and can be released. There were no matters arising.	

- 3.0 CILT Join Up Announcement**
- 3.1** The presentation by SPH and PS given earlier in the day was run through as a group.
 JS said there were opportunities for working together on education with the regulated and accredited differentiation in the market. RM said there was an opportunity to move to a core generic product for use globally. SR said there would be opportunities to invest where we could not before. KR said that CILT UK was developing certified products and these can be made available globally. This would give an opportunity to look at chartered professional status. FC asked what would happen to CILT International.
 KN explained the timetable planned with plans brought for review at the September meetings of the IMC and the two boards. Towards the end of the year, we will look at the Trustees tenures and the make-up of the two Boards. The intent was to find a way to move to one charity by 2021 but legal steps would need to be reviewed to enable that.
 RM said any questions that arise after the convention can be asked to himself or KR or KN.
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- 4.0 YP Strategy Review**
- 4.1** The meeting reviewed the presentations made and discussions in Manchester, led by EP. KN said that the next steps would need to be bringing together a proposal over the summer that could be reviewed and turned into a plan. KN proposed that he work further with EP on this. EP/KN
- 4.2** EP discussed his intention to stand down. It was agreed to outline a process & timetable to do this, complete a person description & then propose this to the Trustees.
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- 5.0 IVP Reports and Key Developing Groups including WiLAT**
- 5.1** TON updated the meeting with a report from the Africa Forum in Harare in April where RM & KN represented CILT. He apologised on behalf of Dr Demba who had been unable to attend the convention due to visa issues. Dr Demba had been appointed In Harare as the successor as Chairperson of the Africa Forum. TON notified that Ghana would be the venue of the 2020 Forum and that Namibia has expressed an interest in hosting 2021.
- 5.2** The WiLAT report was led by VK who notified the IMC that at the WiLAT Global Council on Sunday June 16th AA had announced she was stepping down as the Global Convenor of WiLAT. VK & DC announced that DC had been nominated to take on the role and would be the Global Chairperson for WiLAT until June 2020. It was intended than that GA would take on the role from then. DC notified the meeting of the proceedings of the WiLAT Global Council. A new region & person responsible within the WiLAT had been created in the Indian Ocean Islands.
- 5.3** KR notified the meeting of the Logistics & Transport Diversity challenge being held later in July in the UK with 370 people attending. The format of the event will be shared & was of interest to countries.
- 5.4** SH explained that CILT HK had proposed a membership drive for the Greater Bay area of China working with CILT China. SH

will advise of progress on this opportunity to grow membership in HK & Macao.

- 5.5** KN will write to all T&B's to advise them of the regional structure whereby IVPs will request reports ahead of the IMC and act as a link from the IMC to each CILT country.
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6.0 Conferences and Conventions

6.1 2019 Convention

Discussion was held on the issue of visa rejections. TON requested that those who had rejections should be considered for refunds of the delegate price as many had had late rejections and would be liable for all the fees under the current terms. KR said he would pick this up personally with his team and review the impact and the potential solutions. RM advised that a 70% refund would at least help individuals.

RD stated that the convention prices were very expensive and that this convention had been the most expensive convention for delegates we have held. VK followed up that comment with her concern that prices had impacted WiLAT delegates who mainly funded themselves to attend & said numbers had not been able to attend as a result. This met general agreement from the countries represented.

6.2 Centenary Day

This will be held on Sunday November 3rd with an event at the Savoy Hotel in London from 1pm to 4pm and local events across the world. A number of countries – Hong Kong, Malaysia, New Zealand, and Pakistan – spoke of preparation for such an event. KN said the Secretariat would coordinate.

7.0 Any Other Business

No other business was raised and the meeting finished at 4pm.

8.0 Date of Next Meeting: Wednesday 4 September 2019