Curriculum Vitae Shula Edwin Chandacmut

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ACADEMIC DETAILS

- 2015 2017: **MBA Transport Economics & Logistics Management (awaiting graduation)** Eastern and Southern African Management Institute (ESAMI)
- 2010 2011: Automotive Mechanics, Lusaka Vocational Training Centre Management Board
- 2006 2009: Logistics and Transport Management Advanced International Diploma (Equivalent to Honors Degree), Zambia Institute of Management (ZAMIM)
- 1983 1994: Primary & Secondary Education, Ipusukilo Primary and Kantanshi Secondary, Mufulira

EMPLOYMENT HISTORY

CURRENT (April, 2017 to date):

Zambia Electricity Supply Corporation (ZESCO)

Functional Administrator - Transport Management System (TMS)

Supervision and provision of technical support to users of the Transport Management System, a technology based software engaged by the Corporation for keeping an online record of motor vehicles, monitoring their usage and assisting in managing maintenance schedules, with the main objective of ensuring efficient usage of motor vehicles at reduced maintenance costs and optimized usage of resources. My main duties also involve facilitation of new-user trainings and provision of refresher courses to existing users.

RECENT PAST (Nov. 2012 to May, 2017):

Road Transport and Safety Agency (RTSA)

Station Manager – Head Office (earlier at Ridgeway & Lumumba Stations in the same capacity)

Supervision of registration and licencing of motor vehicles, trailers, drivers, driving schools and instructors; traffic management matters; representing the Agency in court cases when required; among other duties. Also managed the Zambia Transport Information System, RTSA's major software.

PAST:

June 2010 – Jan. 2011 Community Markets for Conservation (Wildlife Conservation Society), Lusaka, Zambia Head of Logistics, Transport and Procurement

Main responsibilities: Overseer of all local & international procurement, transport matters (including fleet management), administration and general logistical strategic planning.

Medicins Sans Frontieres – Spain (MSF) or "Doctors Without Borders" Logistics and Transport Coordinator

Main responsibilities: Supply chain management and General Logistics including the following:

- 4 Procurement of supplies and equipment, both locally and internationally
- Anagement of the entire supply chain system from sourcing to distribution using the Logistix7 supply management software
- General inventory and fleet management
- Correspondence with authorities, e.g. Zambia Revenue Authority, Pharmaceutical Regulatory Authority, Environmental Council of Zambia, etc
- **4** Manager and supervisor of all junior logistics and administrative staff.

May 2004 -	 - May 2010: 	 Danish Church Aid, Norwegian Church Aid and Christian Aid, Lusaka, Zambia Logistics & Transport Manager Main responsibilities: Logistics Procurement of office supplies and equipment, including motor vehicles Management of maintenance of project assets and surroundings Following-up of freight from purchase (international) to distribution stage Coordination of Danish Church Aid expatriates, local visitors and partners Administration Bank Agent – facilitating telegraphic transactions, cash and cheque transactions, salary transfers, requests for new cheque books, and any other transactions as authorised by the Country Representative Reservations for workshops, accommodation and travels Organising visas for expatriate staff and resolving any issues in this aspect Responsible for a team of drivers and caretakers including organising their trainings Fleet Management
		 Registration, Licensing, managing insurance policies and other vehicle-related issues Management of cross border vehicle requirements and related motor vehicle cases Management of motor vehicle repairs, servicing and scheduling of all trips
Sept. 1999 –	· Apr. 2004	Transport Business - Self Employed
Jan. 1998 – Oct. 1999		Sekima Holdings Limited, Mufulira, Zambia Sales and Marketing Officer Main responsibilities included product marketing, conducting client visits, negotiation with various national and international companies, and distribution of supplies following a successful negation.
	4 4 4 4	IMENTARY ATTRIBUTES: Chartered Member and Young Professionals Chairperson of the Zambia Chartered Institute of Logistics and Transport (ZCILT), Zambia Attended First Aid Training - Zambia Red Cross Society Attended Basic Accounting & Business Studies course - Lukashya Trades Training Institute Basic training in Automotive Mechanics - Lusaka Vocation Training Centre. I attended training in vehicle maintenance basics for one year. Fluent in English, Bemba, Nyanja and able to understand and speak light Tonga Good at Microsoft Word, Excel, Power Point, Internet & Email I have a clean driving record, licensed longer than 20 year experience; I have Competence and Authority to drive any government & ZESCO vehicle respectively I have strong inter-personal skills and a high profile sense of dealing with the general public in cross culture environments
	2.	NCES: Mrs. Phedelia S. Mwaba (CILT Fellow and Immediate Past CILT Zambia President) Managing Consultant – HOKMA Management Consultants Cell: +260 977 762 797; Email: phidelia@hokmaconsultants.com Mr. Allen S. Kashimu Enterprise Resource Planning Manager – Zambia Electricity Supply Corporation HQ, Lusaka Cell: +260 966 861 432; Email: askashimu@zesco.co.zm Professor Dazydalian Linos Banda Eastern & Southern African Management Institute (ESAMI) Arusha, Tanzania WhatsApp: +255 784 240 049; Email: chimpunga@yahoo.com