

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT  
IN MALAYSIA**

**ANNUAL GENERAL MEETING 2019  
29<sup>TH</sup> JUNE 2019**

**TABLE OF CONTENTS**

<b>NO</b>	<b>CONTENTS</b>	<b>PAGE (S)</b>
1	Notice of Annual General Meeting 2019	2
2	Message from the President	3
3	Minutes of AGM 2018	4 – 12
4	Management Report 2018	13 – 33
5	CILTM Sabah Section Report	34 – 35
6	CILTM Penang Section Report	36 – 41
7	CILTM Johor Section Report	42 – 44
8	CILTM Sarawak Section Report	45
9	CILTM Terengganu Section Report	46
10	Audited Account for Financial Year 1 <sup>st</sup> January to December 2018	47 – 75
11	Form A	77

## NOTICE OF ANNUAL GENERAL MEETING 2019

Dear Member,

### NOTICE OF ANNUAL GENERAL MEETING 2019

Pursuant to Clause 11.1 of the Constitution, notice is hereby given that the Annual General Meeting of The Chartered Institute of Logistics and Transport in Malaysia will be held as follows:

Date : 29<sup>th</sup> June 2019 (Saturday)

Time : 10.00am

Venue: Room 4, Level 1, Shah Alam Convention Centre (SACC), Shah Alam, Selangor.

The Agenda for the meeting shall be as follows:

1. Presidential Address.
2. To confirm Minutes of the previous Annual General Meeting held on 1<sup>st</sup> September 2018.
3. To discuss matters arising from the Minutes.
4. To receive and adopt Management Report of the Institute.
5. To receive and adopt the audited Accounts for the financial year ended 31<sup>st</sup> December 2018.
6. To appoint External Auditors of the Institute.
7. To elect Honorary Internal Auditor.
8. To elect Office Bearers of the Management Council.
  - 8.1 President (1)
  - 8.2 Deputy President (1)
  - 8.3 Secretary General (1)
  - 8.4 Treasurer (1)
  - 8.5 Council Members (3)
9. To discuss any other matters for which at least 7 days' prior notice has been given in writing to the Secretary General.

By Order of the Management Council.



Ts Abi Sofian Abdul Hamid CMILT  
Secretary General  
The Chartered Institute of Logistics and Transport in Malaysia

Date: 3<sup>rd</sup> June 2019

#### Notes:

1. Nominations for any appointment in the Management Council are to be submitted in Form A duly proposed and seconded by 2 Chartered Members and to be submitted to the Secretary General not later than 1700 hours on 21<sup>st</sup> June 2019 in pursuant to Clause 8.3.
2. The notice for any other matters to be discussed shall be submitted to the Secretary General not later than 1700 hours on 21<sup>st</sup> June 2019 in pursuant to Clause 11.3.4.



## MESSAGE FROM THE PRESIDENT

Assalamu'alaikum and Salam Sejahtera

Dear Members and Guests

It gives me a great pleasure to welcome everyone of you to the Annual General Meeting for the session 2019. On behalf of my fellow council members and the management team I would like to thank you for coming to this AGM as part of our obligations as members.

The past year has seen many initiatives taken by the Institute especially in expanding the horizon of our objectives. Enhancing and strengthening our collaboration with training providers has been one of the key activities. To further improve our education program, which is our core focus, we have carried out a complete review of our PQE curriculum, which is targeted for adaption by Q3 2019. The review committee had carried out a workshop to gather feedbacks from the training providers, industry representatives and our own experts to go along with the initial analysis by the committee itself. We hope this revised curriculum will bring our education program into more industry driven and would prepare our students for the challenges such as IR4.0.

Internally, the Institute is forging ahead to enhance the quality and governance of our processes. We are now certified with ISO 9000:2015 for Certification Process and Certificate Issuance. This will open more opportunities to promote our CILTM brand. In fact we have already been receiving a number of requests from several institutions to collaborate with CILTM and get their programs accredited.

We also continue to look for opportunities to sustain our future by exploring new ideas to break new grounds. As a non-profit organisation, we are very much dependent on members contributions and supports in whatever way possible. We would like our Institute to be a vibrant professional organisation by increasing members especially our corporate members participation. We would like to see active members to come forward and participating in charting our Institute's future, together. Ideas, suggestions and feedbacks are very much welcome.

As we are all aware, this year CILT is celebrating 100 years anniversary of its establishment. We have planned to organise a few programs as part of the celebration globally which will culminate in the Celebration Dinner in London in November. It is hoped that this milestone will refresh our memory on the value and the first step we took to be part of this Great Institution, and motivate us to move forward as one.

Last but not least I would like to take this opportunity to thank the council members and staff for their hard work the past year. The team has worked tirelessly to ensure that the affairs of the Institute are run and managed efficiently. Above all I would like to express my gratitude to all members who remain the bedrock of our Institute.

*I AM CILT, WE ARE CILT, STRONGER TOGETHER.*

Thank you.



DATO Ts ABD RADZAK ABD MALEK FCILT  
President of CILT Malaysia and  
International President Elect



# MINUTES OF ANNUAL GENERAL MEETING

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018

## MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA HELD ON 1<sup>ST</sup> SEPTEMBER 2018 AT 1100 HOURS AT ROOM 4, SHAH ALAM CONVENTION CENTRE, SHAH ALAM SELANGOR.

### 1. In Attendance

#### 1.1 Members in Benefit

No	Name	Membership No
1	Prof Dato' Hj Ahmad Zahir Bin Hj Mokhtar FCILT	F 0114
2	Hj Tomingan Bin Kamaron CMILT	M 2348
3	Zulkifli Bin Md Nor CMILT	M 1066
4	Mej Chang Kah Loon FCILT	F 0131
5	Abi Sofian Bin Abdul Hamid CMILT	M 2192
6	Capt Dr Wan Ahmad Bin Wan Omar CMILT	M 2355
7	Capt Sivanandan A/L Vivekanandan CMILT	M 1943
8	Kdr Shahrir bin Hj Ahmad CMILT	M 2115
9	D Karunanithy A/L Degeras CMILT	M 2004
10	Mohd. Azam Bin Din CMILT	M 1632
11	Assoc Prof Dr Zuraimi bin Abdul Aziz CMILT	M 1772
12	Rajagopal A/L Perumal CMILT	M 0925
13	Sohan Singh Sidhu Naranjan Singh CMILT	M 0715
14	Parthiban A/L Munikrishnan CMILT	M 2501
15	Mohan Selvaraju CMILT	M 0875
16	Mohd Nasir Bin Alias CMILT	M 1459
17	Dr Othman Bin Ibrahim CMILT	M 1982
18	Hjh Zawiah Binti Abdul Majid CMILT	M 0787
19	Richard Wang Kheng Hwa CMILT	M 1522
20	Datuk Mohamad Ashfar Bin Mohamad Ali FCILT	F 0129
21	Dr Mansor Bin Abdul Rahman CMILT	M 1259
22	Louis Ng CMILT	M 2429
23	Reshma Yousuf Binti Ghulam Yousuf CMILT	M 2507
24	Mohd Firdaus William Bin Abdullah CMILT	M 2193
25	V Pandiyan CMILT	M 0067
26	Patmanathan @ Patmawen Menon CMILT	M 0103
27	Assoc Prof Dr Mustakim Hj Melan FCILT	F 0127
28	Hazuli Bin Hamzah CMILT	M 1113
29	Hj Omar Suhaimi Abu Hassan CMILT	M 0137
30	Maj (R) Gurcharan Singh A/L Sangkar Singh CMILT	M 0435
31	Ahmad Inamul Hasan Bin Ahmad Zaidi CMILT	M 2353
32	Prof Dato' Dr Ahmad Mujahid Bin Ahmad Zaidi CMILT	M 2194



# MINUTES OF ANNUAL GENERAL MEETING

CONT'D | 1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018

33	Mohd Najeeb Rosli CMILT	M 0705
34	Assoc Prof Dr Jessica Ong Hai Liaw CMILT	M 2352
35	Mejar Wong Wai Loong CMILT	M 2488
36	Hj Ramli Bin Amir FCILT	F 0084
37	Sophie Bin Shariee CMILT	M 2356
38	Hasnul Edly Bin Hasma CMILT	M 1400
39	Bahri Bin Mahmud CMILT	M 1199
40	Lt Kol Mohd Ramzi Bin Mohd Nor CMILT	M 0673
41	Prof Khaeruddin Bin Sudharmin CMILT	M 2392
42	Suffian Bin Abdul Majid CMILT	M 2238
43	Warren Anak Sambau CMILT	M 2511
44	Balakrishnan A/L Muthukaruppan CMILT	M 2502
45	Dato Abd Radzak Abd Malek FCILT	F 0104
46	Dr Hj Abdul Kuddus Bin Ramlee FCILT	F 0128
47	Dato' Mohmed Razip Bin Hj Hasan CMILT	M 0532
48	Jackson Yogarajah CMILT	M 1524
49	Shahrin Nasir CMILT	M 1074
50	K Krishnamogan CMILT	M 0095
51	Hj Shamsudin Bin Hj Ali CMILT	M 0480
52	Sarifah Sahak CMILT	M 0646

## 1.2 Observer

1	Lee Chen Chuen MILT	AM 3045
2	Carol Wong Fui Ling	OM 134
3	Siti Faradilah Binti Aslah	AM 3043
4	Goh Keng Juay	External Auditor
5	Rokiah Mohamad Rawi	External Auditor
6	Zulaini – Lembaga Pelabuhan Kelang	OM 021
7	Nur Atiqah Binti Razali MILT	AM 2328
8	Sharifah Salwa Abu Bakar	CILTM Administrator

## 2. Meeting called to order

2.1 The President called the meeting to order at 1100 hours as the Secretary General confirmed that there were enough quorums.

## 3. President's Address

3.1 The President welcomed and thanks everyone for taking time to be present for AGM 2018. He mentioned that in the past few years our AGM was held in October and November but this year we managed to hold it in September and for the next year will try to do it earlier as to comply with our Constitution requirements. He congratulates the Council Members of 2017/2018 for organizing this AGM in Sep 2018 although the plan was to have it in March but failed due to various reasons.



# MINUTES OF ANNUAL GENERAL MEETING

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

- 3.2 The President presented the CILT Malaysia Annual Activities 2017/2018 as follows:
1. The Past One Year Council Members 2017/2018
  2. CILTM Sub – Committees
  3. List of CILTM Management Council Meeting 2017/18
  4. CILTM Activities Calendar 2017 and 2018
  5. CILTM Secretariat
  6. Membership Grades From 2014 to 2018
  7. Numbers of Corporate Affiliate Members
  8. Education: 2017/18 Activities
  9. CILTM Accredited Training Providers
  10. Resource & Data Research Center (Malaysian Logistics and Transport Centre (MaLTraC)
  11. Business Plan 2017/18
  12. Final Project Presentation by The Royal Malaysia Navy Officers
  13. CILTM Sarawak Section
  14. CILTM Sabah Section
  15. CILTM Penang Section
  16. CILTM Johor Section
  17. CILTM Terengganu Section
  18. Moving Forward 2018/2019
  19. Challenges
  20. International Presidency
  21. PQE Training for Road Transport Department
  22. List of New Accredited Universities
  23. Short Courses Training
  24. Halal Logistics
  25. DG Cargo Project
  26. Malaysian Standard
  27. Women in Logistics & Transport (Wilat Malaysia)
  28. CILTM Young Professional
  29. YP Video – ICM 2018 Poland

## 4. To confirm the Minutes of the previous Annual General Meeting held on 26<sup>th</sup> November 2017

- 4.1 The Secretary General presented the Minutes of previous Annual General Meeting held on 26<sup>th</sup> November 2017 starting from page 3 to page 14 of AGM Report.
- 4.2 The Minutes of AGM held on 26<sup>th</sup> November 2017 were adopted, proposed by Mr Victor Pandiyan and seconded by Mr Rajagopal.

## 5. To discuss matters arising from the Minutes

- 5.1 Mr Firdaus William mentioned that refer to page 8 item e. Activities Calendar, list shows until June but in page 28 appeared again but the list was reported up to November 2017. Same thing for item f. Awareness Activities 2016/2017 repeated again on page 27 & 28. Refer to page 16, List of CILTM Management Council Meeting 2017, reported was 4 Council Meetings and there is 8<sup>th</sup> Council Meeting was missing from the list which should have 5 Council Meeting in the year 2017. He added that the item for dangerous cargo was repeating from the last year report. He suggested that the report should include the progress.



## MINUTES OF ANNUAL GENERAL MEETING

CONT'D | 1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018

- 5.2 The Secretary General informed that starting from page 4 to 14 was for the Minutes of AGM and page 15 to 29 was for Management Report which was different agenda. The item appeared in the Minutes of Previous meeting reported under the Presidential Address and it was reported again in the Management Report because the activities were for the period of January 2017 to December 2017.
- 5.3 The President mentioned that he was repeating because the programs or activities were still in progress and the need to be continued for the following year such as dangerous cargo as it is important, reflecting our concerns and our responsibility towards the society.
- 5.4 The President informed that we take note of Mr Firdaus's comments about the duplicating issues in our AGM Report and will improve moving forward.
- 5.5 Mr Parthiban highlighted that refer to page 6, List of Observer no 1 and 2 have the same Membership no OM143.
- 5.6 Mr Rajagopal informed that OM refers to the Organization Member of Corporate Member which Mr Pragash and Mr Partiban were from the same organization.

### 6. To receive and adopt Management Report of the Institute

- 6.1 The Management Report was presented by the Secretary General and proposed for adoption by Mr Mohan Selvaraju and seconded by Datuk Mohamad Ashfar. The meeting adopted the Management Report unanimously.

### 7. To receive and adopt the Audited Accounts for the financial year ended 31<sup>st</sup> December 2017

- 7.1 The Audited Accounts was presented to the meeting by the Treasurer starting from page 43 to 68.
- 7.2 The President informed that he received a piece of paper distributed by Mr Firdaus to the members present. He mentioned that referring to clause 11.3 of our constitution any other matters should be sent to the Secretary General at least 3 days prior to the date of the AGM. He added that it was not proper for Mr Firdaus William to distribute the papers during the meeting as it does not comply with the requirements in the constitution. As such the paper could not be deliberated. However, the President invited views from members on the floor on whether to proceed with the deliberation on the matters contained in the paper distributed by Mr Firdaus.
- 7.3 Mr Balakrishnan proposed that the meeting take a vote by show of hands to clarify and to confirm that the matters raised by Mr Firdaus can proceed for discussion. The proposal was seconded by Mr Gopal. The members took a vote and the majority of members present agreed not to proceed for discussion as it is against the constitution.
- 7.4 Mr Patmanathan mentioned that page 52 on the other income from the fixed deposit interest for the year ended 2017 is RM7,583 only compared to the year 2016 is RM7,931. He suggested that the fixed deposit maturity date to be increased to 3 months or 6 months instead of one month currently.
- 7.5 The Treasurer clarified that currently our fixed deposit with Bank Rakyat is one-month maturity date and will look into this matter either we need to increase the maturity date to 3 months or 6 months.
- 7.6 Hj Omar Suhaimi enquired about the Expenditure at Page 53 for the Legal Fees amounting of RM12,500.



## MINUTES OF ANNUAL GENERAL MEETING

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

- 7.7 The Treasurer clarified that the payment amounting of RM12,500 was made to Jamilah Radzi & Co as the final payment for the settlement of the Court Case at Jalan Duta between Hj Ahmad Moidin and ten CILTM Council Members in 2008.
- 7.8 The Audited Accounts for the financial year ended 31<sup>st</sup> December 2017 was proposed for adoption by Mr Rajagopal and seconded by Madam Reshma Yousuf. The meeting unanimously agreed for the adoption of the Audited Accounts.

### 8. To appoint External Auditors of the Institute

- 8.1 Datuk Mohamad Ashfar proposed to retain the appointment of Ahmad Abdullah & Goh as the External Auditor for 2018 accounts, seconded by Madam Reshma Yousuf and accepted by the meeting unanimously.

### 9. To elect Honorary Internal Auditor

- 9.1 Mr Rajagopal proposed to retain the appointment of Datuk Mohamad Ashfar Bin Mohamad Ali and Hj Omar Suhaimi Abu Hassan as the Honorary Internal Auditor for 2018 accounts, seconded by Mr Mohan Selvaraju and accepted by the meeting.
- 9.2 Mr Parthiban A/L Munikrishnan enquired whether there is any restriction in our constitution about the election of Honorary Internal Auditor.
- 9.3 The President confirmed that there is no restriction, except for the posts of Treasurer and Assistant Treasurer shall not be more than 2 consecutive terms.

### 10. To elect Office Bearers of the Management Council

- 10.1 The meeting agreed to appoint Mr Rajagopal to be Chief Scrutinizer and the Honorary Internal Auditors to be scrutinizers:
- 10.1.1 Mr Rajagopal Perumal – Chief Scrutinizers
  - 10.1.2 Datuk Mohamad Ashfar Bin Mohamad Ali – Scrutinizers
  - 10.1.3 Hj Omar Suhaimi Abu Hassan – Scrutinizers
- 10.2 To elect the office bearers as follows:
- 10.2.1 Vice President
  - 10.2.2 Assistant Secretary
  - 10.2.3 Assistant Treasurer
  - 10.2.4 3 Council Members.
- 10.3 The office Bearers whose term expired were:
- 10.3.1 Vice President – Dr Rosli Azad Khan
  - 10.3.2 Assistant Secretary – En Razman Hafifi Redzuan
  - 10.3.3 Assistant Treasurer – Hj Mohd Nasir Alias
  - 10.3.4 Council Member – Pn Hajjah Zawiah Abdul Majid
  - 10.3.5 Council Member – Cdr Shahrir Ahmad
  - 10.3.6 Council Member – Assoc Prof Dr Mustakim Melan





## MINUTES OF ANNUAL GENERAL MEETING

CONT'D | 1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018

10.4 The Chief Scrutinizer informed that the following nominations were received:

POST	NOMINEE	PROPOSER	SECONDER	REMARKS
Vice President	Dr Othman Bin Ibrahim	Dr Kasypi Bin Mokhtar	Pandiyan A/L Vadivelu	In order
Vice President	Abdul Kuddus Bin Ramlee	Sze Onn Teck	Sophie Shariee	In order
Vice President	Shahrin Nasir	Omar Suhaimi Abu Hassan	Alimi Bin Ibrahim	In order
Vice President	Abdul Kuddus Bin Ramlee	Khaeruddin Bin Sudharmin		No seconder

POST	NOMINEE	PROPOSER	SECONDER	REMARKS
Assistant Secretary	Dr Mohammad Nizam Bin Baharom	Mohd Faiz Hakim Husain	Reshma Yousuf Binti Ghulam Yousuf	In order
Assistant Treasurer	Dr Kasypi Bin Mokhtar	Dr Othman Bin Ibrahim	Muhamad Zani Muhamad	Nomination received before the closing date
Assistant Treasurer	Hj Mohd Nasir Hj Alias	Prof Dato' Hj Ahmad Zahir	Hajjah Zawiah Abdul Majid	In order

POST	NOMINEE	PROPOSER	SECONDER	REMARKS
Council Member	Dr Othman Bin Ibrahim	Dr Mansor Abdul Rahman	Abi Sofian Abdul Hamid	In order
Council Member	Hajjah Zawiah Abdul Majid	Prof Dato' Hj Ahmad Zahir	Maria Romeli	In order
Council Member	Cdr Shahrir Hj Ahmad	Cdr Syed Azman Syed Tahir	Lt Cdr Azlisham Azmi	In order
Council Member	Hj Mohd Nasir Hj Alias		Prof Dato' Hj Ahmad Zahir	No proposer
Council Member	Wang Kheng Hwa	Ang Hock Chai		No seconder
Council Member	Reshma Yousuf Binti Ghulam Yousuf	Mohd Faiz Hakim Husain	Zurdy Azad Zulkefly	Secunder not a CMILT

10.5 The Chief Scrutinizer invited the contestants for the post of Vice President to introduce themselves and say a few words before casting the vote. The members were required to cast the vote for the post of Vice President only.

10.6 The Chief Scrutinizer announced that for the post of Vice President there are three nominations but Dr Othman Bin Ibrahim withdrew from contesting the post of Vice President. The members are required to cast the vote to choose only one contestant for the post of Vice President.

10.7 For the post of Assistant Secretary only one nomination was received and declared that Dr Mohammad Nizam Bin Baharom won the post with no contest. The President informed that Dr Mohammad Nizam was not present at this AGM and he has sent an email informing that he is now in the United Kingdom and was not able to get the ticket to Kuala Lumpur in time to attend this meeting. The Chief Scrutinizer mentioned that Dr Mohammad Nizam has already won the contest for the post of Assistant Secretary even though he was absent. There was no objection from members present.



## MINUTES OF ANNUAL GENERAL MEETING

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

- 10.8 For the post of Assistant Treasurer there are two nominations but Dr Kasypi Bin Mokhtar was not present at the meeting without any notification. His name was therefore withdrawn from the list of contestants for the post of Assistant Treasurer. The Chief Scrutinizer announced that Hj Mohd Nasir Hj Alias won the post of Assistant Treasurer with no contest.
- 10.9 For the post of Council Member six nominations were received but only three nominations were in order and that was for Dr Othman Ibrahim, Hajjah Zawiah Abdul Majid and Cdr Shahrir Hj Ahmad and won the post with no contest.
- 10.10 The Chief Scrutinizer announced and the meeting confirmed that the newly elected office bearers were as listed below:
- 10.10.1 Vice President - Dr Hj Abdul Kuddus Bin Ramlee
  - 10.10.2 Assistant Secretary - Dr Mohammad Nizam Bin Baharom
  - 10.10.3 Assistant Treasurer - Hj Mohd Nasir Hj Alias
  - 10.10.4 Council Member - Dr Othman Bin Ibrahim
  - 10.10.5 Council Member - Hajjah Zawiah Abdul Majid
  - 10.10.6 Council Member - Cdr Shahrir Hj Ahmad
- 10.11 The President thanked the Chief Scrutinizer and his team for the successful conduct of election Office Bearers and voting process.
- 10.12 The President congratulated and welcomed the new Council Members.
- 10.13 The President thanked the following outgoing Council Members for their contributions and support to the Institute and look forward to their continuous support:
- 10.13.1 Vice President – Dr Rosli Azad Khan
  - 10.13.2 Assistant Secretary – En Razman Hafifi Redzuan
  - 10.13.3 Council Member – Assoc Prof Dr Mustakim Melan

### 11. To approve the amendments to CILTM Constitution as required by ROS

- 11.1 The Secretary General presented the Addendum No 1 as listed below to the members present.

#### ADDENDUM NO. 1

#### THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA ANNUAL GENERAL MEETING 2017/2018

#### AGENDA NO 8

To approve the amendments to CILT Malaysia Constitution as required by the Registrar of Society (ROS).

##### 1.0 Background

- i. The amendment to the CILT Malaysia Constitution was first tabled to the Annual General Meeting (AGM), held on 26<sup>th</sup> November 2017.
- ii. The meeting unanimously decided to defer the deliberation to an Extraordinary General Meeting (EGM) to be held later.
- iii. The EGM was subsequently held on 27<sup>th</sup> January 2018 at UNIKL-Miat, Subang. The meeting was however deferred due to insufficient quorum.
- iv. The Deferred EGM was subsequently held on 18<sup>th</sup> February 2018 at Shah Alam Convention Centre (SACC) with the required quorum.
- v. The amended Constitution was accepted and approved by the Deferred EGM.



# MINUTES OF ANNUAL GENERAL MEETING

CONT'D | 1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018

- vi. The secretariat subsequently submitted the application to ROS using the online system as required by ROS within the stipulated period.

## 2.0 ROS Decision

- i. On 2<sup>nd</sup> May 2018 ROS informed CILTM via an email the result of the application, which was REJECTED.
- ii. CILT Malaysia sought a clarification from ROS on the ground of the rejection and was advised as follows;  
'permohonan pindaan perlembagaan CILT Malaysia ditolak kerana:-
  - a) Fasal 6, keterangan berkaitan kadar yuran mengelirukan
  - b) keterangan ke atas rekabentuk dan warna yang digunakan ke atas lambang tidak jelas dan lengkap

Menurut ROS, bagi permohonan pindaan semula ini CILT Malaysia adalah dikehendaki mengadakan AGM dan menghantar permohonan pindaan perlembagaan yang lengkap mengikut cara biasa untuk permohonan pindaan perlembagaan'
- iii. A meeting was subsequently arranged to get further clarification from ROS. The meeting, which was held on 26<sup>th</sup> July 2018 was attended by the Secretary General CILT Malaysia and Datuk Mohd Ashfar Ali, CILT Malaysia Internal Auditor and Legal Advisor. ROS was represented by Datin Seri Alinah binti Mohamad Ariffin, Deputy Director ROS Selangor and her staff. During the meeting the matter was clarified. ROS further advised CILT Malaysia to amend Clause 28 to streamline the time between CILT Malaysia and ROS.

## 3.0 Proposed Amendments

- i. **Clause 3 Emblem / Logo**  
To include the full description on the shape and colours of the logo - this is ROS's new requirement - The description as contained in the Corporate Guidelines issued by International is as follows:
  - a. Round shape means global
  - b. Arrows signify movement, direction and energy. The arrows show the scope of CILT with each one covering the different logistics' sectors
  - c. The combination of gold and cream with purple projects a noble image matching our Chartered status and heritage.
  - d. The Institute name to be used by every country demonstrates a unified professional body with a global mandate.
  - e. Malaysia - the members should be from at least 7 states which we fulfilled
- ii. **Clause 6 Entrance Fees**  
To key-in in a tabulated format (they accepted as how it should be when shown the one in our draft)

Grade	Entrance Fee	Annual Subscription
Chartered Fellow (below 60 years of age)	800.00	200.00
Chartered Fellow (above 60 years of age)	800.00	60.00
Chartered Member (below 60 years of age)	800.00	150.00
Chartered Member (above 60 years of age)	400.00	60.00
Member	100.00	100.00
Affiliate Member	10.00	50.00
Affiliate Corporate Member	100.00	1,000.00

- iii. **Clause 28 Alteration or Waiver**  
28.1 ..... Any amendment to the Rules shall be forwarded to the registrar of societies within **60 days** of being passed by the General Meeting.  
- our constitution specifies 30 days. However for practical purposes ROS advised us to change to 60 days since their requirement is also 60 days. This is to avoid oversight from our part.

## 4.0 Approval

The above amendments are herewith tabled for the members to consider and approve accordingly.



## MINUTES OF ANNUAL GENERAL MEETING

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

11.2 Mr Patmanathan proposed to approve the amendments, seconded by Mr Rajagopal and accepted by the meeting.

**12. To discuss any other matters for which at least 3 days' prior notice has been given in writing to the Secretary General.**

12.1 The Secretary General confirmed that CILTM did not receive any notification or resolution or issue prior to the AGM.

13. There being no other matters, the meeting ended at 1400 hours with a vote of thanks to the members present.

Dated: 1<sup>st</sup> September 2018

**Prepared by:**



Sharifah Salwa A. Bakar  
Administrator  
CILT Malaysia

**Reviewed by:**



Hj Ts Abi Sofian Abdul Hamid CMILT  
Secretary General  
CILT Malaysia

**Approved by:**



Dato Ts Abd Radzak Abd Malek FCILT  
President  
CILT Malaysia



**CILTM MANAGEMENT REPORT**

For the period of 1<sup>st</sup> January 2018 to December 2018

**1.0 Management Council**

Following the Annual General Meeting on 1<sup>st</sup> September 2018 the Council consists of:

No	Name	Position
1	Dato Ts Abd Radzak Abd Malek FCILT	President and International President Elect
2	Hj Ts Ramli Bin Amir FCILT	Deputy President / Chairman of Sabah Section
3	Ts Dr Hj Abdul Kuddus Ramlee FCILT	Vice President/ Chairman of Sarawak Section
4	Hj Ts Abi Sofian Abdul Hamid CMILT	Secretary General
5	Dr Mohammad Nizam Baharom FCILT	Asst Secretary
6	Ts Dr Mansor Abdul Rahman CMILT	Treasurer
7	Hj Ts Mohd Nasir Bin Alias CMILT	Asst Treasurer
8	Hjh Ts Zawiah Abdul Majid CMILT	Council Member
9	Cdr Ts Shahrir Bin Hj Ahmad RMN CMILT	Council Member
10	Prof Dato' Ts Dr Ahmad Mujahid Bin Ahmad Zaidi CMILT	Council Member
11	Ts Ooi Ai Mi CMILT	Council Member
12	Ts Dr Zuraimi Bin Abdul Aziz CMILT	Council Member
13	Ts Dr Othman Bin Ibrahim CMILT	Council Member
14	Mej Ts Chang Kah Loon FCILT	Chairman Penang Section
15	Hj Ts Tomingan Bin Kamaron CMILT	Chairman Johor Section
16	AP Ts Dr Mohamad Rosni Othman CMILT	Chairman Terengganu Section

**1.1 Pursuant to the Constitution the following individuals will be retiring at this AGM:-**

1. President (1)
2. Deputy President (1)
3. Secretary General (1)
4. Treasurer (1)
5. Council Member (3) - Prof Dato' Ts Dr Ahmad Mujahid Bin Ahmad Zaidi CMILT  
Ts Ooi Ai Mi CMILT  
Ts Dr Zuraimi Bin Abdul Aziz CMILT

**1.2 Trustee**

The Trustee of CILT Malaysia remain as: -

1. YBhg Tan Sri Dato' Dr Abdul Aziz Abdul Rahman FCILT
2. YBhg Dato' Capt Ahmad Sufian Abd Rashid FCILT

**1.3 CILT Malaysia Secretariat**

The Secretariat office of The Chartered Institute of Logistics and Transport Malaysia (CILTM) is open for operation from Monday to Friday (9.00am to 5.00pm) at 12D, 4<sup>th</sup> Floor, Block 1, Worldwide Business Centre, Jalan Tinju 13/50, Section 13, 40675 Shah Alam and the secretariat office is managed by Pn Sharifah Salwa Abu Bakar as the Administrator assisted by the following staff members.



Nama	Position
Pn Sharifah Salwa Abu Bakar	Administrator
Pn Sarifah Sahak	Sr Executive Admin & Membership
Cdr Ts Shahrir Bin Hj Ahmad	Sabbatical at CILTM Secretariat
Pn Darusila binti Darus	Account Assistant
En Mohammad Farhan bin Mohammad Nor	Admin & Account
Muhammad Danial Bin Che Azman (2160309)	Internship from UPNM
Mohamad Fikri Bin Mohd Yusof (2160342)	Internship from UPNM
Muhamad Aqmal Haqim Bin Kamarudin (2160326)	Internship from UPNM

## 1.4 List of CILTM Management Council Meeting 2018/19

- I. 1<sup>st</sup> Management Council Meeting on 28<sup>th</sup> January 2018
- II. 2<sup>nd</sup> Management Council Meeting & ISO Strategic Workshop 31<sup>st</sup> March 2018
- III. 3<sup>rd</sup> Management Council Meeting on 7<sup>th</sup> July 2018
- IV. 4<sup>th</sup> Management Council Meeting on 29<sup>th</sup> September 2018
- V. 5<sup>th</sup> Management Council Meeting on 9<sup>th</sup> November 2018
- VI. 6<sup>th</sup> Management Council Meeting on 22<sup>nd</sup> December 2018
- VII. 7<sup>th</sup> Management Council Meeting on 26<sup>th</sup> January 2019

## 1.5 List of Sub-Committees

NO	LIST OF SUB COMMITTEE	CHAIRMAN
1	Membership & Corporate Affairs	Dato Ts Abd Radzak Abd Malek FCILT
2	Senior Members Networking	Dato Ts Abd Radzak Abd Malek FCILT
3	CILT Venture	Dato Ts Abd Radzak Abd Malek FCILT
4	Education and Continous Professional Development (CPD)	Tn Haji Ts Ramli Amir FCILT
5	Legal & Constitution	Tn Haji Ts Ramli Amir FCILT
6	Convocation	Ts Dr Haji Abdul Kuddus Ramlee FCILT
7	Business Forum	Ts Dr Haji Abdul Kuddus Ramlee FCILT
8	General & Admin	Tn Haji Ts Abi Sofian Abdul Hamid CMILT
9	Social Media	Tn Haji Ts Abi Sofian Abdul Hamid CMILT
10	Conference & Exhibition	Tn Haji Ts Abi Sofian Abdul Hamid CMILT
11	Finance	Ts Dr Mansor Abdul Rahman CMILT
12	Membership Retention	Mej Ts Chang Kah Loon FCILT
13	Young Professional	Prof Dato' Dr Ts Ahmad Mujahid Ahmad Zaidi CMILT
14	Research & Data Resource	Ts Dr Mohammad Rosni CMILT
15	Publication & Information	Cdr Ts Shahrir Hj Ahmad CMILT
16	Women in Logistics and Transport (WiLAT)	Pn Hj Ts Zawiah Ts Abdul Majid CMILT
17	Asset & Liability	Tn Haji Ts Mohd Nasir Haji Alias CMILT
18	Safety School Project	



## 2.0 List of Members

### 2.1 Corporate Affiliate Members

As at December 2018

NO	M'SHIP NO	NAME OF COMPANY
1	OM 001	SHAPADU GROUP OF COMPANIES
2	OM 005	SANKYU (MALAYSIA) SDN BHD
3	OM 011	SABAH PORTS AUTHORITY
4	OM 012	KERETAPI TANAH MELAYU BHD
5	OM 015	LEMBAGA PELABUHAN BINTULU
6	OM 016	LEMBAGA PELABUHAN KUANTAN
7	OM 021	LEMBAGA PELABUHAN KELANG
8	OM 034	BINTULU PORT SDN BHD
9	OM 035	NORTHPORT (MALAYSIA) BHD
10	OM 038	MALAYSIAN MARITIME ACADEMY SDN BHD
11	OM 045	HARTASUMA SDN BHD
12	OM 048	WESTPORTS MALAYSIA SDN BHD
13	OM 084	KUANTAN PORT CONSORTIUM SDN BHD
14	OM 089	FACULTY OF BUSINESS MANAGEMENT, UiTM
15	OM 090	ICSB MALAYSIA SDN BHD
16	OM 092	ABLE CONSOLIDATION SERVICES SDN BHD
17	OM 096	TITIMAS SHIPPING & TRADING SDN BHD
18	OM 097	UNIKL MIAT
19	OM 098	UNIKL MITEC
20	OM 099	UNIVERSITI MALAYSIA TERENGGANU
21	OM 100	NETHERLANDS MARITIME INSTITUTE OF TECHNOLOGY
22	OM 101	UNIVERSITI UTARA MALAYSIA
23	OM 103	UNIKL MIMET
24	OM 104	UNIVERSITI MALAYSIA KELANTAN
25	OM 106	EAE FREIGHT & FORWARDING SDN BHD
26	OM 111	AK VENTURES BERHAD
27	OM 112	ASIAN SUPPLY BASE SDN BHD
28	OM 114	DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA
29	OM 118	MALAYSIAN INSTITUTE OF ROAD SAFETY RESEARCH
30	OM 120	UCSI UNIVERSITY
31	OM 123	UNIVERSITI SAINS MALAYSIA
32	OM 124	MALAYSIAN ACADEMY OF SUPPLY CHAIN & LOGISTICS MANAGEMENT
33	OM 130	POLITEKNIK METRO JOHOR BAHRU
34	OM 131	POLITEKNIK NILAI
35	OM 132	HM INTERNATIONAL SDN BHD
36	OM 133	SABAH PORTS SDN BHD
37	OM 134	EPTC SOLUTIONS
38	OM 136	TIGERS GLOBAL LOGISTICS (M) SDN BHD
39	OM 141	POLITEKNIK SULTAN HAJI AHMAD SHAH
40	OM 142	ALLIANCE INTERNATIONAL SHIPPING SDN BHD
41	OM 143	PUTRA INTELEK INTERNATIONAL COLLEGE
42	OM 144	UNIVERSITY OF MALAYA CENTRE FOR CONTINUING EDUCATION
43	OM 147	KTM DISTRIBUTIONS SDN BHD
44	OM 148	UNIVERSITI TUNKU ABDUL RAHMAN
45	OM 149	UNIVERSITY COLLEGE OF TECHNOLOGY SARAWAK
46	OM 150	TUNKU ABDUL RAHMAN UNIVERSITY COLLEGE
47	OM 151	KPX SDN BHD





48	OM 152	CLLB SDN BHD
49	OM 153	VAIECO SDN BHD
50	OM 154	MIN SOON TRANSPORT COMPANY SDN BHD
51	OM 155	KEMUDA INSTITUTE
52	OM 156	BORDERAIL LOGISTICS SDN BHD
53	OM 157	PARA LOGISTICS SDN BHD
54	OM 158	UNIKL MSI
55	OM 159	LUMUT MARITIME TERMINAL SDN BHD
56	OM 160	ADAP4ORTY EVENT MANAGEMENT SDN BHD
57	OM 161	AR SAFFRON SDN BHD
58	OM 162	BIZZNEHHA SDN BHD
59	OM 163	DESTINATION TRANSPORT (M) SDN BHD
60	OM 165	HARBOUR-LINK LOGISTICS SDN BHD
61	OM 166	MALAY CHAMBER OF COMMERCE & INDUSTRY PERAK
62	OM 169	RA CONSULT GLOBAL SDN BHD
63	OM 170	REDLY ENTERPRISE
64	OM 171	TRILLION AXIS SDN BHD

## 2.2 List of Chartered Fellows – 2018

1. Dato' Pangeran Daud Bin Pangeran Putera FCILT
2. Dato' Dr Mohamed Amin Bin Mohd Kassim FCILT
3. George Wong @ George Dingle Ligunjang FCILT
4. Prof Dr Bidin Chee @ Bidin Chee Bin Kifli FCILT

## 2.3 List of Chartered Members – 2018

1. Abd Aziz Bin Mat Hassan CMILT
2. Abdul Jalil Bin Ramli CMILT
3. Colonel Abdul Latif Bin Harun (R) CMILT
4. Dato' Abdul Rahman @ Johan Bin Mohamad CMILT
5. Hj Abdullah Sani Bin Shaari CMILT
6. Assoc Prof Ir Dr Ahmad Kamil Bin Arshad CMILT
7. Dr Ahmad Naqiyuddin @ Sanozi Bin Bakar CMILT
8. Hj Amirudin Bin Tan Sri Tajudin CMILT
9. Awgku Mohd Reza Farzak Bin Awg Daud CMILT
10. Dr Azilah Binti Anis CMILT
11. Busfardly Bin Abdul Salam CMILT
12. Chia Khin Chow CMILT
13. Dato Seri Chia Pian Cheow CMILT
14. Corrina Voon Ling Ling CMILT
15. Elishia Loo Po-Lynn CMILT
16. Faizal Bin Osaha CMILT
17. Hanafi Bin Ahmad CMILT
18. Johan Lim Kii Geat CMILT
19. Dr Julyus Melvin Mobilik CMILT
20. Law Chong Seng CMILT
21. Mash Bin Panickar CMILT
22. Mohamad Hizam Bin Hashim CMILT
23. Mohammed Firdaus Bin Khairudin CMILT
24. Mohd Hafez Bin Abd Rahman CMILT
25. Mohd Haizal Faris Bin Jaafar CMILT
26. Dr Mohd Helmi Bin Ali CMILT





27. Mohd Zarir Bin Yusoff CMILT
28. Hj Mubarak Ali Bin Gulam Rasul CMILT
29. Muhamad Ramadhan Bin Ramli CMILT
30. Dato' Muhammad Muhiyuddin Bin Abdullah CMILT
31. Ng Kiat Min CMILT
32. Norazlina Binti Abdul Nasir CMILT
33. Norzaliha Binti Jusoh CMILT
34. Nursahliza Binti Muhamat Yain CMILT
35. Rosmaizura binti Mohd Zain CMILT
36. Dr Rudiah Binti Md Hanafiah CMILT
37. Dr Samuil-Ashton Satu CMILT
38. Assoc Prof Dr Seyed Mohammadreza Ghadiri CMILT
39. Shamsul Amru @ Shamsul Bahri Bin Suib CMILT
40. Siti Faradilah Binti Aslah CMILT
41. Stanley Gan Han Wen CMILT
42. Syahrone Bin Mohd Salleh CMILT
43. Vasuthevan A/L Annamalai CMILT
44. Wan Abdul Samad Bin Zainal Abidin CMILT
45. Dr Wan Mahniwati Binti Zainal Abidin CMILT
46. Wan Mohd Safwan Bin Wan Daud CMILT
47. Wan Pauzi Bin Wan Ahmad CMILT
48. Wong Fui Ling CMILT
49. Wong Kai Yee CMILT
50. Yong Leong Mew CMILT
51. Zainulabidin @ Zainal Bin Ismail CMILT
52. Dr Siti Zaharah Binti Ishak CMILT

### 2.3 List of Chartered Members from Royal Malaysian Navy - 2018

1. Lt Kdr Mohammad Azfar bin Hassan CMILT
2. Lt Kdr Noorulzaki bin A. Rahman CMILT
3. Lt Kdr Mohd Hisyam bin Jusoh CMILT
4. Lt Kdr Ernie Erdawaty binti Muhamad CMILT
5. Lt Kdr Karimah binti Awi CMILT
6. Lt Kdr Khairul Anuar Bin Hj Abd Ghani CMILT
7. Lt Kdr Mohd Rosminizam bin Mohd Daud CMILT
8. Lt Kdr Zulhazrin bin Abdul Mutalib CMILT
9. Lt Kdr Nor Shahida binti Mohamed Resli CMILT
10. Lt Kdr Mohd Sukairi bin Mohd Suhaimi CMILT
11. Lt Kdr Husnein Aras bin Abdul Azim CMILT
12. Lt Kdr Siti Hajar binti Mat Radzi CMILT
13. Lt Kdr Siti Norhidayu binti Mohd Arif CMILT
14. Lt Kdr Daing Nor Waheeda binti Bachok CMILT
15. Lt Kdr Siti Norhajar binti Megat Ahmad Roslan CMILT
16. Lt Kdr Sarhan Rozaini bin Mohamed Radzi CMILT
17. Lt Kdr Shahrizan Jaszle binti Jasmin CMILT
18. Lt Kdr Mohd Fauzi bin Abdul Halim CMILT



## 3.0 LIST OF NEW/RENEW CILTM ACCREDITED TRAINING CENTRE

1. AK Academy – renew after 5 years
2. Universiti Kuala Lumpur (MIMET) – Renew after 5 years
3. Universiti Kuala Lumpur (MSI)
4. Tunku Abdul Rahman University College

## 4.0 LIST OF GRADUATES 2018

### BACHELOR OF MANAGEMENT (MARITIME) UNIVERSITI MALAYSIA TERENGGANU (UMT)

NO	NAME	NO	NAME
1	Ahmad Faiz Bin Ahmad Fazel	35	Muhamad Zarul Hamdan Bin Remali
2	Ahmad Nur Hadi Bin Samingun	36	Muhammad Afiq Bin Zakariah
3	Ainatul Mardhiah Binti Mohd Azmi	37	Muhammad Ariff Bin Roslan
4	Che Muhamad Rabbani Bin Che Abdullah	38	Muhammad Ashraf Shakir Bin Sabki
5	Dayana Binti Abdul Halim	39	Muhammad Azri Bin Azmi
6	Dayang Nur Aliaa Binti Awang Mohamed	40	Muhammad Bin Ismail
7	Diana Binti Anuar	41	Muhammad Fitri Bin Zulkifli
8	Dineshvaran A/L Maran	42	Muhammad Khairu Hakimi Bin Othman
9	Farah Aiza Binti Mohamed Fazlee	43	Muhammad Muzakkir Bin Suhaimi
10	Farah Shuhada Binti Zakaria	44	Muhammad Ridzuan Bin Abd Samad
11	Farhah Nabilah Binti Mohamad	45	Muhammad Zulfikar Bin Ahmat
12	Goh May Fayy	46	Muhammad Zulhisyam Bin Zulkifeli
13	Intan Kamila Binti Kamisan	47	Nabihah Binti Mohamad Asri
14	Intan Norjiha Binti Ishak	48	Nik Norazah Aziza Binti Azhar
15	Johazwan Bin Amir	49	Noor Fatimah Bte Azaman
16	Kalsom Binti Yahya	50	Noor Ira Idatul Aliah Binti Norazman
17	Karthigayan A/L Vellayutham	51	Noor Jannah Binti Zaidan
18	Khaleeda Binti Abu Nawas	52	Nor Aina Madiah Binti Mohd Nordin
19	Mahendrran A/L Selvaduray	53	Nor Aishah Binti Mohamad
20	Maizatul Mahanie Binti Mat Lazim	54	Nor Anisah Binti Hussin
21	Mastura Binti Mohd Abd Kadim	55	Nor Atikah Binti Idris
22	Mohamad Amir Fakhrol Hakim Bin Razali	56	Nor Atiqah Binti Che Udin
23	Mohamad Firdaus Halimi Bin Mohamad	57	Nor Fadzlindar Binti Che Nudin
24	Mohamad Nazri Bin Mohamad	58	Nor Syafiqah Zaimah Mohd Zaidi
25	Mohamad Zulhaier Bin Zakaria	59	Norafazlin Binti Md Knapi
26	Mohammad Faizudin Bin Shaiin	60	Norhanani Shazrin Binti Hamdan
27	Mohammad Ferdaus Bin Ilyas	61	Norshafikah Binti Rosdi
28	Mohd Alif Shawal Bin Md. Rasip	62	Norsyafikah Binti Ab Wahab
29	Mohd Nazirul Firdaus Bin Said	63	Nur Afiqah Binti Azni
30	Muhamad Amirul Shakiq Bin Abdul Khadar	64	Nur Airal Sabiha Binti Othman
31	Muhamad Azri Bin Abdul Aziz	65	Nur Anis'sa Binti Ismail
32	Muhamad Faiz Bin Mazlan	66	Nur Halisa Binti Firdaus
33	Muhamad Izzuan Fitri Bin Sahardin	67	Nur Hazwani Binti Karim
34	Muhamad Rashdan Ikmal Bin Mohamed Noor	68	Nur Izzati Sahira Binti Salehuddin



69	Nur Shahida Binti Mohamad Jamal	97	Ozan Fairuzza Nilda Binti Laili
70	Nur Shazwanie Binti Musa	98	Putri Nur Atikah Binti Rosli
71	Nur Syafiqah Asyiqin Binti Ahmad Fadzil	99	Putri Zaireen Binti Saparin
72	Nur Syahirah Binti Senin	100	Rabiatul Adawiyah Binti Abd Majid
73	Nur Syamimi Binti Awang	101	Rizky Akbar Bin Zubair
74	Nur Syuhada Binti Adam	102	Roefinus Agustinus
75	Nur Yasmin Safra Binti Muhamad Yussuff	103	Ruzaihan Bin Zainuddin
76	Nuraqilah Binti Abd Rahman	104	Shahirah Binti Hasan Ali
77	Nuratiqah Binti Mohd Shah	105	Shahrulnizam Bin Mohamad
78	Nurezzati Binti Kosri	106	Siti Aishah Binti Muhamod
79	Nurhafzhan Afini Binti Aziz	107	Siti Fatimah Juwariah Binti Sazalee
80	Nurhidayah Binti Daud	108	Siti Fauziana Binti Musa
81	Nursakinah Binti Suleiman	109	Siti Munirah Binti Sulaiman
82	Nursyafika Binti Suhaimi	110	Siti Noor Amira Binti Mohd Azmi
83	Nursyafiq Luqman Bin Ahmad	111	Siti Nur Fateha Binti Yaakop
84	Nurul Afiqah Binti Mustaffa Kamal	112	Siti Nur Izzati Binti Ahmad
85	Nurul Ain Binti Abd Hamid	113	Siti Nur Shafini Najwa Binti Ghazali
86	Nurul Amiera Binti Abdul Rahman	114	Siti Nurulain Binti Mat Yusop
87	Nurul Ardilla Binti Anang Othman	115	Siti Zaharah Binti Sulaman
88	Nurul Bari'ah Balqis Binti Mohd Syukur	116	Siti Zauyah Binti Ayub
89	Nurul Hafizah Binti Usman	117	Syarafuddin Bin Salleh
90	Nurul Nadiyah Binti Hashim	118	Tengku Nurul Fatma Binti Tengku Mohd Jasmi
91	Nurul Nasuha Binti Muhammad Sabri	119	Tutik Ismawati Binti Syafii
92	Nurul Nasuha Binti Nordin	120	Ummi Syakira Binti Khalid
93	Nurul Saizatul Shazua Binti Mohd Yusuf	121	Wan Mohamad Mazwan Bin Wan Mohd Amin
94	Nurul Syuhada'a Binti Jaini	122	Wan Nor Fatila Binti Wan Othman
95	Nurul Zuhaidah Binti Zulkifli	123	Zuraida Binti Zainal
96	Nurzamirah Binti Zainun		

**BACHELOR OF ENTREPRENEURSHIP (LOGISTICS AND DISTRIBUTIVE TRADE) HONOURS  
UNIVERSITI MALAYSIA KELANTAN**

NO	NAME	NO	NAME
1	Agaleya A/P B Sivakumar	14	Jevinya A/P Marimuthu
2	Ahmad Aiman Bin Shamsulkahar	15	Jevitha A/P Varatharajan
3	Ahmad Faitz Bin Mustapa	16	Julita A/P Teor Bak Song
4	Chan Ho Yan	17	Kanchana A/P Kannan
5	Cheah Chong Yee	18	Lai Yee Wen
6	Chew Khar Kim	19	Lau Suet Yee
7	Chong Xin Yin	20	Lee Chui Teng
8	Chua Soon Fatt	21	Lee Kuet Kie
9	Chua Yeap Ai Ling	22	Lee Tien Yee
10	Danial Bin Mustafah Khamal	23	Liew Wei Ling
11	Dharshinishree A/P Subramaniam	24	Lim Je Sian
12	Eric Kong Wei Sheng	25	Low Soon Kim
13	Hemananthini A/P Kalimuthu	26	Low Woon Kiat



27	Ma Chuen Fai	45	Siemala A/P Murthi
28	Mohamad Hakim Bin Mohd Radzuan	46	Siti Nursyafiqah Binti Ahmad Zainuri
29	Moshika A/P Balasubramaniam	47	Subashini A/P Sarawanan
30	Nadianatasha Binti Hamzah	48	Suganiyah A/P Rajendran
31	Navitha A/P Selvarajah	49	Tan Yook Hon
32	Ng Kaih Cin	50	Tee Hui San
33	Ng Woon Yih	51	Teebha A/P Manickam
34	Nithaya A/P K. Rajendran	52	Thaw Yee Hua
35	Noorizaty Binti Oden	53	Thilagavathi A/P Rajin
36	Nur Afiqah Binti Hassan	54	Thineswaran A/L Sasirawan
37	Nur Atiqah Nazurah Binti Mohammad Nazri	55	Uma Devi A/P Tharumalay @ Krishnan
38	Nur Hasnina Binti Md Zawawi	56	Vimal A/L Manokharan
39	Nur Shakina Fathenazryen Binti Mohd Ishak	57	Wong Jun Pin
40	Nur Syafini Binti Zainal Abidin	58	Wong Wei Ling
41	Nur Syazwani Binti Masnawi	59	Wong Xue Jun
42	Preeya Nanthini A/P Muniandy	60	Yeo Shu Ting
43	Ramithira A/P Krishnan	61	Yeow Qing Guo
44	Revathi A/P Murugiah		

## BACHELOR OF BUSINESS ADMINISTRATION (LOGISTICS & TRANSPORTATION) UNIVERSITI UTARA MALAYSIA (UUM)

NO	NAME	NO	NAME
1	Aida Liyana Binti Mohd Rosli	18	Nor Shakila Binti Kasim
2	Azzahra Nurwafi Binti Zainurin	19	Norazreen Binti Hazizull Hassan
3	Chan Kah Yuan	20	Periyamalini A/P Thannimalai
4	Chin Wei Quan	21	Phang Poh Mun
5	Chris Wong Siew Lam	22	Poneswari A/P Benniah
6	Delipkumar A/L S Thinakaran	23	Sahidatul Wahyu Binti Mohd Anuar
7	Hadirah Binti Zulkifli	24	Shallini Dhurrga A/P Nadeson
8	Huang Qi Ru	25	Sheng Bei Bei
9	Jeevan A/L G Mimhapan	26	Tan Aik Chuan
10	Kesikan A/L Velan	27	Tan Jun Wei
11	Koh Shao Yin	28	Tan Yu Jian
12	Li Chenyan	29	Teoh Mei Xian
13	Maryam Mufidah Binti Che Sobry	30	Tham Chooi Wah
14	Mohd Herman Hamdi Bin Hamzah	31	Thong Wei Shan
15	Muhammad Anwar Bin Shahrin	32	Toh Jie Qi
16	Muhammad Azizi Bin Mohd Shafie	33	Wijaya Nanna
17	Ng Win Jun	34	Yang Boon Phok

## BACHELOR OF INTERNATIONAL BUSINESS MANAGEMENT (HONS) UNIVERSITI UTARA MALAYSIA (UUM)

NO	NAME	NO	NAME
1	Andina Ramadita	8	Heikal
2	Cheok Xing Wei	9	Lee Ann Ni
3	Dang Tian See	10	Lee Jia Qi
4	Develyne Julian Salo	11	Lim Ying San
5	Farhan Bin Faris Bashel	12	Ling Mei Hua
6	Goh Shu Xian	13	Loi Fan Lin
7	Hamdi Hassan Mohamed	14	Low Mei Siong



15	Ng Yee Chen	21	Soot Chia Jing
16	Ng Yee Chyn	22	Tong Betty
17	Nor Syafiqah Binti Azman	23	Vinnie Lim Kim Ne
18	Nur Ain Nasuha Binti Mohd Ruduwan	24	Vivian Loi Yi Hui
19	Nurul Amira Binti Aulia Sham	25	Zu Mirrah Binti Mohamad Safirudin
20	Phong Chea Sing		

**BACHELOR OF OPERATION MANAGEMENT (HONS)**  
**UNIVERSITI UTARA MALAYSIA (UUM)**

NO	NAME	NO	NAME
1	Ang Hui Yi	5	Ong Yee Hui
2	Boo Ying Yuh	6	Tee Ler Wen
3	Kee Xin Niu	7	Wan Woei Wen
4	Low Chee Wei	8	Yew Pei Qin

**DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT**  
**POLITEKNIK NILAI (POLINILAI)**

NO	NAME	NO	NAME
1	Adam Azroy Bin Rosli	19	Narvinjit Singh Dhaliwal A/L Jagjit Singh
2	Agilandaeswari A/P Sinnasamy	20	Nor Iqbal Hakim Bin Shahrani
3	Ain Syafiqah Binti Ridzuan	21	Nur Anisah Aqilah Binti Johar
4	Amierul Syafiq Bin Kamaruzzaman	22	Nur Fuadah Binti Abd Rashid
5	Amirul Bahtiar Bin Jaafar	23	Nur Nabilah Binti Ali Azmi
6	Ammar Hisyam Bin Mohd Zaid	24	Nur'ain Binti Zaini
7	Amutha A/P Rajaratnam	25	Nurul Amirah Binti Kamaruzaman
8	Eleeda Binti Fakhrurrazi	26	Povendran A/L M. Sandrasakran
9	Farhana Ashikin Binti Ahmad Fauzi	27	Sara Elieya Binti Che Ghani
10	Khuganeesan A/L Subramaniam	28	Sarmenderan A/L V.Murali
11	Logasha A/P K Ganesan	29	Shahirah Nabilah Binti Shahrizan
12	Mohamad Nur Adam Bin Sazali	30	Siti Maisarah Binti Mohamed
13	Muhamad Shahrul Bin Shafiee	31	Siti Najihah Binti Tuan Mahazir
14	Muhammad Aswat Bin Raja Maideen	32	Siti Sarah Binti Hamid
15	Muhammad Azrul Anas Bin Ariffin	33	Suriya Prakaash A/L Kesaven
16	Muhammad Haidil Azhar Bin Abdul Rashid	34	Vinnodt A/L Panneerselvam
17	Muhammad Nasrul Nizam Bin Farizul	35	Yunesh Reedy A/L Balasuntram
18	Muhammad Raffiuddin Bin Ramlan		

**PROFESSIONAL DIPLOMA IN LOGISTICS & TRANSPORT**  
**AK ACADEMY – CHARTERED MEMBER (CMILT)**

NO	NAME	NO	NAME
1	Cheah Chuan Wooi	6	Lim Swee Ching
2	Chong Wei Keat	7	Low Chun Leong
3	Elizabeth Kee Seok Siam	8	Ng Chun Hau
4	Lee Kok Wah	9	Shakeir Bin Abdul Shukor
5	Lim Poh Leng	10	Shanmuganathen A/L Packiry



- 11 Tan Chin Hin
- 12 Teh Bee Ling
- 13 Teo Siew Chin
- 14 Teo Siew Wen

- 15 Wong Chee Keet
- 16 Yeoh Hong Quan
- 17 Yeong Chern Foong

## PROFESSIONAL DIPLOMA IN LOGISTICS & TRANSPORT AK ACADEMY - MEMBER (MILT)

### NO NAME

- 1 Chan Weng Chaw
- 2 Lee Hui Qing
- 3 Lee Zhi Qian
- 4 Masturah Binti Rosli

### NO NAME

- 5 Tan Kae Shyuan
- 6 Tan Sze Qin
- 7 Teoh Chai Giap

## BACHELOR OF MARITIME OPERATIONS (HONS)

### UNIVERSITI KUALA LUMPUR-MALAYSIAN INSTITUTE OF MARINE ENGINEERING TECHNOLOGY-(MIMET)

### NO NAME

- 1 Aidil Shahira Binti Jafri
- 2 Aminul Mahzan Bin Abd Jabar
- 3 Izzati Auni Binti Abu Bakar
- 4 Mahfuzah Binti Zulkifli
- 5 Mohamad Hafizuddin Bin Mohamad Hanapiah
- 6 Mohd Fakhruddin 'Adli Bin Mat Zaid
- 7 Muhamad Azeem Bin Zulkarnain
- 8 Muhamad Fadhil Bin Anuar
- 9 Muhammad Alief Faqhradzi Bin A Rahman
- 10 Muhammad Azly Shah Bin Azman
- 11 Muhammad Sabil Ridzuan Bin Norzi
- 12 Muhammad Shafiq Bin Mohd Supian

### NO NAME

- 13 Nik Ahmad Kamil Bin Nik Ab Rahman
- 14 Nor Ashraf Bin Roslan
- 15 Norsyamimi Binti Musa
- 16 Norulhayati Binti Ramli
- 17 Nur Afiqah Qursyiah Binti Al-Qabir Peter
- 18 Nur Amira Syahmina Binti Suheimy
- 19 Nur Fara Shahira Binti Suhaimi
- 20 Nurhafizah Binti Husin
- 21 Nursyaqirah Binti Kamaruddin
- 22 Poobalan A/L Krisnain
- 23 Satgunan A/L Chandran Segaran
- 24 Siti Nur Fatimah Binti Mohd Fuzi

## MASTER OF SCIENCE IN LOGISTICS MANAGEMENT UCSI UNIVERSITY

### NO NAME

- 1 Liu Rui

### NO NAME

- 2 Wang Qiushi

## BACHELOR OF ARTS (HONOURS) LOGISTICS MANAGEMENT - UCSI UNIVERSITY

### NO NAME

- 1 Chin Jun Hern
- 2 Chong Wei Ming
- 3 Choo Wern Kern
- 4 Ho Hui Yee
- 5 Hoh Cheng Yean
- 6 Khaled M. K. Eleyan
- 7 Koay Wui Lim
- 8 Koong Choon Wai
- 9 Ku Zu Ho
- 10 Lee Leong Jie

### NO NAME

- 11 Leslie Chua Zhi Cheng
- 12 Paul Tan Kong Yew
- 13 Pavithran A/L Sathiaselalan
- 14 Pavitra A/P N.K. Ragen
- 15 Tan Yi Han
- 16 Toon Chee Loong
- 17 Yang Jin Xiu
- 18 Yap Jor Tan
- 19 Yeow Way Ling



**BACHELOR OF ARTS (HONOURS) SUPPLY CHAIN OPERATIONS MANAGEMENT  
UCSI UNIVERSITY**

**NO NAME**

- |   |               |
|---|---------------|
| 1 | Tong Wei Hong |
|---|---------------|

**DIPLOMA IN ENTERPRISE RESOURCE PLANNING (DRP)  
DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA**

**NO NAME**

- |   |                                     |
|---|-------------------------------------|
| 1 | Anis Farhana Binti Baharum          |
| 2 | Anis Syuhada Binti Ahmad Tarmizi    |
| 3 | Felicity Avila Anak Alek            |
| 4 | Muhamad Shafiq Bin Muhamad Yusof    |
| 5 | Muhammad Izzani Bin Mohamad Madzlan |

**NO NAME**

- |    |  |
|----|--|
| 6  | Norsuliana Ilyani Binti Nordin           |
| 7  | Nur Izzati Binti Zainul Ariff            |
| 8  | Nurshalieza Natasha Binti Ahmad Shamshul |
| 9  | Syarafina Alifah Binti Abdul Rashid      |
| 10 | Zairul Naim Bin Tarmizi                  |

**DIPLOMA IN AUTOMOTIVE PARTS MANAGEMENT (DPM)  
DRB HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA**

**NO NAME**

- |   |                             |
|---|-----------------------------|
| 1 | Muhamad Hidayat Bin Musroni |
| 2 | Muhammad Ariff Bin Zamri    |
| 3 | Nur Hamira Binti Hamdan     |

**NO NAME**

- |   |                                       |
|---|---------------------------------------|
| 4 | Nurfariza Hanim Binti Zulkefli        |
| 5 | Wan Amierul Aliff Bin Wan Mohd Zawawi |

**DIPLOMA IN PROCUREMENT AND VENDOR MANAGEMENT (DPV)  
DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA**

**NO NAME**

- |   |                              |
|---|------------------------------|
| 1 | Muhammad Syairazi Bin Mazlin |
|---|------------------------------|

**NO NAME**

- |   |                          |
|---|--------------------------|
| 2 | Nur Suhailin Binti Hisam |
|---|--------------------------|

**BACHELOR OF INDUSTRIAL LOGISTICS  
UNIVERSITI KUALA LUMPUR - MALAYSIAN INSTITUTE OF INDUSTRIAL TECHNOLOGY (MITEC)**

**NO NAME**

- |   |                                    |
|---|------------------------------------|
| 1 | Afiq Ikhwan Bin Abdul Rani         |
| 2 | Aina Sazlina Binti Mohamad Mokhtar |
| 3 | Baihaqi Bin Abd Rahim              |
| 4 | Danial Zulqarnain Bin Abdullah     |
| 5 | Mohamad Hakimi Bin Mohd Hassim     |

**NO NAME**

- |    |                                  |
|----|----------------------------------|
| 6  | Muhammad Syahmi Bin Mohd Amin    |
| 7  | Noor Amiera Binti Johari         |
| 8  | Norfazira Nordin Manan           |
| 9  | Nur Izzati Binti Hairudin        |
| 10 | Zafirah Nur Izzati Binti Zalizan |

**BACHELOR OF MANAGEMENT  
UNIVERSITI SAINS MALAYSIA (USM)**

**NO NAME**

- |   |                            |
|---|----------------------------|
| 1 | Angela Lee Sueh Chien      |
| 2 | Chiew Yi Han               |
| 3 | Heng Kai Wen               |
| 4 | Jacqueline Chong Hui Chien |

**NO NAME**

- |   |                      |
|---|----------------------|
| 5 | Jocelyn Lim Nie Fong |
| 6 | Loh Bi Qi            |
| 7 | Low Wee Suan         |
| 8 | Tan Yong Lun         |





**DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT  
POLITEKNIK SULTAN HAJI AHMAD SHAH (POLISAS)**

NO	NAME	NO	NAME
1	Aiza Shafia Binti Mohd Kifli	4	Mohammad Faizal Bin Mohd Fadzil
2	Farhana Binti Shamsulazlin	5	Nurfatin Ashwani Binti Zolkifli
3	Mathana A/P Gunaraja	6	Wajihah Binti Azizul Azman

**BACHELOR OF BUSINESS ADMINISTRATIONS (HONS) TRANSPORT  
UNIVERSITI TEKNOLOGI MARA (UiTM)**

NO	NAME	NO	NAME
1	Mohamad Ezani Bin Mazlan	2	Rafiqah Batrisyia Binti Rosmi

**PQE (TRANSPORT)  
UNIVERSITI TEKNOLOGI MARA (UiTM)**

NO	NAME
1	Nur Adilah Binti Ayub

**PQE (LOGISTICS)  
CHARTERED MEMBER (CMILT)**

NO	NAME
1	Mohd Adli Bin Jamhari

**DIPLOMA IN LOGISTICS (FORWARDING OPERATIONS)  
TECH TERRAIN COLLEGE (TTC)**

NO	NAME
1	Muhammad Sharif Bin Ahamed Salihin

**5.0 COLLABORATION AND ACCREDITATION FOR CILT QUALIFICATION****5.1 Tunku Abdul Rahman University College (TAR UC)**

Academic Recognition Audit for Bachelor of Business (Honours) in Logistics & Supply Chain Management - Tunku Abdul Rahman University College on March 2018. The Academic Recognition Audit was conducted on Tunku Abdul Rahman University College's Bachelor of Business (Honours) in Logistics & Supply Chain Management in line with The Chartered Institute of Logistics and Transport Malaysia (CILT) requirements. The audit was conducted at the Tunku Abdul Rahman University College (TARUC)'s Conference Room (SA002A) Ground Floor, SA Block, East Campus, Kuala Lumpur from 14 -15 March 2018.

The CILT audit team comprised

- Dr Dazmin Daud (Head of audit Panel),
- Puan Zawiah Abdul Majid (Panel) and
- Pn Sharifah Salwa Abu Bakar (CILT Administrator).

The team from TARUC was led by Mr. Johan Lim Kii Geat with his dedicated colleagues. Based on the findings, the audit team concluded that the Bachelor of Business (Honours) in Logistics & Supply Chain Management program at the Tunku Abdul Rahman University College has fulfilled all the CILT's requirement.





## 5.2 UNIKL MSI (Kulim) - CILTM Facilities Audit Visit to Universiti Kuala Lumpur (MSI) Kulim - 24 to 25 April 2018

Universiti Kuala Lumpur Malaysian Spanish Institute (UniKL MSI) Kulim has offered to conduct CILTM Professional Qualifying Examination (PQE). In line with this, CILTM visited UniKL MSI, at Lot 13-16 Kulim Hi-Tech Park, 09000 Kulim Kedah to discuss the matter. Hence, the purpose of the audit is to determine whether UNIKL MSI is qualified to run the program and meets with the accreditation requirements of The Chartered Institute of Logistics and Transport Malaysia (CILTM).

A team from CILTM consisting of

- i. Assoc. Prof. Dr. Mustakim Melan FCILT (Chairman of Audit Panel),
- ii. Mej Chang Kah Loon FCILT (Chairman of Penang Section)
- iii. Madam Amy Ooi CMILT (Council of CILTM) and
- iv. Pn Sharifah Salwa Abu Bakar, (CILTM Administrator)

conducted an accreditation audit from 24-25 April 2018. The overall audit were acceptable and met the minimum requirement as training provider of CILT Malaysia.

## 5.3 Re-Audit of Bachelor of Maritime Operation (Hons) - Universiti Kuala Lumpur (UNIKL MIMET), Lumut Perak On 9 – 10 August 2018

A team from CILTM headed by Tn Haji Ramli Amir FCILT (Chairman of Education & CPD Committee) Assoc Prof Dr Mustakim Melan FCILT (Head of Panel) and Pn Sharifah Salwa Abu Bakar CILTM Administrator conducted an accreditation audit on the Bachelor of Maritime Operations (BMO) program of Universiti Kuala Lumpur (MIMET) from 9 – 10 August 2018. The re-audit and renewal exercises were scheduled to be conducted once in every five – year and based on the first period from 2013 to 2018. Hence, the purpose of the audit is to determine if the program had met the accreditation requirement by The Chartered Institute of Logistics and Transport in Malaysia (CILTM). The team from UniKL MIMET was led by Pn Azila Binti Ayub together with her dedicated colleagues.

## 5.4 Re-Audit - Professional Diploma in Logistics and Transport - The Ak Academy on 5-6 September 2018

The audit was conducted at AK Academy from 5-6 September 2018. Attending the audit on behalf of CILTM were Haji Mohd Nasir Haji Alias (Head of Panel), Pn Hajjah Zawiah Abdul Majid CMILT and Mrs. Sharifah Salwa Abu Bakar (CILTM Administrator). The team from AK Academy was led by Mej Chang Kah Loon FCILT together with his dedicated colleagues. Based on the findings, the audit team concluded that the Professional Diploma in Logistics and Transport program at AK Academy met CILTM requirements.

## 6.0 YOUNG PROFESSIONAL/NEXTGEN CILT MALAYSIA

### 6.1 INTERNATIONAL SYMPOSIUM ON LOGISTICS AND TRANSPORT THEME: “HUMANITARIAN LOGISTICS”

YOUNG PROFESSIONAL/NEXTGEN organised the symposium in collaboration with UPNM. It was also graced by the Vice Chancellor of National Defence University of Malaysia, President, CILT Malaysia, CILT International, CILTM Council Members and CILTM Young Professional/NextGen. A total of 300 people attended the half day program.

List of distinguished guests participated in the Forum: HUMANITARIAN LOGISTICS

1. Moderator: Prof Khaeruddin bin Sudharmin CMILT - Advisor of YP/NextGen Committee  
The Chartered Institute of Logistics and Transport in Malaysia
2. Panel 1: Dr Raja Ahmad Iskandar bin Raja Yaacob - Chairman of Serantau Muslim (NGO)
3. Panel 2: Mr Keith Newton FCILT - Secretary General  
The Chartered Institute of Logistics and Transport International
4. Panel 3: Mr Wan Abdillah bin Wan Nawawi - Head of Corporate Communication  
The New Straits Times Press (M) Berhad



## 7.0 WOMEN IN LOGISTICS AND TRANSPORT (WILAT MALAYSIA)

1. WiLAT's visit by President CILT Malaysia together with Pn Hjh Zawiah Abdul Majid, Pn Salwa and 3 council members to Universiti Malaysia Terengganu in conjunction with MaLTrac Launching on 23-24 March 2018.
2. WiLAT's Talk by Pn Hjh Zawiah Abdul Majid, Chairperson of WiLat Malaysia assisted by Pn Salwa, UniKL MIAT Executive Club President Farhan & Secretary Miss Adriana at MUST University – 2nd May 2018. During the meeting with MUST University mentioned that they will organising Women's activity every year and the students are happy to joint WiLat Malaysia.
3. WiLAT's visit to Politeknik Nilai (PNS) on 6<sup>th</sup> April 2018 in conjunction with the industry talk by Dato Ts Abd Radzak Malek FCILT, President CILTM and President Elect CILT International. Tn Hj Nazri Idris CMILT, Director Politeknik Nilai (PNS) offered its premise to be the centre of Wilat operations and activities. Attended by Dato Ts Abd Radzak, Pn Hjh Zawiah the Chairman of WiLAT and Pn Sharifah Salwa the Administrator of CILT Malaysia Secretariat.
4. WiLAT's Visit by Pn Hjh Zawiah and Pn Salwa to Universiti Teknologi MARA (UiTM) Puncak Alam campus on 6<sup>th</sup> April 2018 in conjunction with industry talk by Dato Ts Abd Radzak Malek FCILT, President CILTM and President Elect CILT International.
5. Greet and Meet WiLat team at UniKL MIAT - 3 May – WiLAT Msia chairperson Hjh Zawiah discussion & appointment of WiLAT Msia representative from UniKL MIAT chairperson Dr. Nor Aida and Vice-chairperson Dr. Hazariah. Looking forward in organizing Talk "Women in Aviation".
6. WiLAT Malaysia Meet & Greet to Royal Malaysian Navy - WiLAT Malaysia Chairperson Hjh Zawiah and CILTM Secretariat Pn Salwa at Royal Malaysian Navy (RMN) Based in Lumut Perak on 8<sup>th</sup> August 2018. Warm hospitality and full participation from ladies of RMN to join WiLAT Malaysia.
7. WiLAT Malaysia Chairperson Hjh Zawiah & CILTM Secretariat Pn Salwa at Netherlands Maritime Institute of Technology (NMIT), Johor Bharu on 27<sup>th</sup> July 2018. Warm hospitality and full participation from ladies of NMIT to join WiLAT Malaysia. They were so excited to organise 1<sup>st</sup> NMIT WiLAT Malaysia 'Cooking Competition' tentatively on 13<sup>th</sup> Aug 2018 at NMIT HQ.
8. WiLAT Malaysia organized the Fun Run 2018 on 29<sup>th</sup> June 2018 in collaboration with CILTM Sarawak Section, Office of Resident and Welfare Department Bintulu. The Fun Run was graced by the Resident of Bintulu, Sarawak and it started with Zumba. The Fun Run were attended by the CILTM President, WiLat Chairperson Hjh Zawiah, Pn Salwa from CILTM Secretariat and the staff from Bintulu Port Sdn Bhd.
9. WiLat Malaysia Hari Raya 2018 Celebration - It was nice to meet and greet the new committee member of WiLat Malaysia. During the Hari Raya gathering on 7<sup>th</sup> July 2018 at Melting Pot Concorde Hotel, Shah Alam they take the opportunity among the committee to discuss about the future plan and activities of WiLat.
10. On 16 – 17 November, the 5<sup>th</sup> China International Logistics Development Conference held at the Kempinski Hotel, Changsha, Hunan Province. The dinner with Changsha Municipal People's Government held on 15 November night. The CILT China main conference held on 16 November morning. The 2<sup>nd</sup> WiLAT China forum held on 16 November afternoon. CILT International meeting held on 16 November night and CILT International Dinner held on 17 November night.
11. WiLAT Sharing by Dr. Dorothy Chan at CILT China Conference in 16 Nov, 2018. She speaks on Women and Career.



12. CILT International President Mr. Kevin Byrne, CILT International Secretary General Mr. Keith Newton, CILT International President Elect Dato Abd Radzak Abd Malek, CILT International Vice President Mr. Romesh David, WiLAT Malaysia Chairperson Hajjah Zawiah Abdul Majid, WiLAT Mauritius Chairperson Ms. Nazeema Seelarbokus and WiLAT Singapore Chairperson Ms. Kelly Lee joined the newly opened Hong Kong High Speed Rail (HSR) facility visit before departing to ChangSha with Hong Kong delegates. HSR is one of the mega transport infrastructure projects in Hong Kong inaugurated on 23<sup>rd</sup> September 2018.
13. WiLAT Mixer with professional sharing held on November 14 (Wednesday) evening. WiLAT HK Chairperson Ms. Vicky Koo shared the past achievements and upcoming planning of WiLAT HK. Our CILT International President Mr. Kevin Byrne, CILT International Secretary General Mr. Keith Newton, CILT International President Elect Dato Abd Radzak Abd Malek gave encouraging messages to WiLAT and committed to support the way forward. CILT HK President Ms. Venus Lun shared the approach of the new term of CILT Council. WiLAT Global Advisor Dr. Dorothy Chan shared her vision globally. Other overseas guest in attendance were WiLAT Chairpersons: Kelly Lee from Singapore and Hajjah Zawiah Abdul Majid from Malaysia; as well as CILT International Vice President Mr. Romesh David.

## 8.0 CILTM CONVOCATION 2018

The 17<sup>th</sup> CILTM Convocation was held at the Putra World Trade Centre, Kuala Lumpur on 10 November 2018. CILT International President, Mr. Kevin Byrne and CILT International Secretary General, Mr. Keith Newton graced the ceremony. More than 450 graduands received their Scrolls from the President of CILT International, accompanied by CILT International General Secretary and the President of CILT Malaysia. The graduands are from CILT Malaysia Accredited Training Providers. In total, the Convocation was attended by 950 people inclusive of CILT International, CILTM Council members, invited guests, graduates and their parents.

## 9.0 INTERNATIONAL PRESIDENT'S ELECT DUTY

Attending/Chairing the International Management Committee (IMC) Meetings;

1. 15<sup>th</sup> February 2018
2. 3<sup>rd</sup> May 2018
3. 2<sup>nd</sup> June 2018
4. 6<sup>th</sup> June 2018
5. 28<sup>th</sup> November 2018 – via tel conference
6. 13<sup>th</sup> December 2018 – COT meeting

## 10.0 AWARENESS / CORPORATE ACTIVITIES 2018

1. Closing Ceremony and Certificate presentation at Politeknik Sultan Haji Ahmad Shah (POLISAS) on 26<sup>th</sup> January 2018. Attended the closing ceremony at POLISAS on 26<sup>th</sup> Jan 2018 and delivered 40 certificates to the participants from Kuantan Port Consortium for the 5 days short course which was endorsed by CILTM.
2. Industry Talk and visit at University Malaysia Sabah, Politeknik Kota Kinabalu Sabah and University College Sabah Foundation - 27 to 28 February 2018. Attended the meeting in the morning with the team of Politeknik Kota Kinabalu Sabah, Headed by Madam Zainab Othman to discuss about future potential collaboration with CILTM. In the afternoon met with Assoc Prof Abd Raman Noordin, Dean of faculty Business, Economic and Accountancy of University Malaysia Sabah and followed by the Industry Talk to the final semester degree students and lecturers in Logistics and Supply Chain. Before departure to Kuala Lumpur had make a courtesy visit to VC of University College Sabah Foundation as a Training Provider and Corporate Member of CILTM. Many issues were discussed for future collaboration.
3. Closing and Graduation Ceremony of Professional Qualification Examination for higher education officers at UUM - 6<sup>th</sup> March 2018. University Utara Malaysia (UUM) has conducted a 4-month PQE courses to Higher Education Officials. They all have successfully graduated. The ceremony was officiated by UUM Deputy



Chancellor on behalf of UUM Vice-Chancellor Professor Dato' Seri Dr Mohamed Mustafa Ishak. CILTM certificates have been presented by President CILTM together with the exchange of plaque between CILTM and UUM.

4. CILTM Johor Section AGM and Industry Talk – 9 to 10 March 2018 - Delivered the Industry Talk to final year Diploma student at Netherlands Maritime Institute of Technology (NMIT). The response was very impressive from the student and also the lecturers. Next day morning the Annual General Meeting for Johor Section. This section has been inactive for the past few years. The newly elected team will re-activate the activities at the Southern Region.

Among the other matters were highlighted are as follows: -

- a. Increasing focus on HALAL related program including short courses
  - b. Noted on NMIT strategic location in EDUCITY
  - c. Setting up Centre of Excellence in Logistics and Transport for students from other Universities/ disciplines in EDUCITY
  - d. NMIT becoming the Maritime Hub for CILTM Southern Gateway
5. Africa Forum – 12 to 19 March 2018 - Attended the Africa Forum at Abuja, Nigeria. CILTM has agreed to donate 10 bicycles amounting USD1,100 for Bicycle Project by WILAT Nigeria at Eja Pada Village, Kwali District, Abuja.
  6. 2<sup>nd</sup> CILTM Management Council Meeting – 31<sup>st</sup> March 2018. The 2<sup>nd</sup> CILTM Council Meeting was conducted at SACC on 31/3/2018 and followed by Strategic Workshop and Risk Assessment for CILTM ISO 9001:2015 QMS.
  7. Closing Ceremony at Politeknik Nilai, NS – 6<sup>th</sup> April 2018. Earlier, a Wilat meeting was held with the Director and lecturers of PNS. They agreed to have PNS as the centre of activities for Wilat Malaysia. Certificate giving ceremony held in Politeknik Nilai Negeri Sembilan. The ceremony was opened by the President of CILTM. The certification will certainly add value on their job placement.
  8. Industry Talk at Universiti Teknologi MARA (UiTM Puncak Alam Campus) – 12<sup>th</sup> April 2018. In the morning they had discussions with members of the Faculty of Business Management headed by the Dean, Assoc Prof Dr Halijah Shariff. Many issues were discussed especially matters related to PQE curriculum review and the setting up of Wilat at UiTM campus. In the afternoon they conducted the Industrial Talk to final year students and lecturers of Logistics and Transport, Faculty of Business Management UiTM.
  9. Meeting on PQE at Bintulu Port Holdings Bhd on 16<sup>th</sup> April 2018. CILTM team led by The President and accompanied by Dr Haji Abdul Kuddus Ramlee, Chairman of CILTM Sarawak Section as well as the representative from University College Technology Sarawak, Assoc Prof Dr Haji Ramli Rashidi while Bintulu Port Holdings Berhad headed by Mr Azmel Khan Asghar, General Manager Human Resource Management. BPHB and CILTM had a long history of friendship and collaboration in conducting the Professional Qualifying Examination (PQE) to Port Staff. It was agreed that the new classes will start in July 2018.
  10. Launching of CILTM Research and Resource Centre at Universiti Malaysia Terengganu – 24 to 25 April 2018. An official opening of CILTM/UMT Data Resources and Research Centre named MaL TraC by Hon Dato Seri Idris Jusoh, Minister MOHE Malaysia. The collaboration between CILTM and UMT will determine the KPI of Logistics and Transport in the country especially in the maritime sector.
  11. **MEETING UNIVERSITI MALAYSIA SARAWAK (UNIMAS) VICE CHANCELLOR**  
The meeting was conducted at UNIMAS main campus, Kuching, Sarawak on 30 June 2018. The meeting was attended by Dato Ts President, Chairman of Sarawak Section, Chairman of Exam Board, Chairman of Education and the Administrator from CILTM Secretariat. Many issues were discussed especially matters related to PQE program and the embedded program. UNIMAS will be one of CILTM potential university for accreditation program.



**12. 3<sup>rd</sup> COUNCIL MEETING AND JAMUAN HARI RAYA**

The meeting was held on 7 July 2018 at the CILTM Secretariat office. In the afternoon the council members and guests attended the Hari Raya gathering. Among those guests attended were CILTM's senior members including the Council of Trustee members and the secretariat staff.

**13. POLITEKNIK SULTAN HAJI AHMAD SHAH (POLISAS) GRADUATION DAY 2018**

The Deputy President attended the graduation day on 17-18 July 2018 on behalf of the President. A total number 250 of students received their scroll from the Deputy President in the morning session. The event was held at Arabian Bay Resort, Bukit Gambang, Kuantan.

**14. POLITEKNIK NEGERI SEMBILAN (PNS) GRADUATION DAY 2018**

The President attended the graduation day on 4 August 2018. A total number 300 of students received their scrolls from the President in the morning session. The event was held at Grand Ballroom PNS.

**15. CHINA CONFERENCE (TEL-CON AT CILT OFFICE 5-6PM)**

The President attended the tel-conference regarding the China Conference at CILTM secretariat office, Shah Alam 4<sup>th</sup> July 2018.

**16. COURTESY VISIT TO CHIEF OF DEFENCE FORCES (MALAYSIA)**

The meeting was held on 16 August 2018 at the office of General Tan Sri Zulkifli Zainal Abidin FCILT. General Tan Sri has agreed to endorse CILTM future program to be conducted in collaboration with PERHEBAT. A proposal to hold an International Conference on Logistics Challenges in Maritime and Aerospace Industry in conjunction with Langkawi International Maritime and Aerospace Exhibition (LIMA) 2019, which will be held in March 2019 was tabled to the General and endorsed by him to proceed. A committee was subsequently set up and their first meeting was held on 7<sup>th</sup> Nov 2018.

**17. TLDM Briefing and VIVA**

The VIVA was conducted at KDI 1, Pengkalan TLDM Lumut Perak. 18 senior officers successful attended the session. The result of the VIVA has been agreed by the appointed Panel. The Management Council has endorsed the result presented by the Education & Research Chairman, Tn Haji Ramli Amir FCILT.

**18. INDUSTRY TALK AND VISIT AT UNIVERSITY TUNKU ABDUL RAHMAN (TAR UC)**

Industry talk was presented by Dato Ts President at TAR UC main campus on 20 August 2018. More than 200 final year students participated. Among the student are from the embed program which were accredited by CILTM.

**19. CILTM ANNUAL GENERAL MEETING 2018 (AGM)**

The AGM 2018 was successfully conducted on 1 Sept 2018 at Shah Alam Convention Centre. More than 60 members attended the meeting with lively discussions on relevant matters raised. In general the spirit of stronger together among the members remain very evident. Among the new Council were elected are as follows:-

- a. Dr Hj Abdul Kuddus Ramlee FCILT as Vice President.
- b. Hj Mohd Nasir Alias CMILT as Asst Treasurer.
- c. Dr Muhamad Nizam Baharom FCILT as Asst Secretary.
- d. Pn Hjh Zawiah Abdul Majid CMILT as Council Member.
- e. Cdr Shahrir Bin Hj Ahmad RMN CMILT as Council Member.
- f. Dr Othman Bin Ibrahim CMILT as Council Member.

**20. EDUCATIONAL VISIT BY POLITEKNIK NILAI MALAYSIA TO INDONESIA**

CILTM Secretariat assisted Politeknik Nilai visiting Pelabuhan Tanjung Periuk Indonesia on 16<sup>th</sup> September 2018 with the assistance of Hj Rahim the Chairman of CILT Indonesia. The visit was successfully done. The total number of 40 students and lecturers participated.

**21. PEACE FUN RUN 2018 BY CILT PENANG**

Women in Logistics and Transport (WiLAT) CILTM Penang organised the Peace Run in collaboration with University Sains Malaysia, Pulau Pinang on 23 Sept 2018. More than 500 participants inclusive of the lecturers from USM took part. CILTM contributed RM500-00 to WiLat Penang to support the events.





## 22. ASIA PACIFIC DIGITAL TECHNOLOGY SYMPOSIUM (APDITS)

CILTM participated in the Asia Pacific Digital Technology Symposium (APDITS) 2018 from 3<sup>rd</sup> to 5<sup>th</sup> October 2018 at Hotel Casuarina@Meru Ipoh in the state of Perak. Among the corporate affiliate members who participated in the exhibition and seminar were AK Academy, UniKL MIMET, Lumut and 30 officers from Royal Malaysian Navy.

## 23. EDUCATION AND CPD WORKSHOP WITH JON HARRIS

The workshop was organized to give opportunities to all CILTM appointed training providers to be updated with the latest status of CILT Education programs as formulated by CILT International. It was also to provide a platform to exchange ideas, information, and knowledge in the various fields of logistics and transport. It is CILTM's aim to promote research in this field through the identification of possible research issues and ideas raised and highlighted during the discussion. The CPD Workshop was successfully conducted at SACC on 18 October 2018. All CILTM Training Providers were invited and followed by the PQE curriculum review meeting between CILTM Council and Jon Harris. Many issues pertaining to CILT educational and professional qualifications were discussed. CILTM will arrange to conduct the curriculum review workshop soonest possible. A task force team headed by Prof Khaeruddin, Chairman Examination Board, CILTM was set up to look at issues identified during the workshop to ensure any existing gaps are closed and aligned accordingly. The committee was given six-month to complete a report for further consideration of the CILTM Management Council.

## 24. MBOT - MALAYSIA BOARD OF TECHNOLOGISTS

CILTM was appointed as Expert Panel for the Logistics and Transport Industry under the MBOT programs to create more technologies in Malaysia. To fulfil this requirement, all the Management Council members were invited and attended the Professional Technologist interview on 7 November 2018 at MBOT headquarters. All those who attended the interview session were approved as Professional Technologists and are eligible to use the prefix Ts in front of their names.

## 25. CILT MALAYSIA ANNUAL EVENTS IN 2018

- a. National Symposium at Bestari Hall, UPM on 9<sup>th</sup> Nov 2018
- b. CILTM Dinner/Exchange of MOA/MOU at PWTC on 9<sup>th</sup> Nov 2018
- c. CILTM 2018 Convocation at PWTC on 10<sup>th</sup> Nov 2018

The above events were successfully conducted. The 17<sup>th</sup> CILTM Convocation was held at the Putra World Trade Centre, Kuala Lumpur on 10 November 2018. CILT International President Mr. Kevin Bryne and CILT International Secretary General Mr. Keith Newton graced the function. More than 450 graduands received their Scroll from the President of CILT International who was accompanied by CILTM President and witnessed by Mr Keith Newton. The graduands are from CILT Malaysia Accredited Training Provider.

## 26. CILTM IS NOW ISO 9001:2015 CERTIFIED

The works to obtain the certification was successfully concluded on 17<sup>th</sup> October 2018. The certificate was issued on 30<sup>th</sup> October 2018 and duly presented by ISO representative to CILT Malaysia President during the CILTM Convocation 2018 recently at PWTC, Kuala Lumpur. The Scope of the Certification is 'Provision of accreditation services for educational programs on Logistics and Transport'.

## 27. MEMBERSHIP

The total number of members admitted into CILTM since January 2018.

1. Chartered Fellow – 6
2. Chartered Member – 79
3. Corporate Affiliate Member – 16
4. Member – 402
5. Affiliate Member – 77

This brings the total additional CILTM members in 2018 to 580



## CILTM ACTIVITIES CALENDAR 2018

Date	Matters
26-Jan	POLISAS
27-Jan	EGM to discuss about CILTM Constitution
04-Feb	YP Meeting
11-Feb	Deferred EGM
11-Feb	Education Meeting
23-Feb	MOA signing Ceremony at MO Hotel
27-28 Feb	Industry Talk and visit at UMS
01-Mar	Dinner with Sabah Section team
9-10 Mar	Industry Talk and visit at Johor Section/NMIT
13-Mar	Mitrans BOA meeting
13-17 Mar	Africa Forum
05-06 Mar	Closing program at UUM
07-Mar	Dinner with Jan Steenberg at HP Bangsar
09-10 Mar	Industry Talk and AGM at Johor Section/NMIT
13-Mar	Mitrans BOA meeting (SG)
12-19 Mar	Africa Forum at Abuja Nigeria
23-24 Mar	UMT - Lunching Research & Resource Centre
26-Mar	Meeting with ISO - Gap Analysis
29-Mar	ASLI Conference -SG
30-Mar	Closing program at Polisas - (SG and DP)
31-Mar	2 <sup>nd</sup> Council Meeting & ISO Strategic Workshop
05-Apr	MBOT Meeting at Presint 8, 62000 Putrajaya (8-9.30pm)
06-Apr	Closing programt at PNS
07-Apr	71 <sup>st</sup> TAM Annual Dinner
11-Apr	MIDA - National Supply Chain Conference on Rail Project & Career Fair at PWTC 8.00am
12-Apr	Meeting with Faculty of Bussiness UiTM and industry talk to BBA/PQE Student at Puncak Alam Campus
15-17 Apr	Meeting about PQE at Bintulu Port Holdings Bhd
20-Apr	MBOT meeting at 8.00pm
25-Apr	MSPC Meeting at 6.00pm
29-30 Apr	ISO working committee & Council, Education Committee
01-05 May	IMC meeting at CILT International office
19-May	COT Tel-conference
22-25 May	Conference at Bangkok
28-May	Meeting with APEC at CILT office at 11.45am
31 May-8 Jun	ICM 2018 Poland
25-Jun	MSPC AGM
12-15 Jul	Medan Indonesia
24-Jul	BIM Dinner
29-30 Jun	Sarawak Section AGM and Fun Run



## MANAGEMENT REPORT

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

01-03 Jul	Meeting at Unimas Kuching
04-Jul	China Conference (Tel-Con at CILT office 5-6pm)
07-Jul	3rd Council Meeting and Jamuan Hari Raya
16-18 Jul	CILT Sri Lanka
24-Jul	BIM AGM and Dinner
01-Aug	PEM tel-con at CILT office
02-Aug	NMIT International Centre of Excellence at KL
03-04 Aug	PNS Convocation
11-15 Aug	MSPC - Papua New Guinea (APEC Services)
20-Aug	TARUC - Industry Talk
25-Aug	ISO meeting at CILT office
28-Aug	Meeting at Genting with YDP Bentong and Panel Member
01-Sep	CILTM AGM at SACC 11.00am
04-07 Sep	IMC London
20-Sep	Tel-con COT at 11GMT(7.00pm)
08-Sep	Dinner Anniversary SSEAYP '78
13-Sep	Meeting WG 1
14-Sep	MBOT meeting at Boardroom MBOT, Putrajaya - 10.00am
19-Sep	Industry talk at UCSI (TBC)
24-Sep	Signing MOU with MBOT at Putrajaya
25-Sep	Meeting with Dato Ashfar and SG at CILT office
26-Sep	Meeting with PUSPAKOM at 10.30am
27-Sep	Meeting with JPJ at 10.30am
28-Sep	Meeting with SPAD at 10.30am
29-Sep	4 <sup>th</sup> Management Council Meeting 11.00am at CILT office
02-05 Oct	Symposium and Exhibition at Ipoh
11-Oct	WGI 1 meeting at CILT office
13-Oct	Membership and Corp Affairs Cmte Meeting 11.00am at CILT Office
13-Oct	ISO Internal Audit by RA Consult at 2.30pm at CILT Office
18-Oct	MBOT Meeting at 8.00pm
20-21 Oct	Industry Talk at UniKL Mitec Logistics Day
22-Oct	CPD Workshop and Education Workshop with JH at SACC
24-Oct	ISO LR Stage 2 at CILT Office 9.00am
09-Nov	9-12noon YP Symposium UPNM
	4.30-6.00pm Council Mtg PWTC
	7.30-10.30pm Dinner Convo at PWTC
10-Nov	CILTM Convocation at PWTC
15-18 Nov	CILT China Conference
20-23 Nov	CILT India





**1.0 CILT INTERNATIONAL CONVENTION 2018 – WROCLAW, POLAND**

This year's International Convention was successfully held in Wroclaw, Poland from the 3<sup>rd</sup> to 6<sup>th</sup> of June at the Double Tree Hilton. The programmes on 2<sup>nd</sup> of June started with International Management Meeting. On 3<sup>rd</sup> June the Young Professionals (YP) Conference and the WILAT Conference. Other than members from Malaysia, there were many young professionals from Australia, Bangladesh, India, Hong Kong, Nigeria, Oman, Sri Lanka, UAE, UK, etc. Members from each country shared their experiences in development of young professional with mixed results. The YP Chairman from CILT Malaysia presented the International Business Forum on how to connect CILT members from all over the world via the Business Forum in future.

On the 3<sup>rd</sup> June afternoon, the delegation meeting chaired by the IVP Jan Steenberg with International President Elect Dato Ts Abd Radzak was held with the delegations from CILT Malaysia led by the Deputy President together with Secretary General, Sarawak Section Chairman, WILAT Chairperson, CILTM Administrator. Many issues were raised and discussed as noted by IVP Jan Steenberg including the followings:-

- a. Financials: Looking solid with a planned improvement of +5% YoY;
- b. Process: implement ISO 9001:2015 for educators and training providers;
- c. Talent Dev: Improve CPD programme;
- d. Members: Increase numbers and progress to higher levels;
- e. Sustainability: Agenda to drive new revenue streams;
- f. More specific there is a drive to increase the number of TP's from 22 to 30 within the next year, all identified;
- g. On membership apparent stagnation in numbers over the last few years and urged to set a challenge to double the numbers within the next few years to get to 5000 members in terms of time, effort, resources and activities;

The WILAT Conference was held on 3<sup>rd</sup> June. Invited speakers were Dr Henryka Bochniarz, Founder and the head of the Polish Confederation Lewiatan; Prof Danuta Kisperska-Moroń, the University of Economics in Katowice and Barbara Kaśnikowska, General Manager of Wroclaw Aircraft Maintenance Services; shared their vision of supporting women at work in the WILAT Global session. WILAT Global Advisor, Dr Dorothy Chan highlighted the strides that WILAT has made in expanding its global foot print by increasing the coverage to 20 out of the 34 CILT countries, with the latest addition being Australia. WILAT Operation Guideline was discussed, the draft v0.5 was updated for final approval by COT/IMC.



**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA SABAH SECTION  
SECTION REPORT OF ACTIVITIES IN 2018****1. ACTIVITIES/MEETINGS**

Sabah Section committee meeting was held on 6th January 2018. The secretariat is still bogged down with the Secretary having gone missing and refusing to carry on with the job. Section activities still continue with the appointed committee members allocated responsibilities.

The Chairman paid a courtesy call to the CEO of Asian Supply Base on 11th January, 2018 to pursue on introducing the PQE programme to ASB staff.

Courtesy calls by President of CILT Malaysia Datuk Abd Radzak Malek to the Vice Chancellor of University College Sabah Foundation in April 2018 paves the way for more collaborations between CILT and UCSF.

Annual General Meeting of the Section was carried out on the 28th July 2018 at the Sabah Ports Authority Meeting Room at Tanjung Lipat, Kota Kinabalu

**2. WILAT**

Puan Siti Aishah the Section WILAT Head had initiated several meetings internally and also with external parties especially those from the Universiti Malaysia Sabah. Sabah Ports Sdn Bhd where she works has the most number of WILAT members, and this include the Managing Director. It is anticipated that the group will form the backbone of CILT Sabah Section activities in the future. It is well noted that Sabah Ports Sdn Bhd has the most number of women managers in its organization, which is more than 50%.

**3. YOUNG PROFESSIONAL**

The group had planned for various activities to support the main committee in pushing for public awareness of the role of CILT in the social and economic sector in the state by holding talks with youth council members in the Ministry of Culture and Tourism. The group is also pushing through a special PQE schemes to attract younger executives in employment to join CILT. The Section is seeking approval from Headquarters to introduce similar PQE scheme as introduced with the Royal Malaysian Navy. By having this scheme the group would be able to assist the main committee in raising fund for the Section.

**4. MEMBERSHIP**

There is a total of 136 members in the Section at all levels. Members participation for its activities need to be encouraged amongst the members. There is also a drive to set up Logistics Club at secondary school levels and information had already been disseminated to 4 schools from within the Kota Kinabalu vicinity.

**5. FORUMS**




Puan Siti Noraishah conducted talk on the Sapangar Bay Container Port Expansion programme on the 28th April, 2018 and it was well attended by members and those from UMS, and Politechnic Kota Kinabalu

**6. ACCOUNTS**

The status of the Section account is healthy as at December 31st 2018 as can be seen from the Statement of Receipt & Payment for the period ending. The opening figure was RM21,275.06 whilst at end is RM15,350.75. This shows that there are various activities that had been carried out by the Section throughout the year.

**REPORT BY SECRETARIAT  
CILT MALAYSIA SABAH SECTION  
April 2019**



The Chartered Institute of Logistics & Transport Malaysia Sabah Section Statement of Receipt and Payment for the Period Ending 31st December 2018		
	2018 RM	2017 RM
<b>BALANCE BROUGHT FORWARD 31/12</b>	19,930.06	22,779.31
<b>RECEIPTS</b>		
Proceed From UNIKL	-	-
Donation from SPSB	-	1,200.00
T-Shirt & Pin (For WILAT)	1,345.00	-
	<u>21,275.06</u>	<u>23,979.31</u>
<b>PAYMENTS</b>		
AGM Expenses	0.00	900.00
Audit Fee (Honorarium)	200.00	300.00
Sabah Ports Forum Fee	0.00	250.00
Dinner in honor of National President of CILT	1,023.60	-
Refreshment for Round Table Forum on "Future of Sabah"	500.00	-
Meeting for Course to Asian Supply Base Labuan Staff	1,402.56	-
T-Shirt & Pin (For WILAT)	1,345.00	-
CILT Colar Pin	250.00	-
Talk on "One Belt One Road"	-	2,596.60
Pay to CILTM - Wrongly paid by SPSB in year 2017	1,200.00	-
Bank Charges	3.15	2.65
<b>Total Payment :</b>	<u>5,924.31</u>	<u>4,049.25</u>
<b>Balance Carried forward</b>	<u>15,350.75</u>	<u>19,930.06</u>
	<u>21,275.06</u>	<u>23,979.31</u>
<b>Represented by:</b>		
Cash In Hand	52.97	52.97
Cash In Bank	18,707.78	22,663.69
Add : Late Bank-in	-	-
Less : Unpresented Cheque	(1,795.00)	(1,171.60)
Membership Upgrade (to be paid to CILTM)	(1,050.00)	(1,050.00)
Auditor's Honorarium (To be paid)	(200.00)	(200.00)
Donation for WILAT ( To be paid to Wilat)	(365.00)	(365.00)
<b>Balance :</b>	<u>15,350.75</u>	<u>19,930.06</u>
<b>Prepared By :</b>	<b>Confirmed By:</b>	<b>Audited By:</b>
		
Lai Fui Nar (MCILT) Hon. Treasurer	HJ. Ramli Amir (FCILT) Chairman	Iris Voo Hon. Auditor

**MANAGEMENT REPORT OF THE CILT MALAYSIA (PENANG SECTION)****1. Management Committee for 2017-2019**

Chairman	: Mej. Ts. Chang Kah Loon FCILT
Vice Chairman	: Mr. Tan Khee Kwong CMILT
Secretary	: Mr. Leong Kin Wah CMILT
Treasurer	: Ts. Ooi Ai Mi CMILT
Committee Members	: Mr. Kevin Lim Teik Seng CMILT
	: Mr. Yeap Choon Wei CMILT
	: Mr. Lim Yee Wei CMILT
Internal Auditor	: Ms. Suganthi Sithiram Suppiah CMILT

**2. Membership Strength of Penang Section**

Corporate Affiliate Member	: 6
Chartered Fellow (FCILT)	: 7
Chartered Member (CMILT)	: 172
Member (MILT)	: 439
Affiliate	: 182
<b>Total</b>	<b>: 806</b>

**3. CILT Malaysia (Penang) Management Committee Meeting**

- 9 Meetings at AK Academy (2017-2019)
- From 1830 hrs to 2030 hrs.

**4. Paper Presentations**

As part of the ongoing efforts in promoting and developing the professionalism of logisticians in Malaysia, CILT Malaysia (Penang) has participated in various conferences, seminars and talks by presenting papers, as follows:

Tan, K. K. (2019) "Youth Leadership". Paper presented at AK Academy, Penang, 25 January 2019.

Chang, K. L. (2018) "Transformation of Logistics Science towards Industry 4.0 Readiness: From 1PL to 10PL". Paper presented at International Conference on Business Intelligence, Industrial Engineering & Management: "Empowering Industry 4.0 for Sustainable Tomorrow", Universiti Malaysia Pahang, Gambang, Pahang, 11-12 Dec 2018

Tan, K. K. (2018) "Leadership". Paper presented at Disted College, Penang, 08 Nov 2018.

Tan, K. K. (2018) "Critical Thinking". Paper presented at Disted College, Penang, 25 Oct 2018.

Chang, K. L. (2018) "The Transformation of Logistics and Supply Chain Services from 1PL to 5PL". Paper presented at Politeknik Seberang Perai, Kementerian Pendidikan Malaysia, Penang, Malaysia, 16-August-2018.

Leong, K. W. (2018) "The Functions of Freight Forwarders in Global Logistics". Paper presented at Politeknik Seberang Perai, Kementerian Pendidikan Malaysia, Penang, Malaysia, 16-August-2018.

Tan, K. K. (2018) "Future of Transport". Paper presented at Malaysian Students' Technology Conference in KL, 4-5 August 2018.



Chang, K. L. (2017) "Stay on the right track, through Education"  
Paper presented at CHCHS, Penang, Malaysia, 26 October 2017

Chang, K. L. (2017) "This is the RIGHT direction of yours, why not the rest?"  
Paper presented at AK Academy Junior Logisticians Club, Penang, Malaysia, 16 October 2017

Chang, K. L. (2017) "Challenges in the Development of Hailing App Transportation, Trucking & Logistics Driving Sustainability" Paper presented at Sustainable Urban Transport Summit, Asia Pacific CSR Council and Malaysia Digital Chamber of Commerce,  
MATRADE Convention Centre, Kuala Lumpur, 5-6 September 2017

Chang, K. L. (2017) "The Impact of Strategic Alliance in Maritime Logistics". Paper presented at the "Logistics Talk Series 2017: Building the future, One Logistician at a Time" organised by Universiti Tunku Abdul Rahman (UTAR), 14-June-2017.

Chang, K. L. (2017) "The marked effect of IT dominance in Youth Culture"  
Paper presented at Universal Peace Foundation, Penang, Malaysia, 7 May 2017

Chang, K. L. (2017) "Be Bold for Change of Ladies". Paper presented at Dell Malaysia in conjunction with the International Women's Day (IWD) Celebration of Dell in Malaysia, 14-Mar-2017

Chang, K. L. (2017) "Educational Talk: Progressions"  
Paper presented at AK Academy, Penang, Malaysia, 24 January 2017

## 5. Sharing of professional views on Logistics and Transport via Media

CILT Malaysia (Penang Section) has been well recognized in the general public, including the media in the Northern Malaysia and upon invitation, we have expressed our professional views on various Logistics and Transport related topics over the months, as follows:

- Public Transport Day
- Penang Transport Master Plan
- Sales and Service Tax (SST)
- The future Transport Technology
- Inland Port Development
- Halal Logistics
- Environmental Challenges in Penang
- Road Safety: Attitude of Driver
- Road Safety: Lack of Enforcement
- Tourism Logistics
- Traffic Bottleneck
- Transport Planning & Policy for Weld Quay
- New Management of Ferry Services
- Levels of Punishment for Road Traffic Offenders
- Community Mediation
- Employment Insurance System (EIS) vs Employee Protection Policy (EPP)
- Strategies for Penang Bridge
- Automated Enforcement System (AES) in Malaysia: a must
- Automated Awareness Safety System (AWAS) in Malaysia: Precaution is better
- Flood Mitigation
- Logistician is the best profession in Malaysia



## 6. Activities of CILT Malaysia (Penang Section)

12 April 2018

CILT Malaysia (Penang Section) participated in MKJR meeting in Penang.

4 August 2018

CILT Malaysia (Penang Section) and WiLAT Malaysia (Penang Section) as Co-Organisers for the **“Debating Competition on Logistics, Transport and Supply Chain 2018”** on the following topics:

- Free Public Transport in Malaysia
- Aviation Development in Malaysia
- Inland Port in Malaysia
- Online vs Traditional Marketing
- Mergers & Acquisitions in Shipping
- Women’s Economic Empowerment

The above competition was overwhelming and participated by Universiti Tunku Abdul Rahman, Universiti Utara Malaysia, TAR University College, Orient Institute of Technology (Taiwan) and AK Academy. In total, about 200 people were present. Chief Minister of Penang was one of the sponsors, apart from the Society of Logisticians, Malaysia (LogM), AK SHIPPING and ICCL Logistics Group of Companies.

Result:

*Champion : AK Academy (B Team)*

*1st Runner Up : TAR UC (KL) (B Team)*

*2nd Runner Up : TAR UC (KL) (A Team)*

10-13 August 2018

A sharing sessions by Mej Ts Chang Kah Loon FCILT and Ts. Ooi Ai Mi CMILT at the “Asian Leadership Conference” organised by UPF (Consultative Status, Economic and Social Council, United Nations), Bangkok, Thailand.

29 August 2018

The CILT Malaysia (Penang Section) was invited to the attend the “Penang 2030” by YAB Chow Kon Yeow, the Chief Minister of Penang, at E&O Hotel.

30 September 2018

CILT Malaysia (Penang Section) and WiLAT Malaysia (Penang Section) are proud to be one of the Co-Organisers for the “Peace Road Charity Run Penang 2018”, organised by Universal Peace Federation (that’s a NGO under ECOSOC, United Nations) and attended by more than 3000 participants.

30 October 2018

**“Regional Logistics Conference 2018”**, jointly organized by the Society of Logisticians, Malaysia (LogM), CILT Malaysia (Penang Section) and WiLAT Malaysia (Penang Section) took place at KOMTAR, Penang. The support from Government Agencies, industries and universities/ institutions were overwhelming, with around 350 participants this round and the Guest of Honour was the Chief Minister of Penang, YAB Tuan Chow Kon Yeow. The said conference was fully funded by the LogM.





## Topics:

**Inland Port Development**

*Dr. Adam Mohd Saifudin CMILT, MLogM,  
Vice President, The Society of Logisticians, Malaysia (LogM)*

**Sales & Service Tax (SST)**

Tuan Tan How Chai,  
Deputy State Director, SST Division  
Royal Malaysian Customs, State of Penang

**Penang Transport Master Plan**

*Mr. Szeto Wai Loong,  
Project Director, SRS Consortium*

**The Future of Transport Technology**

*Mr. Gandhi Suppiah,  
Head, Asset Management,  
Opus International Berhad*

12 January 2019

CILT Malaysia (Penang Section) has taken part in Public Forum: “Role of the University in a Digitally Disrupted Age” hosted by WOU.

21 January 2019

A “**Cultural Exchange Programme**”, between Sun Moon University (Korea) and AK Academy (Malaysia), jointly organised by UPF (UN), the Society of Logisticians, Malaysia (LogM) and WiLAT Malaysia (Penang Section). The programme was sponsored by AK SHIPPING and about 250 lecturers and students were present.

27 January 2019

The Society of Logisticians, Malaysia (LogM), CILT Malaysia (Penang Section) and WiLAT Malaysia (Penang Section) participated in the “Ponggal Celebration” at Tanjung Bungah, Penang. The programme was sponsored by AK SHIPPING and about 200 community leaders and members were present.

2 and 16 February 2019 (Two days)

A “Trekking to Penang Hill”, jointly organised by St John Ambulance of Malaysia AK Academy Corps (AKCorps) and WiLAT Malaysia (Penang Section), and was participated by 150 logisticians, lecturers and students.

23 February 2019

A Press Networking Night jointly organised by the Society of Logisticians, Malaysia (LogM) and CILT Malaysia (Penang Section). 30 members of media were present and the event was fully funded by the LogM.

8 March 2019

A gathering marking the “International Women’s Day” and the programme was kindly sponsored by AK SHIPPING and about 15 women logisticians were present.

16 March 2019

The 1st ever “**AK Logistics Symposium on Humanitarian Logistics 2019**” jointly organised by St John Ambulance of Malaysia AK Academy Corps (AKCorps), the Society of Logisticians, Malaysia (LogM) and WiLAT Malaysia (Penang Section) at KOMTAR, Penang. The programme was sponsored by AK SHIPPING and about 160 industry practitioners and students were present.



**7. Mej. Ts. Chang Kah Loon FCILT bestowed as Ambassador for Peace by UPF**

Congratulations to our CILT Malaysia (Penang Section) Chairman, Mej. Ts. Chang Kah Loon FCILT who has been bestowed as Ambassador for Peace by Universal Peace Federation (General Consultative Status, Economic and Social Council, United Nations) on 12 August 2018.

**8. Ts. Ooi Ai Mi being conferred “Pingat Jasa Masyarakat”**

Congratulations to our National Council Member, CILT Malaysia/ Section Treasurer, CILT Malaysia (Penang Section)/ Chairwoman, WiLAT Malaysia (Penang Section) who has been conferred “Pingat Jasa Masyarakat” (Community Service Medal) (PJM) by TYT Yang di-Pertua Negeri Pulau Pinang (Governor of Penang) on 14 July 2018.

**9. Acknowledgement**

The Chairman and Management Committee of our CILT (Penang) wish to thank the Government, industries, professional bodies, trade associations, institutions and general public and many others for their kind support, assistance and guidance over the years.

“Serving the Country through the Professionalism of Logisticians”

Reported by,  
Leong Kin Wah CMILT  
Secretary, CILT Malaysia (Penang Section)





FINANCIAL STATEMENT

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2018

	2018 RM	2017 RM
Balance B/F	8,777.54	8,858.60
<b>Add : Receipt(s)</b>		
Networking Dinner	-	-
	<u>8,777.54</u>	<u>8,858.60</u>
<b>Less : Expenditure(s)</b>		
AGM 2016	-	80.00
Wreath & Florist	300.00	-
Souvenir	60.00	-
Bank Charges	<u>10.60</u>	<u>1.06</u>
	<u>370.60</u>	<u>81.06</u>
<b>Balance as at the end of year</b>	<u><b>8,406.94</b></u>	<u><b>8,777.54</b></u>

Prepared by:

  
Amy Ooi CMILT  
Treasurer

For the Management Committee:

  
Mej. Chang Kah Loon FCILT  
Chairman

Audited by:

  
Suganthi A/P Sithiram Suppiah CMILT  
Internal Auditor



## THE CILTM JOHOR SECTION MANAGEMENT REPORT FOR 2018/2019

### 1. Revival of CILTM Johor Section.

- a. On 10<sup>th</sup> March 2018 , the Johor Section was revived with the holding of the AGM hosted by Netherlands Maritime Institute of Technology (NMIT).The AGM was officiated by the President of CILTM and President Elect CILT International, YBhg Dato' Ts Abd Radzak Abd Malek ,FCILT. NMIT officially offered its facilities to anchor Johor Section.
- b. The election of Committee Members was conducted. The elected members are as follows:
  - 1) Advisor : Dato' Capt Razali Yaacob CMILT.
  - 2) Chairman : Ts Hj Tomingan Kamaron CMILT.
  - 3) Vice Chairman : Dr Ts Log Othman Ibrahim CMILT.
  - 4) Secretary : Lt Cdr Ismail Omar (R) CMILT.
  - 5) Assistant Secretary : Mr Victor Pandiyan CMILT.
  - 6) Treasurer : Dr Ts Mansor Abdul Rahman CMILT.
  - 7) Council Member : Assoc Prof Dr Muhamad Zaly Shah b. Muhammad Hussein FCILT
  - 8) Council Member : Dr Nazry Yahya CMILT.
  - 9) Council Member : Assoc Prof Dr Zuhra Junaidi bte Ir Mohamad Husny Hamid CMILT.
  - 10) Auditor : Hj Muhamad Zani Muhamad CMILT.
  - 11) Auditor : Hjh Wahedah bte Sabran CMILT.

### 2. Membership Strength of CILTM Johor Section as at 29<sup>th</sup> March 2019:

- a. Corporate Affiliate : 3
- b. Affiliate : 215
- c. Member (MILT) : 254
- d. Chartered Member : 70
- e. Chartered Fellow(FCILT) : 2
- TOTAL : 544**

### 3. CILTM Johor Section Management Committee Meeting were held as follows:

- a. 14<sup>th</sup> July 2018 @ NMIT EduCity Campus.
- b. 24<sup>th</sup> November 2018 @NMIT EduCity Campus.

### 4. Our Activities in 2018/2019.

- a. **Courtesy visit to Iskandar Regional Development Authority (IRDA) on 12 Aug 2018.** CILTM Johor Section team lead by Secretary General of CILTM, Tn Hj Abi Sofian made a courtesy visit to Chief Executive of IRDA , Prof Datuk Ismail Ibrahim. Strategic collaboration was discussed as follows:
  - 1) Engage formally with IRDA including inviting IRDA as Corporate Affiliate Member of CILTM.



2) Fully utilize both parties expertise for research and engage CILTM in the area of consultancy to study areas such as Digitalization, improving the status of Johor from 3<sup>rd</sup> / 4<sup>th</sup> party logistics to 6<sup>th</sup> / 7<sup>th</sup> logistics center in the region.

3) Be co-sponsor in any events organized by IRDA e.g. international conferences wherever appropriate and to avail IRDA's resources for future CILTM / CILTM Johor Section events.

**b. Courtesy visit to Universiti Tun Hussein Onn Malaysia (UTHM) on 13<sup>th</sup> January 2019 :**

1) Our delegation :

- a. Ts Hj. Abi Sofian Abdul Hamid CMILT
- b. Ts Hj. Tomingan Kamaron CMILT
- c. Ts Dr Othman Ibrahim CMILT
- d. YBhg Prof. Dato' Ts Ahmad Mujahid Ahmad Zaidi CMILT
- e. Ts Hjh Zawiah Abdul Majid CMILT
- f. CDR Ismail Omar (R) CMILT
- g. Mr. Pandiyan Vadivelu CMILT
- h. Hjh Wahedah Sabran CMILT

2) UTHM Team:

- a. Prof. Dr. Ismail bin Abdul Rahman – TNC Academics & International
- b. Prof. Madya Dr. Abdul Halid bin Abdullah
- c. Prof. Madya Dr. Lizam bin Md Diah
- d. Prof. Madya Ts. Dr. Mohd Haziman bin Wan Ibrahim
- e. Dr. Saliza Azlina binti Osman

3) Matters discussed:

- a) Fostering strategic collaboration between UTHM and CILTM Johor Section:
  - Academic: Developing and offering Master Executive programmes in Maritime and Logistics in Technologies.
  - Research Activities.
  - Short Courses.
- b) Formation of 'Centre of Excellence' for Young Professionals (NextGen) at CILTM Johor Section.
- c) Formation of WILAT at UTHM.

c. **The scheduled Courtesy Visit to YAB Menteri Besar Johor on 24<sup>th</sup> February 2019** was postponed at the last minute due to MB official commitment.

d. **Follow-up visit to IRDA on 18<sup>th</sup> March 2019.**

e. **CILTM Johor Section AGM on 30<sup>th</sup> March 2019.** The meeting was deferred to 19<sup>th</sup> April 2019 due to insufficient quorum of "Members in Benefit".



- f. **Deferred AGM 01/2019 on 19<sup>th</sup> April 2019.** The meeting was conducted at NMIT City Campus. Management Report and Financial Accounts for the year ended 31<sup>st</sup> December 2018. The Chairman and the Treasurer have presented the management report and financial account for the year ended 31<sup>st</sup> December 2018. Total expenditure incurred was RM 402.00 only. The amount spent was reimbursed by CILTM. Both reports were adopted by the members unanimously.
- g. **Current projects:**
- 1) **CILTM Johor Youth Club.** Targeting secondary schools and colleges in the southern region. CILTM Johor is planning to conduct carrier talks at those schools and colleges in the Johore Region. For a start, Dr. Log Othman had selected two secondary schools in Medini area. He is assisting in the setting up of logistics associations in those schools.
  - 2) **Youth Eco-Port Challenge 2019.** Youth Eco-Port Challenge 2019 is open for all national IPTA and IPTS degree/diploma/certificate students. Programme briefing was held on 16<sup>th</sup> April 2019. This event is jointly organized by Johor Port Authority and CILTM Johor Section. Good participation is expected from undergraduates from universities and colleges.

**REPORTED BY:**  
**LT CDR ISMAIL OMAR (R) CMILT**  
**SECRETARY**

**APPROVED BY:**  
**Ts HJ TOMINGAN KAMARON CMILT**  
**CHAIRMAN**



## REPORT FROM CILTM SARAWAK SECTION

The 17<sup>th</sup> CILTM Sarawak Section AGM was held on 6th April 2019 and went smoothly. All the usual reports were made, along with thanks given to all who volunteered over the previous year. Their help and commitment are what makes the Section and its activities such a great success. The Secretary's Report and the Treasurer's Report were presented and accepted. The Chairman briefed the meeting on the CILTM latest activities especially on the approved amendments by ROS on the CILTM Constitutions and the ISO 9001 recognition as the second in the CILT International after CILT Ireland. The meeting acknowledged and honoured on the appointment of their Chairman as the new Chairman of CILTM Convocation, International Business Forum and member of many CILTM sub committees.

The same committee as last year was still given the trust to run and manage the Section. The one change was that Sze Onn Teck decided to resign as Branch Secretary as he is retiring back to Kuching. Sze's contribution to the running of the Section was acknowledged by the Chairman and words of appreciation was given on behalf of members. The meeting agreed to appoint Hajjah Hairun Binti Hj Jarani to take over the post as Acting Section Secretary. The CILTM Sarawak Section Committee Members are as follow

Patron	- Yang Mulia, Dato' Pangeran Hj Daud Pangeran Hj Putra FCILT
Advisor	- Pang Leong Ming CMILT
Chairman	- Ts Dr Hj Abdul Kuddus Bin Hj Ramlee FCILT
Deputy Chairman	- Dayang Chaya Binti Awang Putra CMILT
Acting Secretary	- Hairun Binti Hj Jarani CMILT
Treasurer	- Ling Tiew King CMILT
Committee Members	- Mohd Razis Luhui Abdullah @ Reppelis CMILT Sophie Bin Shariee CMILT Harbi Bin Bakir CMILT Abdul Hadi Bin Julaihi CMILT Warren Anak Sambau CMILT
Internal Auditors	- Kennedy Paing Anak Sigon CMILT Morris Anak Enjan CMILT

Sarawak has recently played an effective role in promoting PQE classes in the state as well as ensuring CMILT members paying their outstanding fees. Besides that, CILTM Sarawak cooperates with the Head Office to collaborate with University Brunei Darussalam (UBD) and KEMUDA College Brunei in promoting Logistics and Transport Modules. Sarawak also lead the Head Office to set up CILT Brunei soon. A series of visits and meetings were held between the two parties.

As part of our long-term objectives, Sarawak in collaboration with CILTM has organized a series of visits and Corporate Social Responsibilities activities had been organized such as FUNRUN jointly organized with Department of Welfare Sarawak, visit to University Malaysia Sarawak (UNIMAS), University College Technology Sarawak (UCTS) and a talk at University Pertanian Malaysia Bintulu (UPM) which was jointly organized with NexGen team from University Pertahanan Nasional Malaysia (UPNM).

It is our hope that Sarawak CILTM will be a leading player in bringing together logistics and transport professionals in Sarawak. Next, work with the State Government Agencies and related companies as professional advisor in the development of the logistics and transport sector in the state in particular and Borneo in general.



## MANAGEMENT COMMITTEE 2018/2019 – CILTM TERENGGANU SECTION

Chairman : Assoc Prof Ts Dr Mohamad Rosni Bin Othman CMILT

Vice-Chairman : Assoc Prof Ts Dr Zuraimi Abd Aziz CMILT

Secretary : Dr Abdul Hafaz Bin Ngah CMILT

Treasurer : Dr Mohd Saiful Izwaan Bin Saadon CMILT

Committee Member : En Mohd Faizal Bin Abu Hassan CMILT

En Razman Hafifi Bin Redzuan CMILT

En Madzli Bin Harun CMILT

Internal Auditor : Dr Nurul Haqimin Bin Mohd Salleh CMILT



**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]**

**FINANCIAL STATEMENTS  
31 DECEMBER 2018**

**AHMAD ABDULLAH & GOH**  
***Chartered Accountants***





# FINANCIAL STATEMENTS

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

## THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA [Reg. No. 2675 (Selangor)]

### FINANCIAL STATEMENTS - 31 DECEMBER 2018

CONTENTS	Page
Corporate Information	49 and 50
Statement by Council Members	51
Independent Auditors' Report	52 to 54
Statement of Financial Position	55
Statement of Income and Expenditure	56 to 58
Statement of Cash Flows	59
Notes to the Financial Statements	60 to 75



**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]**

**CORPORATE INFORMATION**

President	:	Dato Ts Abd Radzak bin Abd Malek FCILT
Deputy President	:	Tuan Hj. Ts Ramli bin Amir FCILT
Vice President	:	Ts Dr Hj Abdul Kuddus bin Ramlee FCILT
Secretary General	:	Tuan Hj. Ts Abi Sofian bin Abdul Hamid CMILT
Treasurer	:	Ts Dr. Mansor bin Abdul Rahman CMILT
Assistant Secretary General	:	Dr Mohammad Nizam Bin Baharom FCILT
Assistant Treasurer	:	Tuan Hj. Ts Mohd Nasir bin Alias CMILT
Section Chairman	:	Penang : Mej Ts Chang Kah Loon FCILT Sabah : Tuan Hj. Ts Ramli bin Amir FCILT Sarawak : Ts Dr. Hj. Abdul Kuddus bin Ramlee FCILT Johor : Tuan Hj. Ts Tomingan bin Kamaron CMILT Terengganu : Assoc Prof Ts Dr. Mohamad Rosni bin Othman CMILT Perak : Dato' Muhammad Muhiyuddin Bin Abdullah CMILT



**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA**  
**[Reg. No. 2675 (Selangor)]**

**CORPORATE INFORMATION**

Council Members	: Ts Cdr Shahrir bin Hj. Ahmad CMILT Prof Dato' Ts Dr. Ahmad Mujahid bin Ahmad Zaidi CMILT Ms. Ts Ooi Ai Mi CMILT Puan Hj. Ts Zawiah binti Abdul Majid CMILT Assoc Prof Ts Dr. Zuraimi bin Abdul Aziz CMILT Ts Dr Othman Bin Ibrahim CMILT
Honorary Internal Auditors	: Datuk Mohamad Ashfar bin Mohamad Ali FCILT Tuan Hj. Omar Suhaimi bin Abu Hassan CMILT
External Auditors	: Ahmad Abdullah & Goh (AF-0381) Chartered Accountants
Tax Agents	: Atarek Kamil Ibrahim Tax Services (M) Sdn. Bhd.
Principal Bankers	: RHB Bank Berhad Maybank Berhad Bank Kerjasama Rakyat Malaysia Berhad
Registered Office & Principal Place of Business	: 12D, 4th Floor, Block 1 Worldwide Business Centre Jalan Tinju 13/50, Section 13 40675 Shah Alam Selangor Darul Ehsan



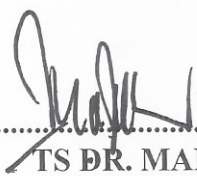
**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
STATEMENT BY COUNCIL MEMBERS**

We, **DATO TS ABD RADZAK BIN ABD MALEK** and **TS DR. MANSOR BIN ABDUL RAHMAN** being two of the Council Members of **THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA**, do hereby state on behalf of the Council that in our opinion, the statement of financial position, statement of income and expenditure and statement of cash flows, together with the notes thereto, are properly drawn up in accordance with Malaysian Private Entities Reporting Standard in Malaysia so as to give a true and fair view of the financial position of the Institute as at 31 December 2018 and of its financial performance and cash flows for the financial year then ended.

On behalf of the Council,



.....  
**DATO TS ABD RADZAK  
BIN ABD MALEK**



.....  
**TS DR. MANSOR BIN  
ABDUL RAHMAN**

Date : ....**3.0..MAR.2019**.....

**INDEPENDENT AUDITORS' REPORT****TO THE MEMBERS OF THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT IN MALAYSIA****Report on the Audit of the Financial Statements****Qualified Opinion**

We have audited the financial statements of The Chartered Institute of Logistics and Transport in Malaysia, which comprise the statement of financial position as at 31 December 2018, and the statement of income and expenditure, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, as set out on pages 7 to 27.

In our opinion, except for the non-compliance as stated in the Basis for Qualified Opinion section of our report, the accompanying financial statements give a true and fair view of the financial position of the Institute as at 31 December 2018, and of its financial performance and cash flows for the year then ended in accordance with Malaysia Private Entities Reporting Standard (MPERS).

**Basis for Qualified Opinion**

As indicated in Note 6(b) to the financial statements, the Institute has not consolidated the financial statements of its subsidiary company. The non-consolidation of the financial statements of the subsidiary company is not in compliance with Section 9 of MPERS "Consolidated and Separate Financial Statements".

**Independence and Other Ethical Responsibilities**

We are independent of the Institute in accordance with *the By-Laws (on Professional Ethics, Conduct and Practice)* of the Malaysian Institute of Accountants ("By-Laws") and the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants* ("IESBA Code") and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.

**Responsibilities of the Institute's Council for the Financial Statements**

The Institute's Council is responsible for the preparation of financial statements of the Institute that give a true and fair view in accordance with Malaysian Private Entities Reporting Standard. The Institute's Council is also responsible for such internal controls as the Council determine are necessary to enable the preparation of financial statements of the Institute that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements of the Institute, the Institute's Council is responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Institute's Council either intend to liquidate the Institute or to cease operations, or have no realistic alternative but to do so.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements of the Institute as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements of the Institute, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Institute's Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements of the Institute or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Institute to cease to continue as a going concern.



## FINANCIAL STATEMENTS

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

- Evaluate the overall presentation, structure and contents of the financial statements of the Institute, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Institute's Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that we identify during our audit.

### Other Matters

This report is made solely to the members of the Institute, as a body. We do not assume responsibility to any other person for the contents of this report.



**AHMAD ABDULLAH & GOH** AF - 0381  
Chartered Accountants  
Auditors

Kuala Lumpur,





**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA**  
[Reg. No. 2675 (Selangor)]

**STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018**

	Note	2018 RM	2017 RM
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	5	5,172	3,251
Investment in subsidiary company	6	3	3
		<u>5,175</u>	<u>3,254</u>
<b>CURRENT ASSETS</b>			
Inventories	7	7,300	7,300
Annual fees receivable from corporate members	8	-	-
Accreditation, convocation and other fees receivable	9	121,980	192,500
Other receivables, deposits and prepayments	10	91,245	35,919
Due from subsidiary company	11	17,662	8,451
Cash and cash equivalents	12	524,604	697,146
		<u>762,791</u>	<u>941,316</u>
<b>CURRENT LIABILITIES</b>			
Sundry payables and accruals	13	26,700	17,350
Membership fees received in advance	14	64,470	65,230
Taxation		31	963
		<u>91,201</u>	<u>83,543</u>
<b>NET CURRENT ASSETS</b>		<u>671,590</u>	<u>857,773</u>
<b>NET ASSETS</b>		<u>676,765</u>	<u>861,027</u>
<b>ACCUMULATED FUND</b>	15	676,765	861,027
<b>TOTAL FUNDS</b>		<u>676,765</u>	<u>861,027</u>

The notes set out on pages 60 to 75 form an integral part of these financial statements

**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]**

**STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED  
31 DECEMBER 2018**

	Note	2018 RM	2017 RM
<b>INCOME</b>			
Members' subscriptions	16	221,210	182,720
Corporate members' annual fees		47,984	55,992
Reinstatement, joining and certification fees	17	149,500	155,950
Exemption fees		43,700	49,750
Accreditation, collaboration and other fees	18	120,032	172,144
		<u>582,426</u>	<u>616,556</u>
Surplus /(Deficit) from other activities			
PQE and Education	19	6,580	15,412
CILT Convocation	20	90,889	143,321
CILT International Convention 2016		-	2,900
WIT-APEC-MITRANS Project	21	(6,319)	10,492
		<u>91,150</u>	<u>172,125</u>
Other income			
Fixed deposit interest		7,570	7,583
Administration support fee		-	2,000
Sales of neck ties, collar pins, car stickers and t-shirts		-	3,400
		<u>7,570</u>	<u>12,983</u>
<b>Total income</b>		<u>681,146</u>	<u>801,664</u>
<b>EXPENDITURE</b>			
Audit fee		6,000	5,200
Accounting fee		6,600	6,600
AGM and EGM expenses	22	56,577	41,998
Audit visits		15,643	23,400
MSPC Asia Pacific Digital Technology Symposium	23	23,490	-
Bank charges		954	745
Briefing and project papers - RMN		11,803	9,266
Capitation fee paid to CILT International		48,556	43,359
Cleaning services		3,600	3,400
Depreciation		4,651	4,423
Balance carried forward		<u>177,874</u>	<u>138,391</u>



**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]**

	<b>Note</b>	<b>2018 RM</b>	<b>2017 RM</b>
Balance brought forward		177,874	138,391
International Council Meeting expenses	24	62,160	49,621
International relations	25	63,693	11,113
ISO consultancy, training and audit expenses	26	70,468	-
Meeting allowances paid to Council members		48,450	36,750
Membership cards		5,400	1,800
Newspapers and periodicals		780	735
Office expenses		3,633	1,787
Office rent		28,800	27,800
Penalty		16	10
Postage and courier		4,690	6,043
Printing and stationery		18,358	6,793
Property, plant and equipment written off		1,888	-
Refreshments		3,913	3,931
ROS fee		50	-
Service tax		7,391	-
Staff expenses	27	158,848	166,565
Subscriptions		2,500	2,010
Tax agent's fee		2,480	2,500
Telephone and telefax charges		14,155	13,187
Trademark expenses		3,520	-
Travelling claims by Council members		53,917	56,263
Uniforms		3,615	-
Water and electricity		6,633	6,377
Domain renewal and web hosting expenses		2,724	1,079
Hospitality	28	6,500	7,500
Gifts and souvenir	29	13,406	-
Goods and services tax		917	14,796
Balance carried forward		766,779	555,051

## FINANCIAL STATEMENTS

1<sup>ST</sup> JANUARY 2018 TO 31<sup>ST</sup> DECEMBER 2018 | CONT'D

	Note	2018 RM	2017 RM
Balance brought forward		766,779	555,051
Rent of photostat machine		750	828
Malaysia Maritime Logistics and Transport Centre (MALTRAC) expenses	30	56,142	-
WILAT Programme expenses	31	15,876	1,776
Donations		2,000	14,000
Young Professionals Programme expenses	32	7,460	3,276
CPD workshops and curriculum review	33	11,940	-
Sewerage charges		348	377
Legal fee		-	12,500
Internship expenses		4,113	1,248
Total expenditure		865,408	589,056
Surplus/(Deficit) before taxation		(184,262)	212,608
Taxation	34	-	(903)
Surplus/(Deficit) after taxation		(184,262)	211,705

The notes set out on pages 60 to 75 form an integral part of these financial statements



**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]**

**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2018**

	<b>2018 RM</b>	<b>2017 RM</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Surplus/(Deficit) before taxation	(184,262)	212,608
Adjustments for:		
Depreciation	4,651	4,423
Fixed deposit interest	(7,570)	(7,583)
Property, plant and equipment written off	1,888	-
Operating surplus/(deficit) before working capital changes	(185,293)	209,448
(Increase)/Decrease in receivables	5,983	(192,918)
Increase in payables	8,590	6,760
	14,573	(186,158)
Cash generated from/(used in) operations	(170,720)	23,290
Fixed deposit interest	7,570	7,583
Tax paid	(932)	-
Net cash generated from/(used in) operating activities	(164,082)	30,873
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of property, plant and equipment	(8,460)	(2,174)
Net cash used in investing activities	(8,460)	(2,174)
<b>Net increase/(decrease) in cash and cash equivalents</b>	(172,542)	28,699
<b>CASH AND CASH EQUIVALENTS BROUGHT FORWARD</b>	697,146	668,447
<b>CASH AND CASH EQUIVALENTS CARRIED FORWARD</b>	524,604	697,146

The notes set out on pages 60 to 75 form an integral part of these financial statements

**THE CHARTERED INSTITUTE OF LOGISTICS  
AND TRANSPORT IN MALAYSIA  
[Reg. No. 2675 (Selangor)]****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018****1. PRINCIPAL ACTIVITIES**

The Institute is principally involved in promoting knowledge of the science and art of transport, providing a source of authoritative views for communication to government, industry and the community and conducting activities such as examinations, seminars, conferences and annual dinners for members. There have been no significant changes in the nature of these activities during the financial year.

**2. BASIS OF PREPARATION****(a) Statement of Compliance**

The financial statements of the Institute have been prepared in compliance with Malaysian Private Entities Reporting Standard ("MPERS").

**(b) Accounting Convention**

The financial statements of the Institute have been prepared under the historical cost convention unless otherwise stated in the significant accounting policies set out in Note 3 below.

**(c) Functional and Presentation Currency**

These financial statements are presented in Ringgit Malaysia ("RM"), which is the Institute's functional currency.

**(d) Use of Estimates and Judgements**

The preparation of the financial statements in conformity with MPERS requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised and in any future periods affected.



**3. SIGNIFICANT ACCOUNTING POLICIES****(a) Property, plant and equipment**

Property, plant and equipment are initially stated at cost and subsequently, at cost less accumulated depreciation and accumulated impairment losses.

**(b) Depreciation**

Depreciation is provided using the straight-line method over the estimated useful lives of the assets at the following rates :-

Furniture and fittings	40%
Office equipment	40%
Computers	40%
Library books	20%
Cokmar/Mace	20%
Renovation	20%

**(c) Subsidiary company**

Subsidiary company is a company in which the Institute has the power to exercise control over the financial and operating policies so as to obtain benefits from their activities.

Investment in subsidiary company is stated at cost less impairment losses, if any.

**(d) Inventories**

Inventories are valued at the lower of cost and net realisable value determined on the first-in, first-out basis.

**(e) Financial instruments**

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

**(i) Initial recognition and measurement**

A financial asset or a financial liability (including derivative instruments) is recognised only when the Institute becomes a party to the contractual provisions of the instrument.

On initial recognition, a financial asset or a financial liability is measured at the transaction price, including transaction costs. For a financial asset or a financial liability that is subsequently measured at fair value through profit or loss, transaction costs are expensed to profit or loss when incurred.





An arrangement constitutes a financing transaction, if payment is deferred beyond normal business terms. Under a financing transaction, a financial asset or a financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument as determined at initial recognition.

## (ii) Subsequent measurement

Debt instruments are measured at amortised cost using the effective interest method. Debt instruments that are classified as current assets or current liabilities are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, unless the arrangement constitutes, in effect, a financing transaction.

Investment in non-convertible preference shares and non-puttable ordinary or preference shares, that are publicly traded or their fair value can otherwise be measured reliably without undue cost or effort, are measured at fair value with changes in fair value recognised in profit or loss. All other such investments are measured at cost less impairment.

All financial assets are subject to review for impairment, except for financial assets measured at fair value through profit or loss.

## (iii) Impairment

At the end of each reporting period, financial assets that are measured at cost or amortised cost are assessed as to whether there is objective evidence of impairment. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss immediately.

For a financial asset measured at amortised cost, the impairment loss is the difference between the asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If such a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

For a financial asset measured at cost less impairment, the impairment loss is the difference between the asset's carrying amount and the best estimate of the amount that would be received for the asset if it were to be sold at the reporting date.

If, in a subsequent period, the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed in profit or loss.



**(iv) Derecognition**

A financial asset is derecognised only when (i) the contractual rights to receive the cash flows from the financial asset expire or are settled; or (ii) the entity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, including circumstances when the entity acts only as a collecting agent of the transferee, and retains no significant risks and rewards of ownership of the financial asset or no continuing involvement in the control of the financial asset transferred.

A financial liability is derecognised only when it is extinguished, i.e. when the obligation specified in the contract is discharged, is cancelled or expired. A substantial modification of the terms of an existing financial liability is accounted for as an extinguishment of the original financial liability and the recognition of a new financial liability.

**(f) Provisions**

Provisions are made when the Institute has a present legal or constructive obligation as a result of past events, when it is probable that an outflow of resources will be required to settle the obligation, and when a reliable estimate of the amount can be made.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows.

**(g) Taxation**

Current taxation is the expected amount of income taxes payable in respect of the taxable profit for the financial year. It is calculated using the tax rates that have been enacted at the reporting date.

**(h) Statement of Cash Flows**

The Institute adopts the indirect method in the preparation of the statement of cash flows.

Cash equivalents are short-term, highly liquid investments with maturities of three months or less from the date of acquisition and are readily convertible to cash with insignificant risk of changes in value.

**(i) Revenue recognition**

All income including surplus from other activities is recognised on the accrual basis unless probability of collection is remote.

**(j) Employee benefits**

Wages, salaries and bonuses are recognised as expenses in the financial year in which the associated services are rendered by employees. Short-term accumulating compensated absences such as paid annual leave are recognised when services are rendered by employees that increase their entitlement to future compensated absences, if any and short-term non-accumulating compensated absences such as sick leave are recognised when absences occur.

Contributions to defined contribution plan such as the Employees Provident Fund are recognised as expenses in the statement of income and expenditure as they are incurred.

**4. SIGNIFICANT ACCOUNTING ESTIMATES AND JUDGEMENTS**

In the opinion of the Institute's Council, there are no significant areas of estimation uncertainties and critical judgements in applying the significant accounting policies of the Institute.

**5. PROPERTY, PLANT AND EQUIPMENT**

Details of property, plant and equipment are as follows :-

<b>Cost</b>	<b>Balance at 1.1.2018 RM</b>	<b>Additions RM</b>	<b>Written Off RM</b>	<b>Balance at 31.12.2018 RM</b>
Furniture and fittings	31,880	2,570	(4,153)	30,297
Office equipment	19,918	-	(4,657)	15,261
Computers	36,587	5,740	(35,788)	6,539
Library books	7,539	150	-	7,689
Cokmar/Mace	5,800	-	-	5,800
Chain of office	1	-	(1)	-
Renovation	34,656	-	(34,656)	-
Signboard	3,800	-	(3,800)	-
	<b>140,181</b>	<b>8,460</b>	<b>(83,055)</b>	<b>65,586</b>



Accumulated Depreciation	Balance at 1.1.2018 RM	Charge for the year RM	Written Off RM	Balance at 31.12.2018 RM
Furniture and fittings	31,879	1,028	(4,153)	28,754
Office equipment	18,558	1,299	(4,657)	15,200
Computers	35,461	2,294	(34,662)	3,093
Library books	7,538	30	-	7,568
Cokmar/Mace	5,799	-	-	5,799
Chain of office	-	-	-	-
Renovation	34,655	-	(34,655)	-
Signboard	3,040	-	(3,040)	-
	136,930	4,651	(81,167)	60,414

	Carrying Amount		Depreciation for the year
	2018 RM	2017 RM	2017 RM
Furniture and fittings	1,543	1	400
Office equipment	61	1,360	2,512
Computers	3,446	1,126	751
Library books	121	1	-
Cokmar/Mace	1	1	-
Chain of office	-	1	-
Renovation	-	1	-
Signboard	-	760	760
	5,172	3,251	4,423

## 6. INVESTMENT IN SUBSIDIARY COMPANY

Details of the investment in the subsidiary company are as follows :-

Name	Country of Incorporation	Equity Interest	
		2018 %	2017 %
CILT Ventures Malaysia Sdn. Bhd.	Malaysia	100	100

- (a) The subsidiary company has not commenced operations since its incorporation on 16 February 2015.
- (b) The Institute has not consolidated the financial statements of its subsidiary company. The non-consolidation of the financial statements of the subsidiary company is not in compliance with Section 9 of MPERS, "Consolidated and Separate Financial Statements".

- (c) Financial information of the subsidiary company based on its audited financial statements are as follows :-

	2018 RM	2017 RM
Assets :		
Prepayment	2,550	-
Cash in hand	3	3
Liabilities :		
Sundry payables and accruals	2,700	2,460
Due to holding entity (CILTM)	17,662	8,451
Share capital	3	3
Revenue	-	-
Expenses	(6,901)	(3,928)
Loss before taxation	(6,901)	(3,928)

## 7. INVENTORIES

Inventories are made up of CILT corporate shawls valued at cost.

## 8. ANNUAL FEES RECEIVABLE FROM CORPORATE MEMBERS

	2018 RM	2017 RM
Annual fees	-	12,000
Less : Bad debts written off during the year	-	(12,000)
	-	-
Less : Allowance for doubtful debts :		
Balance brought forward	-	12,000
Bad debts written off	-	(12,000)
Balance carried forward	-	-



**9. ACCREDITATION, CONVOCATION AND OTHER FEES RECEIVABLE**

	<b>2018 RM</b>	<b>2017 RM</b>
MITEC	-	25,000
Universiti Utara Malaysia	-	57,000
Universiti Malaysia Terengganu	111,930	110,500
Council members – Direct election to Chartered Members (CMILT)	10,050	-
	<u>121,980</u>	<u>192,500</u>

The normal trade credit term granted by the Institute is 7 days.

**10. OTHER RECEIVABLES, DEPOSITS AND PREPAYMENTS**

	<b>2018 RM</b>	<b>2017 RM</b>
Rent and utility deposits	8,700	8,700
Due from Malaysian Association of Productivity (MAP)	-	658,430
Less : Bad debt written off during the year	-	(658,430)
	-	-
Receivable from Nathan Associates Inc. in respect of WIT-APEC MITRANS project	30,819	-
Receivables in respect of international council meetings	31,326	25,019
Receivables in respect of annual dinner	6,702	6,702
Receivable from council members – Registration fees paid to Malaysian Board of Technologists	13,000	-
Kelab Shah Alam Selangor	5,000	-
	<u>95,547</u>	<u>40,421</u>
Less : Allowance for doubtful debts :		
Balance brought forward	6,702	665,132
Bad debt written off	-	(658,430)
Balance carried forward	6,702	6,702
	<u>88,845</u>	<u>33,719</u>
Prepaid expenses	2,400	2,200
	<u>91,245</u>	<u>35,919</u>

**11. DUE FROM SUBSIDIARY COMPANY**

The subsidiary company is CILT Ventures Malaysia Sdn. Bhd., a company incorporated in Malaysia. The amount due represents expenses paid on behalf of the subsidiary company.

**12. CASH AND CASH EQUIVALENTS**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Cash in hand	497	497
Bank balances	284,107	456,649
Fixed deposit with a licensed bank	240,000	240,000
	<u>524,604</u>	<u>697,146</u>

The fixed deposit carries interest at the rate of 3.55% (2017 : 3.10%) per annum and has a maturity period of 3 months (2017 : 1 month).

**13. SUNDRY PAYABLES AND ACCRUALS**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Accrual for audit fee payable to Messrs. Ahmad Abdullah & Goh	6,000	5,200
Accrual for tax agent's fees payable to Atarek Kamil Ibrahim Tax Services Sdn. Bhd.	1,300	2,600
Accounting fee payable to Darusila Binti Darus	600	6,450
Office rent payable to Roziana Binti Mat Amin	-	2,000
Convocation fee refundable to Danial Zulqarnain Bin Abdullah	-	1,100
Video presentation for WIT-APEC-MITRANS project payable to Nurhakim Bin Sulaiman	5,000	-
Research fee payable to Assoc. Prof. Sabariah Mohamad - WIT-APEC-MITRANS PROJECT	13,800	-
	<u>26,700</u>	<u>17,350</u>

**14. MEMBERSHIP FEES RECEIVED IN ADVANCE**

Details by membership classification are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Chartered Fellows	900	1,760
Chartered Members	18,620	18,170
MILT Members	30,400	36,400
Affiliates/Students	1,550	3,900
Corporate Members	13,000	5,000
	<u>64,770</u>	<u>65,230</u>





**15. ACCUMULATED FUND**

	<b>2018 RM</b>	<b>2017 RM</b>
Balance brought forward	861,027	649,322
Surplus/(Deficit) after taxation	(184,262)	211,705
Balance carried forward	<u>676,765</u>	<u>861,027</u>

**16. MEMBERS' SUBSCRIPTIONS**

Details by membership classification are as follows :-

	<b>2018 RM</b>	<b>2017 RM</b>
Chartered Fellows	4,880	4,360
Chartered Members	102,690	97,210
MILT Members	65,600	56,450
Affiliates/Students	48,040	24,700
	<u>221,210</u>	<u>182,720</u>

**17. REINSTATEMENT, JOINING AND CERTIFICATION FEES**

Details are as follows :-

	<b>2018 RM</b>	<b>2017 RM</b>
Reinstatement	1,400	2,300
Joining	81,600	80,000
Certification	66,500	73,650
	<u>149,500</u>	<u>155,950</u>

**18. ACCREDITATION, COLLABORATION AND OTHER FEES**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
RMN (Briefing and project paper)	15,121	15,694
AK Academy (Accreditation and audit fee)	18,000	-
AK Academy (Royalty)	2,200	10,800
POLINILAI (Short course)	7,030	16,160
MASLM (Royalty)	160	-
NMIT (Audit fee)	5,000	-
POLISAS (Short course)	1,612	-
POLISAS (Royalty)	4,054	-
UCSI (Accreditation and audit fee)	-	55,000
MIAT (Accreditation and audit fee)	-	20,000
EPTC (Royalty)	1,120	990
MITEC (Accreditation and audit fee)	-	30,000
MITEC (Royalty)	14,335	-
MITEC (Industry talk)	1,000	-
UCTS (Audit fee)	-	5,000
PUTRA INTELEK (Audit fee)	-	5,000
UUM (Accreditation fee)	(4,600)	13,500
TARUC (Accreditation and audit fee)	25,000	-
UNIKL MSI (Audit fee)	5,000	-
MIMET (Accreditation and audit fee)	25,000	-
	<u>120,032</u>	<u>172,144</u>

**19. PQE AND EDUCATION**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
<b>Transport (UiTM)</b>		
Examination fees	2,000	5,790
<b>Logistics (UniKL MIAT)</b>		
Examination fees	4,750	14,000
Total income	<u>6,750</u>	<u>19,790</u>
<b>Less :</b>		
Marking, invigilation and related expenses :-		
PQE Transport	170	900
PQE Logistics	-	3,478
	<u>170</u>	<u>4,378</u>
Surplus for the year	<u>6,580</u>	<u>15,412</u>



**20. CILT CONVOCATION**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Revenue	376,380	423,000
Expenditure	(285,491)	(279,679)
Surplus for the year	<u>90,889</u>	<u>143,321</u>

**21. WIT-APEC-MITRANS PROJECT**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Revenue	30,819	58,070
Expenditure	(37,138)	(47,578)
Surplus / (Deficit) for the year	<u>(6,319)</u>	<u>10,492</u>

**22. AGM AND EGM EXPENSES**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Venue and meals	8,812	12,146
Postage	2,365	4,202
Printing of annual reports	24,800	25,250
AGM Sarawak Section	11,026	-
Tags, stickers and door gifts	350	400
Travelling and accommodation	5,339	-
AGM Johor Section	2,930	-
AGM Terengganu Section	955	-
	<u>56,577</u>	<u>41,998</u>



**23. MSPC ASIA PACIFIC DIGITAL TECHNOLOGY SYMPOSIUM**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Advertisements	2,000	-
Exhibition booth rent	10,000	-
Dinner	3,000	-
Booth set up	6,000	-
Travelling and accommodation	2,222	-
Allowances	1,650	-
Meals and refreshments	518	-
Place card	100	-
Less: Exhibition booth rent reimbursed by AK Academy	2,000	-
	<u>23,490</u>	<u>-</u>

**24. INTERNATIONAL COUNCIL MEETING EXPENSES**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Conference fees	13,604	27,465
Travelling and accommodation	40,606	18,038
Allowances	9,450	3,600
Meals and refreshments	1,000	518
Less : MATRADE - MDG Grant received for ICM Poland	2,500	-
	<u>62,160</u>	<u>49,621</u>



**25. INTERNATIONAL RELATIONS**

This represents travelling, accommodation and other expenses incurred in respect of the following :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Official meeting with Kemuda Brunei	-	1,885
CILT China conference	5,478	4,200
CILT Africa forum	11,763	-
Visit to University Brunei Darussalam	-	8,560
Logistics Symposium in Bitec Bangna, Bangkok	100	700
Dinner with International Vice President	697	670
Dinner with International Professional Coordinator	-	1,500
Dinner with Chairman CILT Mauritius	1,000	-
Dinner with Imm Past Chairman CILT Mauritius	742	-
IMC meeting in London	25,965	-
COT meeting in London	9,204	-
Teleconference IMC and COT	330	-
CILT Sri Lanka National Logistics Awards	4,448	-
CILT India Expo National Rail Museum	2,619	-
3 <sup>rd</sup> APEC meeting in Papua New Guinea	11,737	-
Less : Expenses recovered		
Travelling expenses for 3 <sup>rd</sup> APEC Meeting in Papua New Guinea	10,390	-
Travelling expenses for China International Conference	-	3,902
MATRADE – MDG Grant China International Conference 2017	-	2,500
	<u>63,693</u>	<u>11,113</u>

**26. ISO CONSULTANCY, TRAINING AND AUDIT EXPENSES**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Consultancy and training	58,000	-
Audit and certification fees	5,240	-
Travelling and accommodation	3,448	-
Venue, meals and refreshments	3,280	-
Allowances	500	-
	<u>70,468</u>	<u>-</u>



**27. STAFF EXPENSES**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Salaries and bonuses	132,000	145,800
EPF and SOCSO	17,857	18,626
Staff insurance	6,936	-
Staff medical claims	50	76
Travelling	2,005	2,063
	<u>158,848</u>	<u>166,565</u>

The Institute has 2 (2017 : 2) employees at the end of the financial year.

**28. HOSPITALITY**

Details are as follows :-

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Berbuka Puasa event with Minister of Higher Education	-	5,000
Malaysian Service Providers Confederation - dinner	-	2,500
Balai Ikhtisas Malaysia - dinner	3,500	-
Majlis Mesra Hari Raya Aidlfitri	3,000	-
	<u>6,500</u>	<u>7,500</u>

**29. GIFTS AND SOUVENIR**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Complimentary plaque	5,416	-
Car sticker	6,845	-
CILT collar pin	1,145	-
	<u>13,406</u>	<u>-</u>

**30. MALAYSIA MARITIME LOGISTICS AND TRANSPORT CENTRE (MALTRAC) EXPENSES**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Contribution	50,000	-
Travelling and accommodation	4,990	-
Allowances	1,100	-
Meals and refreshments	52	-
	<u>56,142</u>	<u>-</u>



**31. WILAT PROGRAMME EXPENSES**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
WILAT Hong Kong and China Conference	6,319	-
Travelling and accommodation	-	1,776
Allowances	300	-
WILAT Bintulu Fun Run	1,682	-
WILAT Penang Fun Run	2,562	-
WILAT bicycle project	4,578	-
WILAT UNIKL Cooking contest	435	-
	<u>15,876</u>	<u>1,776</u>

**32. YOUNG PROFESSIONALS PROGRAMME EXPENSES**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Printing and stationery	-	196
Travelling and accommodation	803	-
Allowances	3,400	2,900
Contribution	2,000	-
Refreshments	257	180
Video editing	1,000	-
	<u>7,460</u>	<u>3,276</u>

**33. CPD WORKSHOPS AND CURRICULUM REVIEW**

	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Venue and meals	5,830	-
Travelling and accommodation	4,244	-
Allowances	1,400	-
Printing	165	-
Bunting and name tags	301	-
	<u>11,940</u>	<u>-</u>

**34. TAXATION**

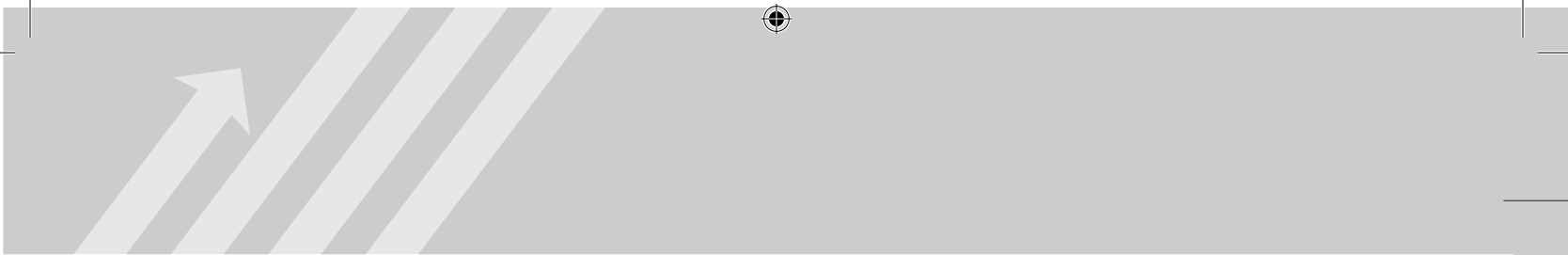
	<b>2018</b>	<b>2017</b>
	<b>RM</b>	<b>RM</b>
Current taxation	<u>-</u>	<u>(903)</u>

Taxation is charged at scale rates ranging from 0% to 28%.

The tax expense for the previous financial year is disproportionate in relation to the surplus for the year due to the utilisation of tax losses brought forward of RM146,343.







## NOMINATIONS FOR OFFICE BEARERS

The Secretary General  
 The Chartered Institute of Logistics & Transport in Malaysia  
 No 12D, 4th Floor, Block 1  
 Worldwide Business Centre  
 Jalan Tinju 13/50, Section 13  
 40675 Shah Alam  
 Selangor D E

Dear Sir,

We wish to proposed (name) .....

Membership No: ..... for the post of .....

Proposed by: ..... Membership No: .....

Signature: ..... Date: .....

Seconded by: ..... Membership No: .....

Signature: ..... Date: .....

Name and signature of candidate:

I, ..... Membership No: .....

do hereby agree to serve if elected.

Signature: ..... Date: .....

Notes:

1. Only Chartered Members in benefit are eligible to propose, second or be nominated for the post.
2. The closing date for nomination is on or before 1700 hours on 21<sup>st</sup> June 2019.

