



Agenda Council of Trustees & IAC Meeting

Thursday 14 May 2020; 14:00 BST

Zoom Video Conference

To attend

Name	Position	Initials
Dato' Radzak Malek	President	RM
Jan Steenberg	Honorary Secretary	JS
Rupert Nichols	Honorary Solicitor	RN
David Pugh	Honorary Treasurer	DP
Alan Jones	IVP	AJ
Jane Green	IVP	JG
Keith Newton	Secretary General	KN
Mike Pestereff	IAC Committee Member	MP
Apologies Andrew Weatherill	IAC Committee Member	AW

Agenda

Number	Item	Lead
1.0	Welcome and Apologies	RM
2.0	Minutes of the COT meetings on Friday 27th February & 17th April 2020 & IAC meetings on 27th February & 16th April 2020.	KN ALL
2.1	Matters arising & approval of minutes	
3.0	IAC Items	
3.1	April Accounts	
3.2	Updated Accounts & Cash Forecast	
3.3.	Zambian Debt <ul style="list-style-type: none">- Debt collection status- Review of processes and proposed improvements	
3.4	Going Concern Audit requirement update	
4.0	Governance & Administration	ALL
4.1	Trustee Declarations	KN
4.2	CILT Philippines update	CILT A

4.3	Establishing CILT's in Rwanda, South Korea & Caribbean Approval to sign Delegation Agreement with CILT South Korea Approval to proceed in Rwanda & Caribbean	KN
5.0	Join Up	
5.1	Update on progress & actions Dialogue & Decisions	AJ / KN ALL
6.0	IMC Update Decisions and updates from the IMC meeting earlier on 14 th May 2020	KN/RM
7.0	Any Other Business	KN
8.0	Date of Next Meeting Decide on June date as next scheduled is Thursday 17 th September 2020, 13:00 – 15:00 BST (12:00 – 14:00 GMT);	

Documents available on DMS

Item	Paper	Author
2.0	Minutes of IAC & COT Meetings in February & April 2020	KN
3.1	April Accounts	DP/KN
3.2	Updated Accounts & Cash Forecast for May	DP/KN
3.3	Zambian Debt Update	KN
4.2	Philippines update from CILT Australia	Karyn Welsh
4.3	CILT South Korea Documents	KN
4.3	Branch Status – Rwanda and Caribbean	KN