

The Chartered Institute of Logistics and Transport

Annual General Meeting 2020

17th September 2020

Annual Report 2019/2020

CONTENTS

	<u>PAGE</u>
Agenda	3
Minutes of the Annual General Meeting 2019 held on 19 th September 2019	4-6
President's Report	7-10
Honorary Treasurer's Report	11
Honorary Auditor's Report and Financial Statements for the Year Ended 31 st December 2019	12-24
Appendices – Annual Committee Reports 2019/2020	
A. Annual Report of the Standing Committee	25-28
B. Annual Report of the Administration Committee	29-30
C. Annual Report of the Education and Training Committee	31-33
D. Annual Report of the Logistics Policy Committee	34-35
E. Annual Report of the Membership Committee	36-38
F. Annual Report of the Professional & Marketing Activities Committee	39-46
G. Annual Report of the Publication Committee	47
H. Annual Report of the Quality Assurance Committee	48-50
I. Annual Report of the Transport Policy Committee	51-53
J. Annual Report of the Women in Logistics and Transport, Hong Kong	54-56
K. Annual Report of the Young Professionals Committee	57-58

ANNUAL GENERAL MEETING 2020

26th August 2020

ANNUAL GENERAL MEETING 2020

NOTICE IS HEREBY GIVEN that the Annual General Meeting (AGM) 2020 of the Chartered Institute of Logistics and Transport in Hong Kong will be held on Thursday, 17th September 2020 at 1900 hours at Function Rooms, 3/F South Tower, “The Salisbury” – YMCA of Hong Kong, 41 Salisbury Road, Tsim Sha Tsui, Kowloon, Hong Kong.

AGENDA

1. Welcome address by the President, CILTHK
2. To receive and adopt the minutes of the Annual General Meeting 2019 held on 19th September 2019
3. To receive and adopt 2019/2020 Annual Report of the Council
4. To receive and adopt the Institute’s Financial Report for the year ending 31st December 2019
5. To elect Members of the Council for the ensuing term 2020-2022 ending 30th September 2022 (A list of the nominations received as at 31st July 2020 and the Personal Profiles of Nominees are attached in Appendices II and III respectively)*
6. To re-appoint Mr David BEAVES as the Honorary Legal Advisor for the ensuing term 2020-2022
7. To re-appoint Ronald H.T. Lee & Co. as the Honorary Auditor to audit the account for the financial year ending 31st December 2020
8. To present awards and certificates
9. To consider any other business

BY ORDER OF THE COUNCIL:-

[Original Signed]

Joseph CF Tsui, FCILT
Hon. Secretary

MINUTES OF THE ANNUAL GENERAL MEETING 2019

The Chartered Institute of Logistics and Transport in Hong Kong (Incorporated in Hong Kong with limited liability by guarantee)

Minutes of the Annual General Meeting of **The Chartered Institute of Logistics and Transport in Hong Kong** (the Institute) held on 19th September 2019 at 1913 hours in the Function Rooms, 3/F South Tower, “The Salisbury” – YMCA of Hong Kong, 41 Salisbury Road, Tsim Sha Tsui, Kowloon, Hong Kong.

Chairperson: Dr. Venus Yuen-ha LUN, FCILT, President

Present: (see Attendance Sheet)

	Chartered Fellows (FCILT)	15
	Chartered Members (CMILT)	10
In Attendance:	Member (MILT)	0
	Affiliate Members (A)	1
	Student Members (S)	5
	Representative of Organisation Member (OM)	1
	Guests	7
	Staff	4

There being a quorum, the meeting proceeded to business. Dr. Venus Yuen-ha LUN, FCILT, President, took the chair.

1 Welcome address by the Chairperson

1.1 The Chairperson welcomed members, Mr. Ronald LEE representing Ronald H.T. Lee & Co, Honorary Auditor; Mr. Alex NGAI, representing Mr. David BEAVES, Honorary Legal Advisor, and guests to the Annual General Meeting 2019.

2 Notice of Meeting

2.1 The Chairperson noted that the Notice convening the Meeting had been served to members for the prescribed period. The Notice was taken as read.

3 Receipt of Proxy Forms

3.1 The Chairperson reported that NO (0) Proxy Form had been received from Institute Member.

The following resolutions were passed:

4 To receive and adopt the minutes of the AGM 2018 held on 20th September 2018

4.1 There being no other amendments, the minutes were confirmed. The motion was proposed by Mr. Sunny Lap-kee HO, FCILT, and seconded by Ir Dr. Vincent Ping FONG, FCILT. The meeting adopted the minutes of AGM 2018 as a true and correct record.

5 To receive and adopt 2018/2019 Annual Report of the Council

5.1 The meeting received and noted the Annual Report for the year 2018/2019.

5.2 There were no questions or enquiries raised by members in relation to the committee reports. The meeting confirmed the adoption of the Annual Report 2018/2019. The motion was proposed by Mr. William Chak-man CHUNG, FCILT, and seconded by Mr. Sunny Lap-kee HO, FCILT.

6 To receive and adopt the Institute's Financial Report for the year ending 31st December 2018

- 6.1 The Chairperson reported the Institute's financial performance at the year end in 2018 that an operational deficit of HK\$15,817 was recorded whereas the cash balance was HK\$4.75 million. Though a small deficit was recorded, the Institute continued in maintaining a healthy financial position.

There were no questions or enquiries raised by members in relation to the financial report. Ir Dr. Vincent Ping FONG, FCILT, proposed that the Financial Report for the year ending 31st December 2018 be accepted. The motion was seconded by Mr. Eric Man-sum WONG, FCILT, and endorsed by members.

7 To re-appoint Ronald H.T. Lee & Co. as the Honorary Auditor to audit the account for the financial year ending 31st December 2019

- 7.1 Prof. Becky Pui-ying LOO, FCILT, proposed, seconded by Mr. TSANG Wing-hang, FCILT, and the meeting endorsed the re-appointment of Ronald H.T. Lee & Co. as the Honorary Auditor for the financial year ended 31st December 2019.

8 To consider and pass Special Resolution on the adjustment of the Annual Subscriptions and Election Fees for Membership effect from 1st October 2019 (Appendix II)

- 8.1 The Chairperson reported that Annual Subscription was the main source of income of the Institute. To maintain the financial sustainability of the Institute, the Council had discussed and approved a policy that the Annual Subscriptions and Elections Fees would be reviewed in every 2 years.

- 8.2 In view of the accumulated inflation since the last review of Annual Subscriptions and Election Fees in 2016, the Council proposed adjustments as per Table 1 in Appendix II for members' adoption.

- 8.3 There were no enquiries or questions raised by members. It was supported by all 26 Institute Members attending the meeting, i.e. 100% voted for the motion. The motion to adopt the adjustment of the Annual Subscriptions and Election Fees for Membership effect from 1st October 2019 was approved and adopted.

9 To present awards and certificates

- 9.1 3 Chartered Members were presented with membership certificates by Dr. Venus Yuen-ha LUN, FCILT. Details were as follows:

Chartered Members:

- Miss CHOW Chi-shan
- Dr. LIU Kam-pui David
- Mr. YAM Ka-ming Andrew

9.2 CILTHK Scholarships 2018/2019:

One awardee from each academic level – sub-degree, degree and master degree was selected by the Judging Panel. The awards were presented by Dr. Venus Yuen-ha LUN, FCILT, to the following students:

- Sub-degree level student: Miss CHAN Wing-kwan, Debbie of the HKU SPACE Community College (Higher Diploma in Logistics and Transport);
- Bachelor degree student: Miss POON Wai-sze of The Hang Seng University of Hong Kong (BBA (Hons) in Supply Chain Management);
- Master degree student: Mr. ZHANG Ziliang of The University of Hong Kong (MSc (Eng) in Transportation Engineering)

9.3 CILTHK Kerry Logistics Scholarship 2018/2019

Kerry Warehouse (HK) Limited sponsored this titled scholarship for a term of 3 years 2016-2019. Participating students were required to attend a technical visit at Kerry Cargo Centre in Kwai Chung and then to prepare a presentation on the topic – *How does the development of the Greater Bay Area affect the Integrated Logistics sector in Hong Kong?*

Three awards were presented to one master degree student and two bachelor degree students undertaking CILTHK accredited logistics programmes. The awards were presented by Dr. Venus Yuen-ha LUN, FCILT, and Ms. Daphne CHAN, Deputy General Manager – Fashion & Lifestyle of Kerry Logistics, to the following students:

- 1st Bachelor degree student: Miss HONG Vickie Wee-ki of The Hong Kong University of Science and Technology (Dual Degree Program in Technology and Management);
- 2nd Bachelor degree student: Miss LAM Nga-kwan Charlie of The Hang Seng University of Hong Kong (BBA (Hons) in Supply Chain Management).

The award to the Master degree level went to Miss LOU Chongyang of The Hong Kong Polytechnic University (MSc in Industrial Logistics Systems) but unfortunately she was not able to attend the AGM.

- 9.4 Mr. Joseph Chun-fai TSUI reported the awardees of the below two awards were unable to attend the AGM.

CILTHK Logistics & Transport Student Final Year Project Award 2019

- The Award went to Miss Thitaporn KORNUBRABHAN, graduate of BEng in Industrial Engineering and Technology Management of The University of Hong Kong. Her winning project title was “A Smart Integrated Solution for Future Retail Store”.

CILTHK President Award 2019:

- Ms. LI Wai-ching Carmen, FCILT would be presented with the Award at the forthcoming CILT Centenary Dinner on 3rd November 2019.

10 To consider any other business

- 10.1 There being no other business, the Chairperson declared the AGM meeting closed at 1931 hours and thanked members and guests for their attendance.

Recorded by:

Verified by:

Countersigned by:

Harriet M.H. LEUNG
Executive Manager
CILT in Hong Kong

Joseph C.F. TSUI FCILT
Hon. Secretary
CILT in Hong Kong

Venus Yuen-ha LUN, FCILT
Chairperson & President
CILT in Hong Kong

PRESIDENT'S REPORT

By Dr. Venus Yuen-ha LUN, FCILT
President

It was indeed a privilege to be a President of the Chartered Institute of Logistics and Transport in Hong Kong whereas the Centenary Celebration of CILT fell within my 2-year presidency term. The Institute has a long and proud history of service to members and the community. One hundred years dedicated to improving standards, providing education, and supporting professionals across the world

In the beginning of the year 2020, again, we have been facing an unordinary year with challenges arising from the COVID-19 pandemic. The pandemic has accelerated changes that may have been under consideration for some time but are now a reality. With the support of fellow Council Members, different tasks were completed irrespective of the difficult situation. I am pleased to present to our members herewith the 2019/2020 Council Report.

Soon after the severe outbreak of COVID-19, some of the Institute's planned activities have to be cancelled or rescheduled but the Institute business has been kept on without much disruption and activities have been resumed normal from April onwards. Please find the below summaries (a list of major events and achievements are given in this Council Report):

- 4 submissions to the Government were tendered for improving the development in transport and logistics, and life in Hong Kong;
- 2 research papers on the impacts of COVID-19 to transport and logistics respectively
- Joined hands with other local professional bodies in appealing for Government's relief measures for transport and logistics industry
- 12 webinars have been organised

The membership now stands at 1,866, with a total of 373 successful new/upgrade membership applications awarded last year. Irrespective of a drop in total number of members against last year, it was encouraging to see more than 100 new/upgrade membership applications had been received than in the former year.

HIGHLIGHTS OF THE YEAR

Membership

There were a total of 373 successful new membership applications (265 in 2018/2019); the total membership was 1866 (1889 in 2018/2019; a drop of 1.2%). It was noted number of resignation from members on reason of retirement was increasing, and higher number of drop-outs from graduates who would not able to enjoy the free membership as they were students.

The number of successful membership applications and total number of members in 2018/2019 are summarised as follows:

Membership Grade	Number of Successful Applications in 201/2020	Number of Members as at 31 st July 2020
Organisation Member	2	35
Hon Chartered Fellow	0	2
Chartered Fellow	9	140

Chartered Member	47	963
Member	9	214
Affiliate Member	24	117
Graduate Member	7	28
Student Member	275	367
Total	373	1866

Note: Memberships elected on/after 1st August 2020 are counted in the year 2020/2021.

The Institute will closely work with programme leaders/directors of accredited programmes in attracting students to become Student Members. A first promotional video has been produced so programme leaders/directors are able to promote our profession at academic institutions. Other membership drive works targeted Organisation Membership and individuals in Greater Bay Area in Mainland China will be continued.

Mr. Sunny Lap-kee HO, FCILT, has been conferred with the CILTHK President 2020. Mr. Ho served the CILTHK Council and various committees since 2002, former President in 2014-2016 and has been CILT International Vice President since 2016. Given his extensive knowledge and experience, contribution to the industry, the Institute and the community, Mr. Ho is deserving for the honour.

Finance

An operation surplus of Hk\$17,551 was recorded in the year 2019 (there was a deficit of HK\$15,817 in year 2018).

As at 31st December 2019, the Institute recorded net assets of \$6,590,551 (Year 2018: \$6,605,000); the cash balance of \$4.93M (Year 2018: \$4.75M). I am pleased to report the Institute still maintains a healthy financial position.

Celebration of the 100th Anniversary of the Chartered Institute of Logistics and Transport (CILT) in 2019

As reported in last year, CILT launched a global centenary campaign to celebrate the 100th Anniversary in 2019. The highlight was a gathering on 3rd November 2019 at Savoy Hotel in London where was the place the Institute inaugurated in 1919. A small scale of CILT Centenary Dinner was also hosted in Hong Kong on 3rd November 2019 when was joined by over 100 guests. The Institute was honoured to have the presence of Mr. Chan Fan, Frank, JP, Secretary for Transport and Housing as our Guest of Honour; and Ms. Mable Chan, Commissioner for Transport as one of our VIP Guests.

The CILT global centenary campaign was to focus on members and the benefits of belonging to the international family. It was beyond a celebration of 100 years of existence but on why CILT is relevant to our members, and how we may continue to be so for the next 100 years.

Relationship with CILT International

CILTHK continues to support the international affairs of CILT in International Management Committee, Women in Logistics and Transport, Next Generation (former name was Young Professionals) and act as an International Secretariat on membership administration (Institute Branches). Institute representatives were supported to attend international and regional convention/conferences (please refer to details in the SC Report on pp26-27 and WiLAT HK Report on pp55-57).

Professional Development for members

Among our important tasks, the Institute is obliged to help human capital development in the

transport and logistics field. It was unfortunately due to the outbreak of COVID-19, professional activities had to be cancelled in the first quarter of the year. Gradually, professional development activities have been resumed and conducted online and we are pleased the new mode has been well received by members. As webinars were streamed live so members from different parts of the world can fully participate.

In the year 2019/2020, the following CPD activities were organised by the Professional and Marketing Activities Committee (PMAC):

Nature of Activities		Numbers
1	CILTHK Seminars/Sharing Session	13
2	Joint events with other professional bodies	1
3	Distinguished Transport Lectures (HKU ITS)	1
4	Supporting events	21

Other professional activities especially for female group and young members were also organised by Women in Logistics and Transport, Hong Kong (WiLAT) and Young Professionals Committee (YPC) (please refer to details in the WiLAT HK Report on pp55-57 and YPC Report on pp58-59).

Enhancing the brand

The CILT Award 2020 - "Service Excellence" was successfully held and the awardees are:

- Enterprise Award: Kerry Logistics (HK) Ltd
- SME Award: Janco Global Logistics Ltd.

Winning stories of the awardees will be published in CILTHK's eNewsletter and on Ming Pao. The award was held in every 2 years. Companies/organisations in the transport and/or logistics sectors are encouraged to share their best practice through participating this unique industry award.

eNewsletters (Issues 78 & 79) were published since the last AGM in 2019 which were shared with members in Hong Kong, students undertaking accredited programmes and worldwide CILT members through electronic means. A combo print comprised of Issues 76-78 was posted to every member, government departments, academic institutes, professional bodies, etc

On 31st August 2020, the brand new CILTHK website (<https://www.cilt.org.hk>) was launched. Other than a fresh look, readers will be easy to access information from the new website and the Institute wish to establish this website as a source of information for all readers.

Submissions and Public Service

One of the objectives of the Institute is to serve for the betterment of the community. Among other contributions, the Institute has been offering timely professional views and advices to the Government on different transport and logistics matters in Hong Kong.

Four submissions were made by the Institute during the year:

- 2025 Air Quality Objectives Review, 11th October 2019
- Submission for the 2020-2021 Budget, 17th December 2019
- Addressing the Pain Points of Hong Kong's Logistics Service Providers in 2020, 20th March 2020
- Submission for the Address Policy 2020, 15th September 2020

In responding to the call from the International President on conducting researches and sharing of best practices – Marketing responses to COVID-19, two papers were shared with

global CILT families through the CILT International Bulletin 07 and 08.

- Impact of COVID-19 on Hong Kong's Logistics Industry
- Impact of COVID-19 on Hong Kong's Transport

There were two occasions, on which I was able to convey the Institute's views and industry's expectations to the government. I was invited to attend the "Consultation Session on Budget 2020-2021" hosted by the Financial Services and the Treasury Bureau on 26th November 2019. The second was the "Consultation Session on Policy Address 2020" hosted by the Chief Executive on 24th August 2020.

In addition, Institute representatives have been appointed in various government advisory boards and academic advisory boards of local university and college (please refer to p29 for details of CILTHK representatives).

Uphold of Professionalism

New applications for programme accreditation and extension of the current exemption to new streams have been received.

Four new applications for programme accreditation were received during the year:

- Advanced Diploma in Transport Operations and Management, MTR Academy
- BBA (Hons) in Global Marketing and Supply Chain Management, The Open University of Hong Kong
- BSc (Hons) Aviation Operations and Systems, The Hong Kong Polytechnic University
- New stream under BBA in Supply Chain Management (Hons), The Hang Seng University of Hong Kong

The election criteria for both Chartered Fellowship (FCILT) and Membership (MILT) have been reviewed (please refer to p39 of the Membership Committee Report for details).

Nurturing the Young Generation

Due to the COVID-19, classes in both secondary and tertiary levels have been suspended. In this connection, the below academic events were called off this year:

- The CILTHK Student Day 2020 and the 18th CILTHK Student Essay Competition (for secondary school students)
- The CILTHK Logistics & Transport Student Final Year Project Award 2020
- The CILTHK Scholarships 2020

Though physical meetings/activities were infeasible during this pandemic condition, new mode of conduction of events through online platform open new alternative and has been well received by members. The online HR Sharing Session organised by our YPC in June was able to provide timely support and information to young members especially those graduates.

ACKNOWLEDGEMENT

I close with a note of sincere appreciation to my fellow Council Members, members of Council Committees who are unfailingly committed to serving the Institute. Again, I have to express the heartfelt gratitude for the continuous support from our Organisation Members in Institute affairs and your sponsorships for our events. With members' support, I am confident that our Institute and our profession is well-positioned to capture the opportunities of the coming years.

Thank you.

HONORARY TREASURER'S REPORT

By Ms. Carolina Lai-ching YIP, FCILT
Honorary Treasurer

1. GENERAL

This paper provides an overview on the financial status of the Institute for the year ended 31st December 2019.

2. FINANCIAL STATUS REVIEW

The Audited Accounts for the year ended 31st December 2019 have been examined with the following highlights.

2.1 **2019 Results**

The Institute recorded an operating surplus of \$17,551 in 2019 (Year 2018: a deficit of \$15,817).

2.2 **Balance Sheet**

As at 31st December 2019, the Institute recorded net assets of \$6,590,551 (Year 2018: \$6,605,000). Cash and the cash equivalents as at the balance sheet date recorded at \$4.93M (Year 2018: \$4.75M) including funds held on behalf of WiLAT.

3. REVIEW OF THE YEAR

Notwithstanding the above, we are pleased that the Institute, as a non-profit organisation, continued to maintain a fair and healthy financial position.

4. LOOKING AHEAD

The Finance Committee will closely monitor the Institute's financial situation and work with respective committee chairs on maintaining costs within the budget.

HONORARY AUDITOR'S REPORT

For the Year ended 31st December 2019

Independent Auditor's Report to the Members of The Chartered Institute of Logistics and Transport in Hong Kong (Incorporated in Hong Kong and limited by guarantee)

Opinion

We have audited the financial statements of The Chartered Institute of Logistics and Transport in Hong Kong (the "Institute") set out on pages 15 to 24, which comprise the statement of financial position as at 31 December 2019, and the income statement and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements of the Institute are prepared, in all material respects, in accordance with the Hong Kong Small and Medium-sized Entity Financial Reporting Standard ("SME-FRS") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") and have been properly prepared in compliance with the Hong Kong Companies Ordinance.

Basis for Opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSA") and with reference to Practice Note 900 (Revised), Audit of Financial Statements Prepared in Accordance with the Small and Medium-sized Entity Financial Reporting Standard issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Institute in accordance with the HKICPA's Code of Ethics for Professional Accountants ("the Code"), and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Council Members are responsible for the other information. The other information comprises the information included in the President's Report and Honorary Treasurer's Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Independent Auditor's Report to the Members of
The Chartered Institute of Logistics and Transport in Hong Kong (Cont'd)**
(Incorporated in Hong Kong and limited by guarantee)

Responsibilities of Council Members and Those Charged with Governance for the Financial Statements

The Council Members are responsible for the preparation of the financial statements in accordance with the SME-FRS issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the Council Members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council Members are responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council Members either intend to liquidate the Institute or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Institute's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, in accordance with Section 405 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control.

**Independent Auditor's Report to the Members of
The Chartered Institute of Logistics and Transport in Hong Kong (Cont'd)**
(Incorporated in Hong Kong and limited by guarantee)

Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council Members.
- Conclude on the appropriateness of the Council Members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Institute to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

[Original Signed and Sealed]

Ronald H. T. Lee & Co.
Certified Public Accountants (Practising)

Hong Kong, 21 August 2020

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG**
(Incorporated in Hong Kong and Limited by Guarantee)
Income Statement
For the Year Ended 31st December 2019

	<i>Notes</i>	<u>2019</u> HK\$	<u>2018</u> HK\$
Revenue	2	1,603,332	1,643,062
Other income	3	<u>584,762</u>	<u>1,216,548</u>
		2,188,094	2,859,610
Administrative expenses		(1,773,995)	(1,790,320)
Other operating expenses		<u>(396,548)</u>	<u>(1,085,107)</u>
Surplus / (Deficit) for the year	4	<u><u>17,551</u></u>	<u><u>(15,817)</u></u>

The accompanying Accounting Policies and Explanatory Notes form an integral part of, and should be read in conjunction with, these financial statements.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG**
(Incorporated in Hong Kong and Limited by Guarantee)
Statement of Financial Position
As at 31st December 2019

	<i>Notes</i>	<u>2019</u> HK\$	<u>2018</u> HK\$
Non-Current Assets			
Property, plant and equipment	7	2,956,193	3,054,968
Current Assets			
Accounts and other receivables		175,720	86,144
Cash and bank balances	8	4,927,845	4,750,460
		5,103,565	4,836,604
Less: Current Liabilities			
Accounts and other payables	9	1,469,207	1,286,572
Net Current Assets		3,634,358	3,550,032
Net Assets		6,590,551	6,605,000
FUNDS			
Members' Fund	12	6,491,551	6,474,000
Scholarship and Award Fund	12	99,000	131,000
		6,590,551	6,605,000

[Original Signed]

[Original Signed]

Approved by: _____
Lun Yuen Ha, Venus
President

Yip Lai Ching, Carolina
Honorary Treasurer

The accompanying Accounting Policies and Explanatory Notes form an integral part of, and should be read in conjunction with, these financial statements.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG**
(Incorporated in Hong Kong and Limited by Guarantee)
Statement of Cash Flows
For the Year Ended 31st December 2019

	<u>2019</u> HK\$	<u>2018</u> HK\$
Cash flows from operating activities		
Surplus / (Deficit) for the year	17,551	(15,817)
Adjustments for:		
Depreciation	99,325	89,472
Bank interest income	<u>(62,898)</u>	<u>(23,799)</u>
Operating surplus before changes in working capital	53,978	49,856
Changes in working capital:		
(Increase) / Decrease in accounts and other receivables	(89,576)	272,397
Increase / (Decrease) in accounts and other payables	<u>182,635</u>	<u>(439,102)</u>
Net cash generated from / (used in) operating activities	<u>147,037</u>	<u>(116,849)</u>
Cash flows from investing activities		
Bank interest income	62,898	23,799
Purchase of property, plant and equipment	<u>(550)</u>	<u>(132,749)</u>
Net cash generated from / (used in) investing activities	<u>62,348</u>	<u>(108,950)</u>
Cash flows from financing activities		
Decrease in scholarship and award fund	<u>(32,000)</u>	<u>(32,000)</u>
Net cash used in financing activities	<u>(32,000)</u>	<u>(32,000)</u>
Net Increase / (decrease) in cash and cash equivalents	177,385	(257,799)
Cash and cash equivalents at beginning of the year	<u>4,750,460</u>	<u>5,008,259</u>
Cash and cash equivalents at end of the year	<u>4,927,845</u>	<u>4,750,460</u>

The accompanying Accounting Policies and Explanatory Notes form an integral part of, and should be read in conjunction with, these financial statements.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

Reporting Entity

The Chartered Institute of Logistics and Transport in Hong Kong (the "Institute") is a body corporate incorporated in Hong Kong as an institute limited by guarantee. The Institute's registered office is located at 7/F., Yue Hing Building, 103 Hennessy Road, Wanchai, Hong Kong. The principal activities of the Institute include, inter alia, to promote, encourage and co-ordinate the study of the science and art of transport; to initiate, foster and maintain investigation and research into the best means and methods of any appliances for transport, transit and locomotion and the problems that are involved and their most satisfactory solution; to extend, increase and disseminate knowledge and exchange information and ideas in regard to all questions connected therewith; and to assist and further in all practicable ways the development and improvement of transport, transit and locomotion in the best interest of the community. The liability of the members is limited to contributing to the assets of the Institute to the extent of HK\$10 each in the event that the Institute is wound up.

1. Basis of Preparation and Accounting Policies

The Institute qualifies for the reporting exemption as a small guarantee company under Section 359(1)(a) of the Hong Kong Companies Ordinance (Cap. 622) and is therefore entitled to prepare and present its financial statements in accordance with the Small and Medium-sized Entity Financial Reporting Standard (SME-FRS) issued by the Hong Kong Institute of Certified Public Accountants.

These financial statements comply with the SME-FRS and have been prepared under the accrual basis of accounting and on the basis that the Institute is a going concern.

The measurement base adopted is the historical cost convention.

The following are the specific accounting policies that are necessary for a proper understanding of the financial statements:

a) Revenue Recognition

Revenue is recognized when it is probable that the economic benefits will flow to the Institute and when the revenue can be measured reliably, on the following bases:

- (i) Members' subscription fees are recognized on a time proportion basis.
- (ii) Accreditation income, advertising income, administrative income and income from examinations are recognized at a point in time on completion of services.
- (iii) Interest income is recognized on a time proportion basis taking into account the principal outstanding and at the interest applicable.
- (iv) Members' entrance fees are recognized at a point in time on completion of assessment services by granting the qualification and status to the applicants.
- (v) Revenue from activities is recognized upon completion of the relevant events.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

1. Basis of Preparation and Accounting Policies (Cont'd)

b) Foreign Exchange

The reporting currency of the Institute is Hong Kong Dollars, which is the currency of the primary economic environment in which the Institute operates.

Foreign currency transactions are converted at the exchange rates applicable at the transaction dates. Foreign currency monetary items are translated into Hong Kong Dollars using exchange rates applicable at the end of the reporting period. Gains and losses on foreign exchange are recognized in the income statement.

c) Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated depreciation and impairment losses, if any.

The depreciable amount of an item of property, plant and equipment is allocated on a systematic basis over its estimated useful life using the straight-line method. The principal annual rates used for depreciation are as follows:

Leasehold land	Over the remaining lease term
Buildings	2.5%
Leasehold improvements	20%
Furniture and equipment	20%

d) Impairment of Assets

An assessment is made at the end of each reporting period to determine whether there is any indication of impairment or reversal of previous impairment, including items of property, plant and equipment. In the event that an asset's carrying amount exceeds its recoverable amount, the carrying amount is reduced to recoverable amount and an impairment loss is recognized in the income statement. A previously recognized impairment loss is reversed only if there has been a change in estimates used to determine the recoverable amount, however not to an amount higher than the carrying amount that would have been determined (net of depreciation), had no impairment losses been recognized for the asset in prior years.

e) Accounts and Other Receivables

Accounts and other receivables are stated at estimated realizable value after each debt has been considered individually. Where the payment of a debt becomes doubtful a provision is made and charged to the income statement.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

1. Basis of Preparation and Accounting Policies (Cont'd)

f) Retirement Benefit Costs

The Institute participates in a Mandatory Provident Fund Scheme (the MPF scheme) under the Hong Kong Mandatory Provident Fund Schemes Ordinance for employees employed under the jurisdiction of the Hong Kong Employment Ordinance and not previously covered by the defined benefit retirement plan. The MPF scheme is a defined contribution retirement plan administered by independent trustees. Under the MPF scheme, the employer and its employees are each required to make contributions to the plan at 5% of the employees' relevant income, subject to a cap of monthly relevant income of HK\$30,000. Contributions to the plan vest immediately.

g) Leases

Leases that transfer substantially all the rewards and risks of ownership of assets to the Institute are accounted for as finance leases. At the inception of a finance lease, the cost of the leased asset is capitalized at the fair value of the leased asset or, if lower, at the present value of the minimum lease payments. Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged to the income statement.

Capitalized leased assets are depreciated over the shorter of the estimated useful life of the asset or the lease term.

Leases where substantially all the risks and rewards of ownership of assets are not transferred to the lessee are accounted for as operating leases. Annual rents applicable to such operating leases are charged to the income statement on a straight-line basis over the lease term.

h) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and on hand and short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts that are repayable on demand and form an integral part of the Institute's cash management are also included as a component of cash and cash equivalents for the purpose of the cash flow statement.

2. Revenue

Revenue represents members' subscription fees.

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

3. Other Income

An analysis of the Institute's other income is as follows:

	<u>2019</u> HK\$	<u>2018</u> HK\$
Accreditation fee income	54,366	18,000
Advertising income – members' directory	109,700	-
Bank interest income	62,898	23,799
CILT International administration fee	46,023	47,193
Examination fees	5,250	16,150
Exchange gains, net	-	775
Gala dinner income	-	861,500
Members' entrance fees	97,080	129,040
Sundry income	-	900
Surplus on Institute events	<u>209,445</u>	<u>119,191</u>
	<u>584,762</u>	<u>1,216,548</u>

4. Surplus / (Deficit) for the year

Surplus / (Deficit) for the year is arrived at:

	<u>2019</u> HK\$	<u>2018</u> HK\$
After (crediting) / charging the following items:		
Depreciation	99,325	89,472
Exchange losses / (gains), net	563	(775)
Staff costs	<u>1,315,312</u>	<u>1,357,372</u>

5. Council Members' Remuneration

During the year, no remuneration was paid to the Council Members for their services to the Institute (2018: Nil).

6. Taxation

The Institute is a non-profit-making entity and is exempted from profits tax under Section 88 of the Hong Kong Inland Revenue Ordinance (2018: Nil).

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG**
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019

7. Property, Plant and Equipment

	<i>Leasehold land and buildings</i> HK\$	<i>Leasehold improvements</i> HK\$	<i>Furniture and equipment</i> HK\$	<i>Total</i> HK\$
Costs:				
At 1 January 2019	4,175,664	53,787	880,705	5,110,156
Addition	-	-	550	550
At 31 December 2019	<u>4,175,664</u>	<u>53,787</u>	<u>881,225</u>	<u>5,110,706</u>
Accumulated depreciation and impairment losses				
At 1 January 2019	1,264,474	53,787	736,927	2,055,188
Depreciation	65,687	-	33,638	99,325
At 31 December 2019	<u>1,330,161</u>	<u>53,787</u>	<u>770,565</u>	<u>2,154,513</u>
Net carrying amount				
At 31 December 2019	<u>2,845,503</u>	<u>-</u>	<u>110,690</u>	<u>2,956,193</u>
At 31 December 2018	<u>2,911,190</u>	<u>-</u>	<u>143,778</u>	<u>3,054,968</u>

8. Cash and Bank Balances

	<u>2019</u> HK\$	<u>2018</u> HK\$
Bank time deposits	-	4,000,000
Cash at banks	4,922,845	745,460
Cash on hand	5,000	5,000
	<u>4,927,845</u>	<u>4,750,460</u>

9. Accounts and Other Payables

	<u>2019</u> HK\$	<u>2018</u> HK\$
Accounts payable and accruals	14,706	14,508
Sponsors' contribution received in advance	60,000	40,000
Members' subscription fees received in advance	1,014,088	1,066,412
Accreditation and event fees received in advance	199,413	36,208
WiLAT Global Adviser Fund (Note 10)	-	30,546
WiLAT Fund (Note 11)	181,000	98,898
	<u>1,469,207</u>	<u>1,286,572</u>

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

10. WiLAT Global Adviser Fund

	<u>2019</u> <u>HK\$</u>	<u>2018</u> <u>HK\$</u>
Balance at beginning of the year	30,546	45,203
Bank interest income	-	13
	<u>30,546</u>	<u>45,216</u>
Less: Payment for expenses	-	(14,670)
Fund transfer to WiLAT Fund	<u>(30,546)</u>	<u>-</u>
Balance at end of the year	<u>-</u>	<u>30,546</u>

The above fund was used to subsidize the travelling and related expenses of the WiLAT Global Adviser of The Chartered Institute of Logistics and Transport ("CILT") for CILT/WiLAT business and activities. The fund was combined with WiLAT Fund during the year.

11. WiLAT Fund

	<u>2019</u> <u>HK\$</u>	<u>2018</u> <u>HK\$</u>
Balance at beginning of the year	98,898	202,542
Fund transfer from WiLAT Global Adviser Fund	30,546	
Bank interest income	216	
Income from activities	11,935	-
Donation received	<u>110,000</u>	<u>70,000</u>
	<u>251,595</u>	<u>272,542</u>
Less: Payment for expenses	<u>(70,595)</u>	<u>(173,644)</u>
Balance at end of the year	<u>181,000</u>	<u>98,898</u>

The above fund is used to subsidize the activity expenses of the Women in Logistics and Transport group.

12. Changes in Funds

	<i>Members' Fund</i> HK\$	<i>Scholarship and Award Fund</i> HK\$	<i>Total</i> HK\$
At 1 January 2019	6,474,000	131,000	6,605,000
Payments	-	(32,000)	(32,000)
Surplus for the year	<u>17,551</u>	<u>-</u>	<u>17,551</u>
At 31 December 2019	<u>6,491,551</u>	<u>99,000</u>	<u>6,590,551</u>

**THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
IN HONG KONG
(Incorporated in Hong Kong and Limited by Guarantee)
Accounting Policies and Explanatory Notes to the Financial Statements
For the Year Ended 31st December 2019**

13. Approval of Financial Statements

These financial statements were authorized for issue by the Institute's Council on 21 August 2020.

APPENDIX A
ANNUAL REPORT OF THE STANDING COMMITTEE (SC)

By Dr. Venus Yuen-ha LUN, FCILT
 Chairperson of the Standing Committee

Purpose

1. The purpose of this paper is to summarise the work carried out by the Standing Committee in the year 2019/2020.

Membership of Standing Committee

2. The membership of the Standing Committee for the session 2018/2020 is as follows:
 - Dr. Venus Yuen-ha LUN, FCILT, President(Chairperson)
 - Mr. TSANG Wing-hang, FCILT, Immediate Past President
 - Mr. Sunny Lap-kee HO, FCILT, International Vice President
 - Ir Dr. Vincent Ping FONG, FCILT, Vice President
 - Ir Dr. Kelvin Kai-yuen LEUNG, FCILT, Vice President
 - Dr. Jacob Chak-pui KAM, FCILT, Vice President
 - Ir Dr. Paul Hon-yan TSUI, FCILT, Vice President
 - Mr. Joseph Chun-fai TSUI, FCILT, Honorary Secretary
 - Ms. Carolina Lai-ching YIP, FCILT, Honorary Treasurer

Relationship with CILT International

3. Throughout the year, CILTHK continued with active participation and contribution to CILT International.
 - i) Mr. Sunny HO continues serving in the capacity of International Vice President.
 - ii) Other Offices / Roles in the International Council:
 - Dr. Dorothy CHAN was elected as the WiLAT Global Chairperson from June 2019 to May 2020
 - Ms. Vicky KOO is the WiLAT Deputy Chairperson
 - Ms. Carmen Li is the WiLAT Global Vice Chairperson, East Asia
 - Mr. KI Yu Tin is the Regional YP Ambassador East Asia since December 2017
 - CILTHK continues administering membership assessment of CILT Institute Branches on behalf of CILT International
4. Meetings and events attended were as follows:
 - i) A series of Centenary campaign was launched globally in 2019. It was not simply celebrating 100 years of existence but was focusing on why the Institute was relevant to our members, and how the Institute might continue to be so for the next 100 years.
 - ii) On 3rd November 2019, all CILT global chapters joined together in celebrating the 100th Anniversary of the Institute via Facebook live.
 - In Hong Kong, a CILT Centenary Dinner 2019 was hosted at the Chinese General Chamber of Commerce when Mr. Chan Fan, Frank, JP, Secretary for Transport and Housing, was invited as our Guest of Honour.

- Both Dr. Dorothy Chan, FCILT; and Mr. Keno Cheung, CMILT, contributed their 'I AM CILT' videos for the centennial campaign - 100 CILT individual membership stories.
- iii) Due to the outbreak of COVID-19, the CILT International Convention 2020 has been rescheduled to 20th-23rd June 2021 which will be hosted by CILT Australia in Perth.
- iv) The COVID-19 threat has presented the Institute with a global challenge, a series of CILT Best Practice Response Webinars and a special Bulletin have been introducing since March 2019.
- Dr. Dorothy Chan was one of the speakers in the 3rd Webinar on 'Safe Practices in Passenger Transport Networks' on 20th May 2020
 - Mr. Sunny Ho was one of the speakers in the 4th Webinar on 'Global Shipping and the Supply Chain' on 3rd June 2020
 - Ms. Vicky Koo was one of the speakers in the 5th Webinar on 'Business Continuity and the Ongoing Management of Risk' on 17th June 2020
- v) Two research papers on the Impact of COVID-19 in Hong Kong were contributed for publication in the CILT International Bulletin
- Impact on Hong Kong's Logistics Industry in Bulletin 07
 - Impact on Hong Kong's Transport will be published in Bulletin 08

Appealing for Government's Relief Measures against COVID-19

5. The Hong Kong economy has been hard hit by the pandemic. The Institute joined other local professional bodies in urging for Government's relief measures for the logistics industry.
- The first joint appeal by 7 professional bodies to the Chief Executive was submitted on 19th February 2020
 - A follow-up appeal by 9 professional bodies for Speedy Implementation of Government Relief Measures was issued on 31st March 2020
 - A first meeting with Mr. Frank Chan, JP, Secretary for Transport and Housing, on health declaration/certificates required by cross-border drivers on 2nd April 2020
 - A follow-up meeting with Mr. Frank Chan, JP, Secretary for Transport and Housing; and Dr. Raymond So, Under Secretary for Transport and Housing, on rent and wage subsidies for logistics industry on 6th April 2020
 - A Press Conference in appealing landlords on rent reduction for offices/warehouses on 14th April 2020
 - Responded to the initiative of Hon Frankie Yick, Legislative Councillor, a Press Conference joined by 12 professional bodies was held on 13th August 2020 in urging the Government for further relief measures for logistics industry under Anti-epidemic Fund 3.0
6. CILTHK is appointed by the Government in managing the 'Job Creation Scheme for the Logistics Industry: University Graduates Subsidy Programme'. The Scheme will soon be launched and open for application.
- The Scheme will provide time-limited financial support to qualified employer with a view to sustaining the provision of job opportunities for 2018, 2019 or 2020 graduates to work in logistics-related areas and to relieve the employment difficulties under the impact of the COVID-19 epidemic.

CILTHK President Award 2020

7. The Award is to honour the outstanding contribution of individual members to the Institute and transport/logistics sector. Mr. Sunny Lap-kee HO, FCILT, is conferred for this prestigious award. Mr Ho served the CILTHK Council and various committees since 2002, former President in 2014-2016 and has been CILT International Vice President since 2016. Given his extensive knowledge and experience, contribution to the industry, the Institute and the community, Mr Ho is deserving for the honour.

International Symposium on Road Congestion Charging 2019

8. As reported in last year, the Symposium was jointly organised with The Hong Kong Institution of Engineers – Logistics and Transportation Division (leading organisation), Intelligent Transportation Systems Hong Kong, and The Chartered Institution of Highways and Transport (Hong Kong Branch).

Guest of Honour: Mr. Frank Chan, JP, Secretary for Transport and Housing

Date: 3rd December 2019

Venue: Sheraton Hong Kong Hotel & Towers, TST, Kowloon, Hong Kong

Membership Retention and Membership Drive

9. A task force has been set up to better serve our Organisation Members. It is proposed to meet Organisation Members regularly so to be able to better understand their latest concerns in the industry and their expectations from CILTHK. However, due to the pandemic, the gathering with Organisation Members will have to be put on hold.

In preparing the Institute's submission on Policy Address 2020 to the Government, a consultation through emails have been distributed to all our Organisation Members in collecting their views and suggestions.

10. It was discussed with CILT China in expanding the Hong Kong membership to prospective members in Greater Bay Area. The Hong Kong initiative was fully supported by CILT International. It is firstly to target senior executives in private enterprises in GBA. The first recruited FCILT is Mr. Lai Xueqiang, Ryan, Founder of Shenzhen Chefuwang Logistics Ltd. More works will be planned after the pandemic.
11. Inclusion of CILTHK members as Individual Electors in Transport Functional Constituency
 - It was reported by Mr. TSANG Wing-hang in his President Report in 2017 that we wrote to the Constitutional and Mainland Affairs Bureau on the subject matter. A reply was received from the Government on 2nd December 2019 (<https://www.cilt.org.hk/en-us/publication/file.aspx?id=137>) that our proposal would not be considered at this stage. The Institute will continue follow up the discussion with Government at suitable time in future.

External Relations

12. Dr. Venus LUN, the President attended the Government's Consultation Session on Policy Address 2020 on 24th August 2020.
13. Dr. Venus LUN has been invited as one of the judges of the Hong Kong ICT Awards 2020 – Smart Mobility Award, organised by GS1 Hong Kong.

14. The Institute has been contacted by the Commerce and Economic Development Bureau in assisting to kick off a discussion on the deployment of 5G technology in the logistics and transport industry.
15. Throughout the year, CILTHK continued to be appointed/actively involved in various government advisory boards and academic institutions. CILTHK representatives are as follows:

Name of Government Advisory Boards/ Academic Institutions	CILTHK Representative
Harbourfront Commission	Prof. LOO Pui-ying, Becky Mr. LEUNG Kong-yui
LOGSCOUNCIL and its 3 Subcommittees (SIS / SID / SMP)	Dr. LUN Yuen-ha, Venus (2018-2019)
Road Safety Council	Ir Dr. FONG Ping, Vincent (2019-2021)
Road Safety Research Committee	Mr. CHOW Man-sang, Sam
Road Safety Campaign Committee	Ms. YIP Lai-ching, Carolina
Transport Logistics Training Board, Vocational Training Council	Dr. NG Ka-chui, Isaac
Logistics and Supply Chain Innovation Alliance of Guangdong-Hong Kong-Macao Greater Bay Area	Ir Dr. TSUI Hon-yan, Paul
Consultative Network for the Import & Export and Logistics Industry, Employees Retraining Board	Dr. WONG Chi-chung, Peter
Departmental Advisory Committee, Department of Logistics and Maritime Studies, The Hong Kong Polytechnic University	Ir Dr. TSUI Hon-yan, Paul
HKU SPACE Academic Committee (PDip in Logistics and Transport Management)	Dr. NG Ka-chui, Isaac Ms. YIP Lai-ching, Carolina

APPENDIX B

ANNUAL REPORT OF THE ADMINISTRATION COMMITTEE (AC)

By Mr. Joseph Chun-fai TSUI, FCILT
Chairperson of the Administration Committee

Purpose

1. The purpose of this paper is to summarise the work done by the Administration Committee in the year 2019/2020.

Membership of Administration Committee

2. The members of the Administration Committee for the session 2018/2020 are:
 - Mr. Joseph Chun-fai TSUI, FCILT (Chairperson)
 - Dr. Stephen Wing-chiu HO, FCILT
 - Mr. Sydney Kam-cheung CHAN, FCILT
 - Mr. Kenneth Kin-wu LAW, CMILT
 - Mr. Wilson Wai-sum LEUNG, MILT
 - Miss Jorence Yin-kwan TSANG, CMILT
 - Miss Harriet LEUNG (Executive Manager of CILTHK Office)

Launching of the new Institute website (<https://www.cilt.org.hk>)

3. The new website was launched on 31st August 2020. The new website can provide our members and the public an easier and user-friendly access to learn about our services through desktop computers as well as smartphones. In addition, the new website is able to provide stronger and automated back-end support to our Administration Office in terms of membership administration, event registration, CPD record and etc. Members will find the new website with a fresh look, easy to access information and the Institute wish to establish this website as a source of information for all readers.
4. Two functions – Event Registration and CPD Record, have been enhanced. Registration for events, attendance records, e-copy Attendance/CPD certificates have been interfaced. Members may also use the new CPD portal to record other CPD points achieved from non-CILTHK events.
5. In connection to the revamp of the Institute website, the existing free email account (xxx@cilt.org.hk) for members has been closed. Members are offered a grace period till 30th September 2020 if a back-up or migration of old emails saved in the former server is required.

Application for Government Funding Schemes

6. In view of pandemic, various subsidy schemes have been offered by the Government to support the continuous operation of enterprises. The Institute has made/considered applications of the following programme:
 - Employment Support Scheme: A subsidy of HK\$90,411 was approved in the 1st phase application; application was also submitted in the 2nd phase
7. Maritime and Aviation Internship Scheme (Maritime) (Summer 2020)
 - 2 Summer Interns were engaged in helping out production of the Institute's first promotional video and membership database update whereas a subsidy of

HK\$7,000 each to be received.

CILT International Membership Administration

8. CILTHK has been commissioned by CILT International for assessing and administering membership applications for FCILT/CMILT/MILT/Affiliate from CILT Institute Branches worldwide since 1st July 2008.
9. An Assessment Panel formed by at least 3 FCILTs and/or CMILTs met every two months. The assessment works continue to be assisted by Mr. LEUNG Kong-yui, FCILT and Chairman of the Membership Committee (MC), and members of MC. The following table is a summary of the international membership administration work done in last year.

Grade	Jan-Dec 2019		Accumulated Total (1 st Jan – 3 rd Sep 2020)	
	Applications Received	Applications Awarded	Applications Received	Applications Awarded*
Affiliate	24	34	7	11
Member	133	120	86	82
CMILT	111	109	107	104
FCILT	30	16	12	10
Total	298	279	212	207

Currently, there are 21 CILT Institute Branches globally.

Staffing and Division of Roles in the Administration Office

10. In the past nine months, the Administration Office was operated by 3 full-time staff providing full administrative and secretarial support to the Council and the 13 committees.

Miss Harriet LEUNG Executive Manager	Takes charge of the overall management of the day-to-day general office administration; and serves as secretary to several committees of the Institute including both local and international membership works temporary
Miss Tif TAM Senior Administration Officer	Co-ordinates activities organised by the Professional & Marketing Activities Committee
Mr. Patrick LAU Senior Administration Officer	Co-ordinates the activities of the Education & Training Committee
Administration Officer (Due to COVID-19, interview for replacement would be conducted in September 2020.)	Takes care of membership matters handled by the Membership Committee

APPENDIX C

ANNUAL REPORT OF THE EDUCATION AND TRAINING COMMITTEE (E&T)

By Dr. Isaac Ka-chui NG, FCILT
Chairperson of Education and Training Committee

Purpose

1. The roles of the Education and Training Committee are to set professional standards, to conduct professional qualifying examination and to monitor continuing professional development for members. It also works closely with interested parties to cultivate talents for serving in the industry.

Members of Education and Training Committee

2. The members of the Education and Training Committee for the session 2018/2020 are:
 - Dr. Isaac Ka-chui NG, FCILT (Chairperson)
 - Ir Dr. TSUI Hon-yan, Paul, FCILT (Vice President)
 - Dr. Peter Chi-chung WONG, FCILT (Chair of PQE Sub-committee & Student Activities Sub-committee)
 - Dr. LI Ka-shu, CMILT (Chair of Scholarship Sub-committee)
 - Mr. Gary Yiu-leung CHAN, CMILT (Chair of CPD Sub-committee)
 - Ir Dr. CHAN Ching-yuen, CMILT
 - Mr. Alfred Tat-tim CHAN, CMILT
 - Mr. Patrick Chi-chiu HO, CMILT
 - Mr. Rayman LAI Siu-chung, CMILT
 - Mr. Patrick Bing-kwan LAM, CMILT
 - Mr. Winson Wai-kwong LAM, CMILT
 - Mr. LAU Ching-por, CMILT
 - Dr. Nicole Man-ying, LEE, CMILT
 - Mr. Paul For-ling LEUNG, CMILT
 - Mr. Billy Man-wai, LEUNG, CMILT
 - Mr. Alan Wai-keung LEUNG, FCILT
 - Mr. David Yiu-fai LEUNG, CMILT
 - Ir Ken Tsz-kin NG, FCILT
 - Mr. Peter Yee-chun NG, FCILT
 - Mr. Harry Wai-kin POON, CMILT
 - Mr. Lawrence Chak-ming TAM, CMILT
 - Mr. TANG Yiu-lun, CMILT
 - Mr. Johnny Chung-lai WAN, CMILT
 - Mr. WONG Chung-man, CMILT
 - Ms. Pauline Sau-ching WONG, CMILT

Professional Qualifying Examination (PQE)

3. PQE May 2020, 25th – 29th May 2020
There were 3 candidates enrolled for 3 papers in the PQE May 2020. All of the PQE papers were attempted by members in the examination and the passing rate was 100%.

Student Day

4. In collaboration with PolyU Hong Kong Community College, the CILTHK Student Day 2020 was originally scheduled in March 2020. Both the Student Day and Student Essay Competition were again received the generous sponsorships from DHL Global Forwarding (HK) Ltd., Fat Kee Stevedores Ltd. and MTR Corporation Ltd. Unfortunately, due to the severe outbreak and spread of the COVID-19, the Committee had decided to cancel the competition for the year. The sponsorship has been kept for the same event in the following year.

Student Essay Competition

5. The 18th CILTHK Student Essay Competition with topics of “**How do we use MTR in everyday life?**” / 「共享活動對交通運輸系統可能帶來的影響。」 for Junior Group and “**How emerging technologies will revolutionise the logistics industry?**” / 「如何解決香港泊車位不足的問題？」 for Senior Group had in fact been launched on 16th December 2019 and attracted over 20 submissions from secondary school students. As reported in the above paragraph, the competition has to be cancelled due to the severe outbreak of the COVID-19 then.

Cancellation of Academic Awards of the year (2019/2020)

6. Since the Universities/Colleges had been suspended classes from early this year because of the spread of COVID-19, modes of lectures and assessment of students' works have to be adjusted. As such, the programme leaders reflected the difficulties of nominating suitable outstanding students to participate for the below academic competitions. Thus, the Committee decided to cancel the below event for the year (2019/2020):
- CILTHK Scholarship; and
 - CILTHK Logistics & Transport Student Final Year Project Award

Continuing Professional Development (CPD)

7. There was a suspension of Institute's professional activities in the 1Q in 2020, webinars were later introduced from April 2020 onwards. The below is the summary of webinars organised by CILTHK this year so to capable in facilitating members for their continuing professional development.

List of CPD activities 2019/2020

	Item	No.
1	CILTHK Seminars	12
2	Joint events with other professional bodies	1
3	Supporting events	22

Meanwhile, the new CILTHK website has been launched recently, and a new function of a CPD portal is available to enable member keeping their CILTHK and non-CILTHK CPD activities records systemically.

E&T Handbook

8. On governance concern, the former E&T Handbook covers the comprehensive guidelines for Professional Qualifying Examination (PQE), Individual-based Exemption, CPD mechanism, etc. was under review. The new E&T Handbook will be published by end of the year and a copy will be posted on the CILTHK website for members' easy reference.

Acknowledgements for Sponsorships

9. E&T and the Institutes wish to express our gratitude to the following companies which, through their generosity, have helped to make Institute events/scholarships possible:

Company/Organisation	Sponsored Event/Scholarship
DHL Global Forwarding (HK) Ltd.	<ul style="list-style-type: none"> • CILTHK Student Day 2020 • The 18th CILTHK Student Essay Competition
Fat Kee Stevedores Ltd.	<ul style="list-style-type: none"> • CILTHK Student Day 2020 • The 18th CILTHK Student Essay Competition
MTR Corporation Ltd.	<ul style="list-style-type: none"> • CILTHK Student Day 2020 • The 18th CILTHK Student Essay Competition

Due to cancellation of the above events in 2020, the sponsorship will be brought forward for the same event in 2021.

APPENDIX D

ANNUAL REPORT OF THE LOGISTICS POLICY COMMITTEE (LPC)

By Mr. Eric Man-sum WONG, FCILT
Chairperson of the Logistics Policy Committee

Purpose

1. The purpose of this paper is to summarise the work done in the year 2019/2020.

Membership of Logistics Policy Committee

2. The members of the Logistics Policy Committee for the session 2018/2020 are:
 - Mr. Eric Man-sum WONG, FCILT (Chairperson)
 - Mr. John Shing-chung YU, CMILT (Vice Chairperson)
 - Dr. Venus Yuen-ha LUN, FCILT
 - Mr. Terry Kin-fai CHAN, CMILT (*resigned on 25th May 2020*)
 - Mr. Alex Ping-yau CHAN, FCILT
 - Mr. Keno Tai-yip CHEUNG, FCILT
 - Mr. Kenneth Wang-fai HAU, CMILT
 - Dr. Sylvia Ying HE, CMILT
 - Mr. Sunny Lap-kee HO, FCILT
 - Mr. Alex Pok-sing KOO, CMILT (*resigned on 25th May 2020*)
 - Mr. Ryman Siu-chung LAI, CMILT
 - Mr. Gilbert Kin-yu LAM, CMILT
 - Mr. Jacky Yat-leung LAM, CMILT
 - Ms. Miriam Kin-yee LAU, FCILT
 - Mr. Derek Kuo-hsuing LEE, CMILT
 - Mr. LEUNG Kong-yui, FCILT
 - Ms. Regina Hong-ling LI, CMILT (*resigned on 25th May 2020*)
 - Mr. Vincent Chi-kit NG, CMILT
 - Mr. Peer Arno SCHMIDT, CMILT
 - Mr. Ronald Ho-tai WONG, CMILT
 - Ir Dr. Eugene Yin-cheung WONG, CMILT
 - Hon. Frankie Chi-ming YICK, FCILT

Policy recommendation / Submission

3. **Submission for the 2020-2021 Budget**, 17th December 2019
(<https://www.cilt.org.hk/en-us/publication/file.aspx?id=22>)
A consolidated views and suggestions on both Logistics and Transport issues were submitted. Logistics topics were as follows:
 - Smart logistics
 - Talent pool
 - Land for facilities
 - Greater Bay Area
 - Relief measures
4. **Addressing the Pain Points of Hong Kong's Logistics Service Providers**, 20th March 2020
(<https://www.cilt.org.hk/en-us/publication/file.aspx?id=17>)
The logistics industry in Hong Kong has suffered from the double blow of the China-US trade war and the COVID-19 epidemic. However, on closer reading of then Government relief measures which were considerable insufficiency. An

appeal was presented.

5. **Impact on Hong Kong's Logistics Industry**

(<https://www.ciltinternational.org/wp-content/uploads/2020/07/Impact-of-COVID-19-on-Hong-Kongs-Logistics-Industry-20200713.pdf>)

In responding to the call from the International President on conducting researches and sharing of best practices – Marketing responses to COVID-19, the paper was published in the CILT International Bulletin 07 in July 2020.

During the past year, the following issues/activities have been discussed/carried out in the Logistics Policy Committee meetings:

6. **4 Task Groups**

As reported last year, 4 task groups have been formed in the beginning of the current session (2018-2020) that discussions have been continued in regular meetings especially impacts from the social events in 2019 and outbreak of COVID-19 on the logistics industry.

- GBA & cross-border logistics
- E-commerce logistics
- Maritime value-added services
- Smart logistics

7. **Participation in the GBA Smart Logistics Platform Research Project**

- The Project's budget is HK\$1,772,500 with the Asian Institute of Supply Chains & Logistics, CUHK as the Implementation Agent. The project duration is 15 months and CILTHK is one of the collaborating organisations.

8. **Discussion on “Study on Lands and Housing Policy (「棕」合持續發展「地」利現代物流”)**

- A discussion was based on the paper which focused on the current policies and perspectives making HK as logistics hub. It includes the strategies how to allocate the land, setting up a statutory body, moving Kwan-Ching terminal for housing development, etc. The subject will be continued in future LPC meetings.

9. **Review of LPC key activities in 2018-2020**

The following topics will be continued for discussion in coming LPC term:

- set-up new commercial-wise policies such as “cashless” policy implemented among the public transport
- development of technologies to develop or innovate business during the Covid-19
- more subsidiaries to IT industry to enhance the trend of digitalisation
- law and regulations shall be introduced in creating a favourable commercial framework
- Establishing a statutory body with independent financial ability to blueprint the future
- Landfill area should be one of the focus areas

APPENDIX E
ANNUAL REPORT OF THE MEMBERSHIP COMMITTEE (MC)

By Mr. LEUNG Kong-yui, FCILT
 Chairperson of the Membership Committee

Purpose

1. This report summarises the work of the Membership Committee in the year 2019/2020

Composition of Membership Committee

2. The members of the Membership Committee for the session 2018/2020 are:
 - Mr. LEUNG Kong-yui, FCILT (Chairperson)
 - Ir Dr. Vincent Ping FONG, FCILT (Vice President)
 - Mr. Sam Man-sang CHOW, FCILT
 - Mr. William Chak-man CHUNG, FCILT
 - Mr. Sunny Lap-kee HO, FCILT
 - Mr. Ricky Shun-bun LAM, CMILT
 - Mr. LI Wing-hong, CMILT
 - Mr. Peter Yee-chun NG, FCILT
 - Ir Dr. Paul Hon-yan TSUI, FCILT
 - Ir Prof. WONG Sze-chun, FCILT
 - Ms. Carolina Lai-ching YIP, FCILT

Membership Committee Meeting

3. The Membership Committee held monthly meetings in the year of 2019/2020

Membership Statistics

4. The numbers of confirmed members as at 31st July 2020 and successful membership applications in the year of 2019/2020 with breakdowns by membership grade are tabulated as follows:

Membership Grade	Number of Successful Applications in 2019/20	Number of Members as at 31st July 2020 (2019/20)	Number of Members as at 31st July 2019 (2018/19)
Organisation Member	2	35	33
Honorary Chartered Fellow	0	2	2
Chartered Fellow	9	140	143
Chartered Member	47	963	1006
Member	9	214	237
Affiliate Member	24	117	123
Graduate Member	7	28	27
Student Member	275	367	318
Total	373	1866	1889

Chartered Fellowship

5. In the year of 2019/20, a total of 8 Chartered Fellows elected by way of nominations, and 3 out of 9 were upgraded from Chartered Members.

50% discount Scheme for Affiliate Membership/ Graduate Membership

6. To attract and support young members in their professional development, current part-time students and fresh graduates from CILT/CILTHK accredited programmes are offered a concession rate of 50% on the annual fee for Affiliate Membership for a term of two (2) consecutive years. The responses to this scheme are listed below since its implementation in Oct 2013.

Year	Number of Members	
	<i>Affiliate Member</i>	<i>Graduate Member</i>
2013/2014	7	8
2014/2015	13	3
2015/2016	14	2
2016/2017	5	2
2017/2018	10	2
2018/2019	2	2
2019/2020	17	1

Free Student Membership

7. As one of the missions is to support young members in their development in the transport/logistics profession before joining the industry, an incentive scheme – FREE CILTHK Student Membership has been introduced to students who are studying CILT/CILTHK fully-exempted or partially-exempted programmes. Under this scheme, eligible students will enjoy a total fee Student Membership for a maximum of four (4) consecutive years as long as they are qualified for Student Membership; or a 50% Scheme for Affiliate Membership.
8. The total numbers of new membership applications received under the above incentive schemes are as follows:

Year	Number of members	
	<i>Student Member</i>	<i>Affiliate Member</i>
2014/2015	99	-
2015/2016	46	-
2016/2017	101	-
2017/2018*	269	11
2018/2019*	169	2
2019/2020*	275	7

* Waiver of application fee was offered.

Membership Drive

9. As reported in the last AGM, the membership promotion programme in the Greater Bay Area (GBA) in China was firstly to target senior executives in private enterprises. The first recruited FCILT is Mr. Lai Xueqiang, Ryan, Founder of Shenzhen Chefuwang Logistics Ltd. The membership drive will continue after the pandemic.
10. To attract more Organisation Membership (OM), the election criteria for OM has been reviewed and confirmed 'Retailing' and 'Manufacturing' falls into the remit of Supply Chain Management. Companies in these sectors will be included as potential targets in future OM drive campaign.
11. In recent applications for Chartered Membership, it was noted some candidates were from construction sector as the CMILT qualification was stipulated in government tenders for public works, e.g. road projects. The situation is a good sign and could be a direction in future membership drive.

Review on Membership Election Criteria approved by the Council on 17th April 2020

12. Chartered Fellowship (FCILT)
 - Membership Handbook 4.6.3.1.1 was revised (underlined phases) as follows:
The normal route to Chartered Fellowship (FCILT) is by upgrade from Chartered Membership (CMILT). Further to being a current Chartered Member (CMILT), applicants for Chartered Fellowship are required to have at least seven years' experience in aggregate at a high level of responsibility (i.e. for appointment as stipulated in Membership Handbook 4.6.3.1.2 (a), (b) and (c), the requirement is an aggregate of seven years of experience).
13. Membership (MILT)
 - A new entry route is added as per 4.4.3.5
Route 5
This route is intended for candidates who have completed a non-accredited degree but with at least three years of relevant experience at professional level.

Membership Benefits

14. The following membership benefits have been provided to our members.
 - i) **Harbour Cruise Bauhinia** – 20% discount on the retail price
 - ii) **Metropark Hotel Kowloon** – 15% discount at the House of Tang (Chinese restaurant), Palm Court (Western restaurant) and Sip Sip Bar
 - iii) **Shell Stations** – special rate per litre in gasoline and oil diesel consumption at Shell retail sites (except at Shell Airport – Passenger Terminal and Shell Airport – Cargo Terminal).
 - iv) **Ka Shun Petroleum Trading Company** – special rate per litre in gasoline and oil diesel consumption at all Esso and Mobil retail sites.
 - v) **Kogan Page** – 20% discount on selected logistics books
 - vi) **Shun Tak Travel** – special discount rates on TurboJet Ferry Tickets, Buffet at Tromba Rija, Macau Tower and BBQ dinner buffet during Macao International Fireworks Display Contest

APPENDIX F
ANNUAL REPORT OF
THE PROFESSIONAL & MARKETING ACTIVITIES COMMITTEE (PMAC)

By Mr. Sam Man-sang CHOW, FCILT
 Chairperson of the Professional & Marketing Activities Committee

Purpose

1. The purpose of this paper is to summarise the work and activities in the year 2019/2020.

Membership of Professional & Marketing Activities Committee

2. The members of the Professional & Marketing Activities Committee for the session 2018/2020 are:
 - Mr. Sam Man-sang CHOW, FCILT (Chairman)
 - Ir Dannies Ying-kit HO, CMILT (Vice Chairman)
 - Mr. Ken Kin-leung CHAN, A
 - Dr William Wai-sang CHAN, CMILT
 - Mr. Michael Siu-fan CHOW, CMILT
 - Mr. Clement Ding-kwok HO, CMILT
 - Ir Prof Vincent Simon HO, FCILT
 - Mr. Alan Wai-lun KWAN, CMILT
 - Mr. Simon Hon-chuen LAM, CMILT
 - Ms. Twisbee Pik-chui LAM, MILT
 - Mr. Joseph Yui-yip LAU, CMILT
 - Mr. Paul Lik-hang LEE, GM (*resigned on 25th May 2020*)
 - Ir Prof Patrick Po-cheung LEE, FCILT
 - Mr. Peter Wah-fun MOK, CMILT
 - Mr. Frankie King-chung POON, CMILT
 - Ir Dr Irene Wai-kuen POON, CMILT
 - Ir Thomas Tze-kin TAM, CMILT
 - Mr. Ellan Kwok-fai TONG, CMILT
 - Mr. Alex Chun-ho WONG, CMILT
 - Mr. Eric Man-sum WONG, FCILT
 - Ms. Julia YOUNG, CMILT
 - Dr Simon Sheung-man YUEN, CMILT

CILT International Young Achiever Award 2020

3. Due to the outbreak of the COVID-19, the CILT International Convention 2020 has been rescheduled to June 2021; and therefore the usual call for nomination of the CILT International Young Achiever Award of the year has been deferred to 2021.

CILTHK Young Achiever Award 2020

4. The Award aims to recognise leadership, innovation, initiative, commitment and the pursuit of excellence as demonstrated by those young members making extraordinary contributions in their fields of endeavour. Since the winning participant will represent Hong Kong to compete for the International Young Achiever Award 2021, he/she has to be well recognised by the Hong Kong judging panels in 2 separate rounds of assessment. Mr. YEUNG Wai-lok, Philip, was selected as winner and the Award (a cash prize of HK\$10,000) will be presented at the AGM 2020.

CILT Award 2020 – “Service Excellence”

5. The Award symbolises ‘Service Excellence’ in the transport/logistics fields. Five companies were invited for the final presentations held in July 2020. The judging panel comprised of Dr. Venus Lun, President of CILTHK; Mr. Sam Chow, Arup Fellow of Ove Arup & Partners Hong Kong; Mr. Sunny Ho, Executive Director of the Hong Kong Shippers’ Council; Ir Prof SC Wong, Chair Professor, Department of Civil Engineering of HKU and Mr. Brian Wu, Chairman of HAFFA.

The winners of the CILT Enterprise Award and CILT SME Award were Kerry Logistics (HK) Ltd. and Janco Global Logistics Ltd. respectively.

The winning stories of both awarding companies would be published in CILTHK Newsletter and in Ming Pao. Due to COVID-19, the arrangement of sharing sessions by the 2 winning companies may be affected, please stay tune to CILTHK circular for update.

Professional Activities

CILTHK Professional Activities in COVID-19 Pandemic

6. In view of the COVID-19 pandemic, the below list of Institute’s professional events had been called off in the 1st quarter of 2020 to eliminate the risk of spreading virus.

Date	Event
13 Feb 2020	CILTHK Seminar: Approaching ZERO HARM through Enhancement, Collaboration & Influence
6 Feb 2020	CILTHK Seminar: Do you know about ISO45001:2018

7. From April, PMAC reactivated activities with professional seminars via online platform through ZOOM and had the 1st webinar held successfully on 23rd April. Building on its success, CILTHK continues online events for members.

Seminars/Webinars

8. The following seminars/webinars were organised/co-organised with other institutions for members from July 2019 to August 2020:

- i) **“Sino Europe Freight Trains and Hong Kong”** presented by Mr Y.K. Cham Visiting Professor of Beijing Jiaotong University & Managing Director of UniShip International Ltd. on 9 July 2019

Since the national strategy of China ‘One Belt One Road’ launched in late 2013, Sino-Europe Freight Trains cross over mainland China and continental Europe has become an important platform. Mr. Y.K. Chan shared how Sino-Europe Freight Trains works; its pros and cons and the opportunity for Hong Kong in the seminar. As one of the few surviving professionals in the world that operated container freight service via The Transiberian Railway in the 1980s, Mr Chan also shared different interesting stories of the Russian railway with the participants.

- ii) **CILTHK Workshop “Liability in Logistics”** by Ms. Joanne Waters, Senior Registered Foreign Lawyer (English & Wales), Hong Kong and Ms, Nicola Tune, Registered Foreign Lawyer (England & Wales), Hong Kong of INCE & Co on 20 July 2019

Liability in logistics can be complicated; the multiple intermediaries, duplicated documentation and multi-jurisdictional nature of international trade often means that establishing who is responsible for claims is not straightforward. Ms. Joanne Waters and Ms. Nicola Tune addressed some of the most common scenarios in logistics which give rise to issues of liability and consider the types of questions that need to be answered in order to establish where liability lies. Joanne and Nicola conducted this workshop by working through 3 case studies drawn from their experience on real-life cases; the topics included dangerous goods, cold chain logistics and cargo damage and delay.

- iii) **“Minimising Lost from Car Accident by Applying Big Data Analytics to Your Vehicle Network”** by Mr. Antonio Wong, CEO & Co-founder of Greensafety Technology Ltd. on 10 September 2019

In 2018, car collisions costed around \$518 billion globally, roughly translating into 1-2% of each country’s GDP according to the World Health Organisation (WHO). Minimising the lost from car accidents becomes a valuable topic among the world. Mr. Antonio Wong is a Hong Kong pioneer to promote the service of Driving Safety Solutions to different big corporations since 2015. Antonio explained how could the solutions help the management easily identify the dangerous driving from the drivers and take necessary precautions and also elaborated how it helped finding the potential transportation black spots for government and road users through Artificial Intelligence (AI), Big Data Analytics and the implementation of Internet of Vehicles (IoV). Different cases of the Driving Safety Solutions and its opportunities and challenges were also shared and introduced.

- iv) **“Special Cargo Handling – Human Remains Delivery & Cargo”** by Mr. Alan Leung, FCILT, Founder & Managing Director of A&G Logistics Ltd. on 19 October 2019

Suffering the loss of a loved one is one of the most sadness and difficult things we may face especially when unfortunate incident happened overseas. This was the second seminar conducted by Mr. Alan Leung, FCILT, in relation to Human Remains Delivery and Cargo since 2017. In this seminar, Alan invited two more guest speakers, Ms. Chole Ying, make-up artist; and Mr. Yin Chow, a transportation company owner, to illustrate more specially the overall operations from receiving order, arranging documentation, handling the remains till the delivery of the remains from mortuary to the board of aircraft from their first-hand experience.

- v) **“Following a Maritime Casualty – Adjusting Averages”** by Mr. Raymond T.C. Wong, Principal, Asia Maritime Adjusting (Hong Kong) on 21 November 2019

This seminar was contributed as a supporting event in the Hong Kong Maritime Week (HKMW) 2019. Given numerous issues and questions would be arisen from a major casualty occurred during a common maritime adventure; but each set of circumstances are different. Mr. Wong focused on the General Average per York-Antwerp Rules and Salvage under Lloyd’s

Open Form to explain handling of various types of claims with emphasis on the collection/provision of security from/by Concern in Cargo under multi-bills of lading and Containers. Furthermore, Mr. Wong briefly introduced the profession of average adjusting and its history in Hong Kong in the seminar.

vi) **International Symposium on Road Congestion Charging on 3 December 2019**

CILTHK joined other three professional institutions in Hong Kong in organising the International Symposium on Road Congestion Charging (ISRCC) on 3 December 2019 at the Sheraton Hotel. The three co-organisers were the Hong Kong Institution of Engineers – Logistics and Transportation Division, Intelligent Transportation Systems Hong Kong, and the Chartered Institution of Highways and Transportation (Hong Kong region). We were honoured to have Mr. Chan Fan, Frank, JP, Secretary for Transport and Housing of the HKSAR Government, as the officiating guest.

The symposium attracted over 160 participants, comprising local scholars and professionals, government officials and members of the public to attend. In this one-day Symposium, twelve renowned overseas and local experts were invited to share their knowledge and experiences on how road congestion been dealt with in other countries. The experts' sharing was conducted in below four sessions:

- Smart Mobility and Congestion Charging
- Planning and Implementation of Congestion Charging Schemes
- Congestion Charging Technologies I
- Congestion Charging Technologies II

vii) **“Quick Technical Fixes for the Pain Points of HK’s SME Logistics Services”** by Mr. Felix Wong, Co-founder of Acquaintance Enterprise Ltd (LOGFLOWS); Mr. Kelvin Wong, CEO of Sensestek Solutions Ltd. and Mr. Hugo Chan, Founder & Managing Director of X Group on 16 December 2020

The digital age for the logistics sector has come, it is important for the logistics service providers to upgrade their knowledge on the application of innovative technology and go hand-in-hand to remain competitive in the increasingly challenging business environment. The main challenge to SME is always insufficiency of business scale and resources. The seminar focused on the subject of ‘How to address the related pain points to improve competitiveness in the Hong Kong environment’ which was worth exploring, particularly for the interest of the SME’s. A panel of distinguished speakers shared updates of the latest technology in the logistics sector covering hardware, software and methodology for expanding the business. The sharing led fruitful discussion with the participants.

viii) **Webinar “How MTR keep people moving & where do we go from here”** by Ir Dr. Vincent Ho, Head of Corporate Safety; Ir Felix Ng, Senior Manager – Global Operations Standards and Ir Alex Lau, General Manager – Safety & Quality of MTR Corporation Ltd., on 23 April 2019

This was the first activity organised via ZOOM by PMAC to members since the cessation of the Institute’s professional activities after the outbreak of COVID-19 in early 2020. Public transport is an essential service in moving the community, even in times of pandemics, to provide access for essential

personnel to reach their destinations. As one of the sectors significantly affected by the outbreak of COVID-19, MTR has been maintaining the operation through this challenging time whilst containing the health risk. The three senior executives from MTR introduced how MTR responded to the COVID-19 pandemic crisis through preparedness, quick response actions, innovation and good practice sharing through this webinar. The substantial changes made to manage the organisation and serve the customers in this unprecedented rapidly evolving and uncertain environment were discussed.

ix) **Webinar Series “COVID-19: Impact on Logistics and Practical Responses’**

CILTHK was grateful to have the tremendous support from a team of legal experts from Holman Fenwick Willan (HFW) in launching this webinar series that had been scheduled in June to August 2020 to discuss the liability issues arise when doing business in three areas, including Maritime Transport, Aviation sectors, Sale Contracts and Risk Management & Mitigation in light of the COVID-19 pandemic.

“Session I: Issues arising in Maritime Transport” by Ms. Joanne Waters, Senior Associate of HFW on 8 June 2020.

The first session looked at examples of the disruption which COVID-19 has caused in the maritime industry, affecting supply, demand, people and processes. Ms. Joanne Waters led the participants looking at issues arising from delay and means of mitigating delay in future shipments.

“Session II: Issues arising in Aviation” by Mr. James Jordan, Senior Associate of HFW on 22 June 2020

The second session discussed the challenges that have been created for the air freight industry as a result of COVID-19. From reduced capacity to significant demand increase for particular types of cargo on certain routes, Mr. James Jordan elaborated to the participants how to assess the changing risk and regulatory framework and to consider what steps entities need to take in their commercial contracts to protect themselves in a post-COVID-19 world.

“Session III: Issues arising in Sale Contracts” by Ms. Suzanne Meiklejohn, Senior Associate of HFW on 20 July 2020.

Session III focused on the most common issues arising out of COVID-19 within the context of commodity sales contracts, particularly force majeure. Ms. Suzanne Meiklejohn shared some real life cases to elaborate how they were helping their clients and in which cases taking account of some of the knock-on effects of the COVID-19, such as counterparty defaults, and offer practical tips for navigating these ongoing issues.

“Session IV: Risk Assessment and Mitigation” by Mr. Craig Neame, Head of Logistics Department; Ms. Joanne Waters, Senior Associate of HFW on 27 August 2020.

In Session IV, Mr Craig Neame and Ms. Joanne Waters introduced the self-developed ‘Coronavirus Impact Model’ to the participants. This model is the result of a series of international HWF workshops and their extensive discussions with senior key stakeholders across the shipping and logistics

sectors. It aims to map out the potential impact of the virus on businesses in the shipping and logistics industries which highlights some of the potential risks and impacts that might arise in the four dimensions of a company's business and acts as a tool to help businesses develop risk management strategies and solutions. The 2 speakers demonstrated how it could be used to assist businesses to identify risk and build resilience for the new normal.

x) **Webinar Series 2020-21: Smart Cities, Smart Mobility**

The Institute would like to again express our gratitude to the following Organisation Members for their financial sponsorship

- Citybus Ltd. & New World First Bus Services Ltd.
- Hong Kong School of Motoring
- Logistics and Supply Chain MultiTech R&D Centre Ltd. (LSCM)
- MTR Corporation Ltd.

The webinar series is themed as '**Smart Cities, Smart Mobility**' and will be scheduled on quarterly basis from September 2020 – September 2021. Practitioners and academics in the transport and logistics industry will be invited to share their knowledge, experience and insights on how smart mobility drives the city future and to introduce its latest development in five sessions.

“Session I: How do we make Hong Kong a Smarter City? By Dr. C.H. Cheng, Director of Research and Technology Development of Logistics and Supply Chain MultiTech R&D Centre Ltd. (‘LSCM’) on 8 September 2020.

Hong Kong is working to build a smarter city for the comfort of her residents and visitors. Six pillar approach including smart mobility, smart living, smart environment, smart people, smart government, and smart economy have been adopted. Technologies are the indispensable foundation for developing and implementing a smart city. Dr. C.H. Cheng brought the participants to discuss some selected technologies for smart city developed by LSCM. Selected technologies in span from sensing devices to video cams and from AI to systems and real cases on their applications were discussed.

Sessions II-V are scheduled as follows, members and non-members are welcome to join.

Schedule	Topic
3 December 2020	Session II: Automated Parking Systems in Hong Kong by Ms. Carmen Chu, Director, East Asia Regional Intelligent Mobility Skill Network Leader, Ove Arup & Partners Hong Kong Ltd.
11 March 2021	Session III: Digital platform Onboard for Bus Operations by Mr. Newton Ng, Head of Development of New World First Bus Services Ltd. & Citybus Ltd.
10 June 2021	Session IV: Big Data in Travel Behaviour & Urban Transport Research by Dr. Sylvia Ying He, Associate Professor of Department of Geography & Resource Management of The Chinese University of Hong Kong
9 September 2021	Session V: Seamless Digital Customer Experience and Smart Railway Operations by Mr. Nelson Ng, Chief of Operations Engineering of MTR Corporation Ltd.

CPD Activities

9. To meet with the increasing need for Continuing Professional Development (CPD), the Committee continues collaboration with the Institute of Transport Studies of the University of Hong Kong in offering free seminars under Distinguished Transport Lecture Series to Institute's members.
- i) **The New Science of Urban Mobility**, 5 December 2019
10. The Institute has been a supporting organisation to the following conferences/events hosted by local and overseas academic institutions and/or professional institutions.

Date	Activities
11-12 Sep 2019	Belt and Road Summit Creating and Realising Opportunities
20 Sep 2019	LSCM Logistics Summit 2019 The Pivotal Role of Hong Kong in the Greater Bay Area
9 Oct 2019	First Globally Recognised Standard to Industrial Safety of Cold Chain Forum
31 Oct 2019	The 5th Cloud Forum Tango with Business Innovations
4 Nov 2019	Occupational Safety and Health Seminar Situation Awareness
19-20 Nov 2019	The 9th Asian Logistics & Maritime Conference (ALMC) Connect and Innovate: Navigating Challenging Times
18-24 Nov 2019	Hong Kong Maritime Week 2019
13 Dec 2019	Sustainable Procurement Seminar 2019 Supply Chain Sustainability 2020+: What's IN? What's OUT?
14-16 Dec 2019	The 24th International Conference of Hong Kong Society for Transportation Studies Transport and Smart Cities
21 Feb 2020	Joint Laboratory on Future Cities ("JLFC") Symposium on Future Cities 2020
28-29 May 2020	BSI Training Course PAS 1018:2017 Implementation Training Course (2-Days) – First International Recognised Standard for Indirect, Temperature-Controlled Refrigerated Delivery Services via Land Transport with intermediate Transfer
10-13 Jun 2020	International Association of Maritime Economists (IAME) 2020 Zoom Conference on 'Sustainable Development of Shipping and Trade'
12 Jun 2020	International Association of Maritime Economists (IAME) 2020 Industry Session Forum Risk Management and Maritime Cybersecurity for Sustainable Development of Shipping and Trade
11 Jul 2020	HKFYP Career Talk Engineering - Our Future
28 Aug 2020	Food Safety Forum 2020 The Power of Innovation for Food Safety
Aug-Sep 2020	Social Capital Builder (SCB) Awards
9-10 Sep 2020	Belt & Road Summit 2020
Sep-Nov 2020	Hong Kong Awards for Environmental Excellence (HKAEE) 2020

28-30 Oct 2020	Singapore International Transport Congress and Exhibition (SITCE) Heartbeat of Mobility
4-5 Nov 2020	Asia Pacific Rail 2020 The Future of Rail in Asia
15-21 Nov 2020	Hong Kong Maritime Week 2020
17-18 Nov 2020	The 10th Asian Logistics & Maritime Conference (ALMC)
12-14 Dec 2020	The 25th International Conference of Hong Kong Society for Transportation Studies Sustainable Mobility
Dec 2019-Jan 2020	Hong Kong ICT Awards 2020: Smart Mobility Award

APPENDIX G

ANNUAL REPORT OF THE PUBLICATION COMMITTEE (PC)

By Ir Dr. David Chi-shing HO, FCILT
Chairperson of Publication Committee

Purpose

1. The purpose of this paper is to summarise the work done during the year 2019/2020 and report on the current activities carried out in the 2018/2020 session.

Members of Publication Committee

2. The Publication Committee for the 2018/2020 term have the following members.
 - Ir Dr. David Chi-sing HO, FCILT (Chairperson)
 - Ir Prof. Phillip Kan-yip CHAN, FCILT
 - Mr. Simon Wing-tai CHAN, CMILT
 - Mr. Joseph Chun-fai TSUI, FCILT
 - Ms. Phoebe Kin-chee WONG, CMILT (*resigned on 1st January 2020*)
 - Ir Dr. YIP Tsz-leung, FCILT

Publication of *CILTHK* Newsletter

3. As the communication channel between the Institute and members, the *CILTHK Newsletter* focuses on reporting various activities of the Institute, local and international, for members' information. Two issues (Issues 78 & 79) have been published since the last Annual General Meeting held on 17th September 2019.
4. The format of Newsletters is in format of e-version and have been distributed through email to CILTHK, local communities and CILT International global chapters. Respective copies are available on both the CILTHK and CILT International websites.
5. A combo printed copy consolidating all three issues of the year 2019 (Issues 76-78) was arranged and delivered by post for members' reference/retention. Complimentary copies were also sent to companies, governmental departments, public organisations, professional bodies, universities and tertiary institutions and libraries, etc.

Looking Ahead and Acknowledgement

6. The Committee looks forward to enrich the contents and welcome members' ideas for further improvement. I also take this opportunity to sincerely thank Committee members and various other committees for contributing their valuable time and effort in the publication of the *CILTHK Newsletter*.

APPENDIX H

ANNUAL REPORT OF THE QUALITY ASSURANCE COMMITTEE (QAC)

By Prof. Anthony Gar-on YEH, FCILT
Chairperson of the Quality Assurance Committee

Purpose

1. The purpose of this report is to summarise the work done by the Quality Assurance Committee in the year 2019/2020.

Membership

2. The members of the Quality Assurance Committee for the session 2018/2020 are:
 - Prof. Anthony Gar-on YEH, FCILT (Chairperson)
 - Dr. Stephen Ming-kei CHING, CMILT
 - Prof. George Guoquan HUANG, FCILT
 - Mr. LEUNG Kong-yui, FCILT
 - Prof. Janny May-yee LEUNG, FCILT
 - Prof. Becky Pui-ying LOO, FCILT
 - Ir Dr. Ken Tsz-kin NG, FCILT
 - Ir Prof. WONG Sze-chun, FCILT
 - Ir Dr. Eugene Yin-cheung WONG, CMILT
 - Ir Dr. YIP Tsz-leung, FCILT

Programme Accreditation

3. New Accreditation Awarded:
 - i) *BBA with Honours in Global Marketing and Supply Chain Management*, The Open University of Hong Kong
 - Provisional full exemption for admission in the 1st intake in 2018 (review of the provisional full exemption will be conducted when the first cohort of students are graduated)
 - ii) *BSc (Hons) Aviation Operation and Systems (top-up degree)*, The Hong Kong Polytechnic University
 - Provisional full exemption for admission in the 1st intake in 2018 (review will be in 2023 when an accreditation visit will be conducted on all accredited programmes delivered by PolyU)
 - iii) *BBA in Supply Chain Management (Honours): Air Transport Stream*, The Hang Seng University of Hong Kong
 - Full exemption has been extended to the Air Transport Stream of the accredited programme for admission in the first intake in 2018 till last intake in 2021
 - iv) *Advanced Dip in Transport Operations and Management*, MTR Academy
 - The provisional partial exemption for 6 papers for the part-time programme is extended to the full-time programme for admission from the first intake in 2019 (review of the provisional partial exemption will be conducted when the first cohort of students are graduated)
4. Next Cycle of Accreditation Exercise:
The new cycle on review of accredited programmes has been started and the following partial accredited programmes will be through documentation assessment.

- Associate in Business (Logistics and SCM), Hong Kong Community College, PolyU
- Higher Diploma in Global SCM, HKU SPACE
- Higher Diploma in Aviation Management and Global Logistics, IVE (Tsing Yi)

Recruitment of Students undertaking CILT/CILTHK accredited programmes to become members

5. A second gathering with programme leaders/directors of accredited programmes was held on 22nd August 2020 via ZOOM. The Institute’s newly produced Promotional Video was shared and programme leaders/directors are encouraged to help promoting the CILT profession and showing the video with their students.
6. A new promotion strategy has been implemented.
 - A summer intern was engaged under the MATF Maritime and Aviation Internship Scheme (Maritime) Summer 2020 in helping the production of the CILTHK Promotional Video
<https://www.cilt.org.hk/en-us/News/Detail.aspx?id=39> (copy is posted on the CILTHK website)
 - An online application form for Free Student Membership is now available on the new CILTHK website
<https://www.cilt.org.hk/en-us/Membership/Apply.aspx>

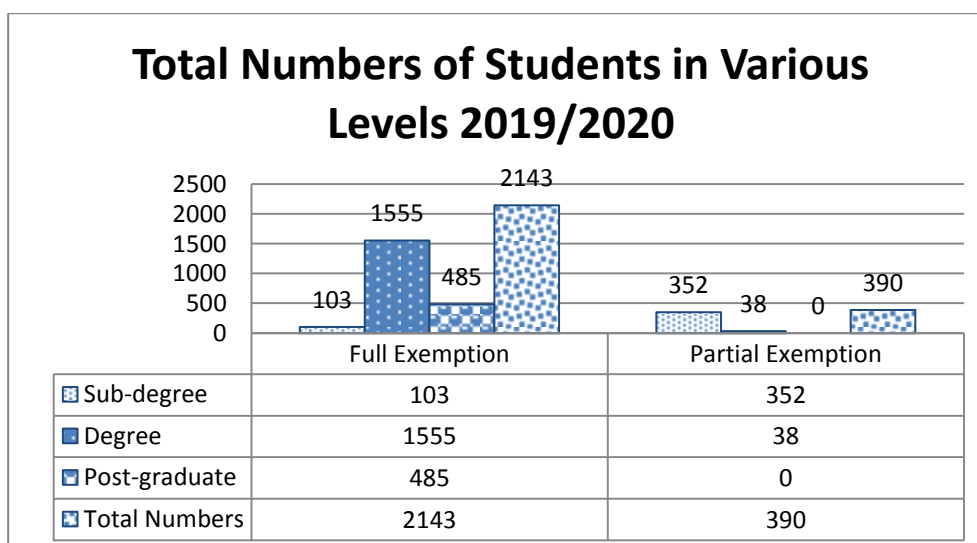
Annual Return

7. The Annual Return for the academic year 09/2019-08/2020 was conducted in July 2020. The student/graduate statistics are summarised below.

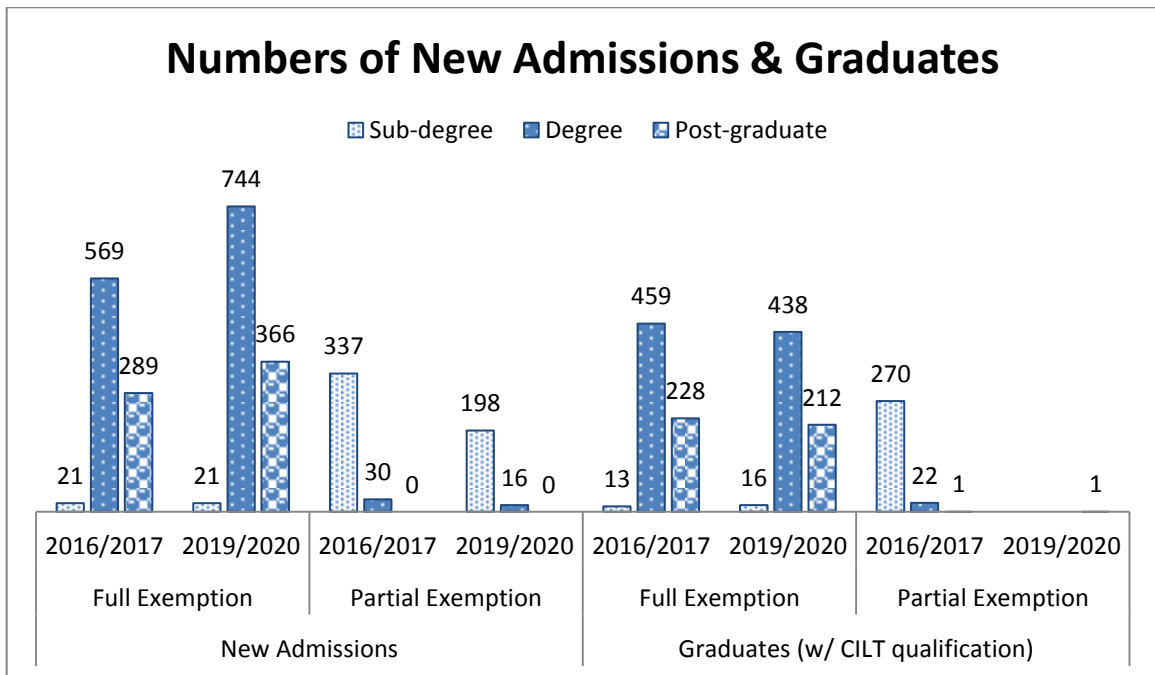
i) Numbers of CILT/CILTHK accredited programmes delivered in Hong Kong

Level	Full Exemption	Partial Exemption
Sub-degree	1	5
Degree	10	2
Post-graduate	7	2
Total	18	9

ii) Total numbers of students in various levels



iii) Comparison of the total numbers of New Admissions and Graduates in the academic years: 2016/2017 (last survey) vs 2019/2020 (current survey)



APPENDIX I

ANNUAL REPORT OF THE TRANSPORT POLICY COMMITTEE (TPC)

By Ms. Carolina Lai-ching YIP, FCILT
Chairperson of the Transport Policy Committee

Introduction

1. The purpose of this paper is to summarise the work done by the Transport Policy Committee in the year 2019/2020.

Membership of Transport & Logistics Policy Committee

2. The members of the Transport Policy Committee for the session 2018/2020 are:
 - Ms. Carolina Lai-ching YIP, FCILT (Chairperson)
 - Dr. Venus Yuen-ha LUN, FCILT (President)
 - Dr. Jacob Chak-pui KAM, FCILT (Vice President)
 - Mr. Evan AUYANG, FCILT
 - Mr. Demen Kwok-wai CHEUNG, CMILT
 - Mr. Sam Man-sang CHOW, FCILT
 - Mr. William Chak-man CHUNG, FCILT
 - Dr. Sylvia Ying HE, CMILT
 - Mr. Sunny Wing-tat HUI, CMILT
 - Mr. Alok JAIN, CMILT
 - Mr. KI Yu-tin, CMILT
 - Mr. David Cheuk-lun KONG, FCILT
 - Mr. Ricky Shun-bun LAM, CMILT
 - Ms. Miriam Kin-yee LAU, FCILT
 - Mr. LEUNG Kong-yui, FCILT
 - Mr. Franki Hoi-cheung LI, CMILT
 - Mr. Gordon K. NEILSON, CMILT
 - Mr. Newton Yee-kwan NG, CMILT
 - Mr. Mark Andre SAVELLI, FCILT
 - Dr. SZETO Wai-yuen, CMILT
 - Ms. Jorence Yin-kwan TSANG, CMILT
 - Mr. Andrew Chi-wai WAN, MILT
 - Ms. Phoebe Kin-yee WONG, CMILT
 - Mr. Sunny Seung WONG, CMILT
 - Ir Prof. WONG Sze-chun, FCILT
 - Mr. Allan Wai-hoong WONG, CMILT
 - Mr. Wilson Wai-shun WONG, CMILT
 - Mr. Bobby Siu-lung YEUNG, CMILT
 - Mr. Edwin Wing-chun YEUNG, CMILT
 - Hon. Frankie Chi-ming YICK, FCILT

Policy recommendations / Submissions

3. **2025 Air Quality Objectives Review**, 11th October 2019
(<https://www.cilt.org.hk/en-us/publication/file.aspx?id=23>)
In response to the invitation from the Environment Bureau/Environmental Protection Department ("EB/EPD"), the Institute tendered views and comments on the findings of the AQOs review working group, in particular those proposed new measures

relating to road and marine transportation.

The Institute is in support of progressively tightening the air quality standards to achieve environmental improvement as a whole in Hong Kong. While we support most of the measures proposed by the AQOs review working group, we suggest more concrete implementation plans to be worked out. More incentives or subsidies should be given to the public transport operators to catch up with the upgrading of environmental improvement of vehicles / vessels in an early and practicable manner. In addition, more work should be done on the town planning, design and standard side to take note of the air ventilation system in development areas, to give priority to public transport users, to provide adequate facilities for the competing users, etc

4. **Submission for the 2020-2021 Budget, 17th December 2019**

(<https://www.cilt.org.hk/en-us/publication/file.aspx?id=22>)

A consolidated views and suggestions on both Logistics and Transport issues were submitted. Transport topics were as follows:

- Smart mobility
- Clean mobility
- Strategy planning
- Congestion control measures
- Public transport operation efficiency
- Balanced public transport development
- Viable public transport operation
- Talent pool
- Fuel costs
- Operating environments

5. **Impact on Hong Kong's Transport**

(<https://www.cilt.org.hk/en-us/publication/file.aspx?id=318>)

In responding to the call from the International President on conducting researches and sharing of best practices – Marketing responses to COVID-19, the paper was prepared after discussion with various transport operators and it will be published in the coming CILT International Bulletin 08.

During the past year, the following discussions, presentations and sharing have been arranged in Transport Policy Committee meetings:

6. Safe Urban Driving
Mr. Laurence Cave, Executive of the Resources Group, gave members a presentation on the captioned topic on 27th September 2019. He highlighted the successful examples around the world he had been involved in finding solutions. These examples could serve as reference for Hong Kong.
7. Ferry Development in Hong Kong
 - A sharing was given by Mr. Demen Cheung, Operations and Marine Manager of NWFF (CMILT and TPC member).
 - Challenges facing by operators
 - Discussion on the proposed water taxi in Victoria Harbour
 - Government's possible subsidy scheme and long term plan on ferry operation
8. Feasibility Study on Environmentally Friendly Transport Services in Hung Shui Kiu/Ha Tsuen New Development Areas and Adjacent Areas

Members wondered how the connection of the proposed transport modes with the existing public transport facilities might be; as well as whether the NDAs could have a direct transport service to major CBD areas.

9. Competition Commission's views on the Franchised Taxi Services Bill
In regard to the Competition Commission's e-newsletter in February 2020 in which including a report on 'Submission to Legislative Council on Franchised Taxi Scheme' (https://www.compcomm.hk/en/media/newsletter/files/Competition_Matters_Feb2020.pdf), members' views were exchanged again on the government's proposal on the Franchised Taxi Services Bill.
10. Fare Issue on New Outlying Island Ferry Services
A presentation was given by Mr Demen Cheung, TPC member and Operations and Marine Manager of New World First Ferry Services, in the meeting on 23rd July 2020. The Government's ferry services tender and the impact of Government's proposal of adopting electric and hybrid fast ferries services were shared.
11. Policy Address 2020
The following topics were discussed and have been put forward for the Council's consideration in the Institute's submission to the Government.
 - "Use of technology to create a smart transport network" as the existing usage and flexibility with regards to technology available was far behind the other cities
 - "Sustainability" in the transport industry should be better addressed
 - "Walking and cycling (non-motorised transport) development" should be further looked into
 - More "Bus lanes / bus priority" should be designated. Consideration might be given to specify the minimum travel speed for public transport vehicles

APPENDIX J

ANNUAL REPORT OF THE WOMEN IN LOGISTICS AND TRANSPORT HK (WiLAT)

By Ms Vicky Wai-ming KOO, FCILT
Chairperson of the Women in Logistics and Transport

Purpose

1. The purpose of this report is to summarise the work done by the WiLAT during the year 2019/2020.

Membership

2. The members of the Women in Logistics and Transport HK for the session 2018/2019 are:
 - Ms. Vicky Koo Wai-ming, FCILT (Chairperson)
 - Ms. Cecelia Yeung Mo-kam, CMILT (Vice Chairperson of Branding and Funding)
 - Ms. Carmen Li Wai-ching, FCILT (Vice Chairperson of ROW)
 - Mr. Kenneth Law Kin Wu, CMILT (Vice Chairperson of Activities)
 - Ms. Alice Yip Wai-chong, CMILT (East Asia Regional Coordinator)
 - Ms. Annie Shek / Hailey Yip (Administrator)
 - Dr. Dorothy Chan, Hon Fellow (Global Chairperson (Jun-2019 to May-2020) & Advisor)
 - Ms. Miriam Lau Kin-yee, FCILT (Advisor)
 - Mrs. Judy Li Wu Wai-lok, FCILT (Advisor)
 - Ms. Anna Hong Yu-han, FCILT (Advisor)
 - Mrs. Miranda Leung Chan Che-ming, FCILT (Advisor)

Events

3. The followings programs were carried out by the WiLAT HK committee during the period of September 2019 to August 2020 in inverted chronological order:
 - i) **4th WiLAT China Forum**
Just before the CILTHK AGM 2020 meeting, the 4th WiLAT China Forum would be held in TongShan on 14th September 2020. Due to COVID-19, all international delegates will attend the event online. Ms. Vicky Koo, Deputy WiLAT Global Chairperson & Ms. Carmen Lee, East Asia Region WiLAT Global Vice Chairperson were invited to co-organise and MC for the forum in English and Mandarin. Dr. Dorothy Chan was invited to give a speech on "Post COVID Opportunities for Women". To break the language barrier, WiLAT China initiated a "WiLAT Hand Song" for WiLAT members to participate globally. To facilitate the smooth delivery of the online content, all agenda items were filmed in advance. Special thanks to Dr. Dorothy Chan's sponsorship of the professional filming crew and venue arrangement for the filming.
 - ii) **WiLAT COVID Care Program – Reusable Nano Mask Distribution**
To express our appreciation to the sponsors and supporters of WiLAT Hong Kong in the turbulence time of COVID-19, WiLAT Hong Kong sourced and distributed reusable "Light Fresh Self-cleaning Nano Mask" for distribution to our key sponsors and supporters' front-line staff.

Positive feedback on the Nano mask, both in design and its function, were received from many of the recipients. This COVID care program is demonstrating our support of sustainability and keeping WiLAT's engagement with our industry.

iii) **Passing the Baton**

Dr. Dorothy Chan has passed the baton of WiLAT Global Chairperson to Ms. Gayani de Alwis on 26th June 2020. During her term, she has demonstrated leadership to solidify the WiLAT Global structure. Established best practices for WiLAT Steering Committee and held bi-monthly meetings; set the procedure for new WiLAT formation; organised WiLAT in The Box; and pathed a road for growth in the coming years. She has actively communicated the updates of WiLAT Global in the WiLAT website (www.wilat.org). On the lighter side of her contribution, she has initiated a home cooking page in our website to encourage work and life balance.

We salute to Dorothy's persistent effort to develop WiLAT around the world. We are glad that she has accepted the invitation to opt-in WiLAT Steering Committee; and Honorary Chairperson of WiLAT China effective 1st July 2020.

iv) **WiLAT Online Chat Series**

To encourage optimism and keeping WiLAT members enriched during this COVID time, WiLAT launched a series of online chat sessions from 26th March to 4th June 2020. Prominent speakers were invited to give speeches with well conducted discussions. The topics covered with dates are as follow. Other series of online chats were hosted by other WiLAT chapters on "Post COVID-19 Recoveries" afterward and WiLAT HK has actively participated too. Notes prepared by Dr. Dorothy Chan for all chat sessions can be found in the WiLAT website.

<https://www.wilat.org/wilat-chat-on-covid-19>

26 th March	Impact on human behaviour and society
2 nd April	Coping strategies for the home bound
9 th April	Technology enables social distancing
23 rd April	Farm to store logistics impact
30 th April	PPE and hygiene best practices
21 st May	Passenger Transport for a Safe Return
28 th May	Reopening of Airports
4 th June	Reopening of Maritime and Ports

v) **WiLAT China video campaign**

WiLAT HK participated in the one-minute video Campaign held by WiLAT China on 9th March. Purpose of the Campaign is to promote the positive energy of the industry in view of COVID-19 by learning about women's success stories in the industry. The content was selected from the stories of companies and people fighting against the virus outbreak but remained in production and service. Some have shared growth insights and experiences from work and life.

WiLAT Hong Kong have chosen to sing the WiLAT song with new lyrics that expressed the support to all in COVID time. Special thanks to our Vice Chairperson Ms. Carmen Li contributing the new lyrics.

- vi) **The 2019 China (Xuzhou) International Logistics Summit**
WiLAT Global Advisor Dr. Dorothy Chan and WiLAT HK Chairperson Ms. Vicky Koo were invited to give speeches at the China (Xuzhou) International Logistics Summit on 15th-17th November 2019. The theme was "Connectivity and Integration, Opening and Sharing". Focused discussion was on developing Huaihai International Land Port and establishing XuZhou as the National Logistics Hub City. Modulisation was emphasised to meet the objective.
- vii) **6th China Conference in Shijiazhuang**
WiLAT HK supported and participated the 6th China Conference in Shijiazhuang on 16-18th October 2019. Mr. Yuan Tongli, Executive Vice Governor of Hebei Province; and Vice Mayor of Shijiazhuang along with CILT / WiLAT China delegation introduced the conference in person at the CILT ICM Manchester. There was a generous sponsorship of airfare for our 20 WiLAT nominated Chairpersons and WSC members to attend the conference. A dedicated WiLAT session was held in the evening on 17th October. Exhibitions of sustainable logistics products and technical visits were arranged for participants.
- Delegates travelling from Hong Kong had experienced the superb service of High Speed Rail kindly arranged by Ms. Carmen Li, Vice Chairperson of WiLAT HK.
- viii) **GBA Finance talk**
Ms. Vivien Webb, Managing Director and Head of Sales for Private Wealth Management Asia for Hong Kong and China markets in Morgan Stanley has given a WiLAT talk on 18th September 2019. Vivien introduced the leadership in diversity within financial industry and wealth management in the Greater Bay Area between Hong Kong and China. The blueprint and talent development in Greater Bay Area were discussed.

Concluding Remarks

This is the 8th year of WiLAT HK and the fourth report to be made at CILTHK AGM as an officiated committee of CILTHK since October 2016.

It has been a challenging year for the industry due to the COVID-19 outbreak. The original event plan including our annual signature event were cancelled to avoid infection among people. We are thankful to our early adoption of video conferencing on the WiLAT Global platform, WiLAT HK managed to stay in close contact through online meetings. Although social distancing needs to be practiced, we are closer to each other at heart and have met (online) even more often than before. At WiLAT, we will continually finding ways to support women in our industry despite circumstance may arise to challenge our capability.

We are "Stronger Together!"

APPENDIX K

ANNUAL REPORT OF THE YOUNG PROFESSIONALS COMMITTEE (YPC)

By Ms. Anna Yu-han HONG, FCILT
Chairperson of the Young Professionals Committee

Purpose

1. The report summarises the work and activities of the Young Members Committee in the year 2019/2020.

Membership of the Young Members Committee

2. The members of the Young Members Committee for the session 2018/2020 are:
 - Ms. Anna Yu-han HONG, FCILT (Chairperson)
 - Mr. Franki Hoi-cheung LI, CMILT (Executive Chair)
 - Mr. Dickie Siu-ho CHAN, CMILT (PIC for Promotion via social media)
 - Mr. Billy Chor-wing CHENG, CMILT (PIC for Funding Projects)
 - Mr. KI Yu-tin, CMILT (Int'l YP Regional Ambassador East Asia & PIC for Promotional Works at Sec Sch)
 - Mr. Fred Chak-lam LO, A (PIC for Company Visit)
 - Mr. Brandon Hok-yiu LUI, A (PIC for Industrial Project)
 - Mr. Peter Ho-yan TANG, A (Committee Secretary)
 - Mr. Keno Tai-yip CHEUNG, FCILT
 - Mr. Calvin Ming-king SHAM, A

(Remarks: A= Affiliate Member, GM= Graduate Member, S= Student Member)

Funding project – North Lantau Transportation

3. As set by the Council that committee activities are to be self-financed, YPC has been commissioned by Lantau Development Alliance (LaDA) in carrying out a small scale research study so to generate funds for supporting YPC activities.

Objectives of the study are to:

- identify existing problems and provide improvement suggestions for the existing road networks and transport services in Tung Chung new town;
- Propose solutions to enhance the accessibility, user-friendliness and connectivity of HZMB with key tourism modes of Lantau (e.g. Disney, discovery Bay, HZMB BCF, Tai O, South Lantau, etc.)

Visits / Activities

4. YPC Dinners with Industry Leaders
 - Dr Hung Wing Tat, FCILT and Chairman of Hong Kong Taxi Council, on 1st August 2019
 - Hon Frankie Yick, FCILT and Legislative Councillor, on 30th Jun3 2020
5. YPC Meeting with Industry Leader, 28th September 2020
 - Due to Government regulation on social distancing under COVID-19, the last meeting with Industry Leader will be with Ir Dr David Ho, FCILT and Group General Manager of Hong Kong Ferry (Holdings) Co Ltd in both format of a physical meeting at CILTHK Office and online through ZOOM.

6. YPC – Online HR Sharing Session, 1st June 2020
To help young members/graduates in applying for jobs, interview skills, etc., the sharing session was held via ZOOM. Guest speakers were Ms. Ann Wong, HR Director of Shun Tak-China Travel Ship Management Ltd and Mr. Bun Chang, Managing Director of BUNC Decorative Production Ltd.
7. Co-organised Webinar with Railway & Transport Section of The Institution of Engineering and Technology Hong Kong, 24th September 2020
The webinar will be delivered by MTR staff in sharing the new functions of recent launch in using MTR Mobile and how passengers can enjoy more smart mobility features at their fingertips with upgraded All-in-One MTR Mobile.
8. Planned Technical Visits
The below visits were planned in early 2020; however, both have to be pended due to the outbreak of COVID-19.
 - Peak Tram
 - HK Tramways Depot
 - TurboJet

**THE CHARTERED INSTITUTE OF LOGISTICS & TRANSPORT IN HONG KONG
NOMINATION LIST**

1. In accordance with the Articles of Association of the Chartered Institute of Logistics and Transport in Hong Kong, the Council shall comprise of the following office bearers:
 - i) a President;
 - i) an Immediate Past President;
 - ii) not more than four Vice-Presidents;
 - iii) an Honorary Secretary (if any);
 - iv) an Honorary Treasurer (if any).

The maximum number of members of the Council shall not exceed 30 in number.

2. Dr. Venus Yuen-ha LUN, FCILT (President of the Council 2018-2020) will serve the Council 2020-2022 in the position of Immediate Past President.
3. The nominations of Members for the Council (2020-2022) received as at 31st July 2020 are as follows:

President	Ir Dr. Vincent Ping FONG, FCILT
Vice Presidents	Dr. Jacob Chak-pui KAM, FCILT Ir Dr. Kelvin Kai-yuen LEUNG, FCILT Dr. Isaac Ka-chui NG, FCILT Ir Dr. Paul Hon-yan TSUI, FCILT
Honorary Secretary	Mr. Joseph Chun-fai TSUI, FCILT
Honorary Treasurer	Ms. Carolina Lai-ching YIP, FCILT
Council Members	Mr. Alex Ping-yau CHAN, FCILT Mr. Keno Tai-yip CHEUNG, FCILT Mr. Sam Man-sang CHOW, FCILT Mr. William Chak-man CHUNG, FCILT Ir Dr. David Chi-shing HO, FCILT Mr. Clement Ding-kwok HO, CMILT Mr. Sunny Lap-kee HO, FCILT Dr. Stephen Wing-chiu HO, FCILT Ms. Anna Yu-han HONG, FCILT Ms. Vicky Wai-ming KOO, FCILT Mr. Ricky Shun-bun LAM, CMILT Ms. Miriam Kin-yee LAU, FCILT Mr. Kenneth Kin-wu LAW, CMILT Mr. LEUNG Kong-yui, FCILT Prof. Becky Pui-ying LOO, FCILT Mr. Simon Sik-man TU, CMILT Dr. Peter Chi-chung WONG, FCILT Mr. Eric Man-sum WONG, FCILT Ir Prof. WONG Sze-chun, FCILT Prof. Anthony Gar-on YEH, FCILT Hon. Frankie Chi-ming YICK, FCILT Miss Alice Wai-chong YIP, CMILT

4. Call for nomination of members for the Council has been invited, any contested election will be decided by voting which shall be taken at the meeting by a show of hands at the Annual General Meeting and it shall be noted that only Institute Members , i.e. Honorary Chartered Fellows, Chartered Fellows and Chartered Members are entitled to vote.

Election for the Position of President

Ir Dr. Vincent FONG

DProf, MSc, FHKIE, RPE,
FHKIoD, CFIOSH, FCILT

Ir Dr. Vincent Fong is the Director and General Manager of Tollways of the Wilson Group. Ir Dr. Fong possesses over 30 years' experience in the Industry and is managing a number of major road transport infrastructures in Hong Kong. He had participated in consultant service for various projects on road transport infrastructures, including the Hong Kong–Zhuhai–Macao Bridge. He possesses a Doctor of Professional Studies on transport related academic research conferred by Middlesex University UK and a MSc degree in Engineering Business Management by University of Warwick UK and also a number of professional qualifications. He is a past Chairman of the Nuclear Division of The Hong Kong Institution of Engineers and a past Chairman of the Institution of Occupational Safety and Health (Hong Kong Branch). He has been serving the CILTHK as an active member since 2004 and was the Chair of the Membership Committee and the Chair of the Education & Training Committee. Currently, he serves the CILTHK as a Vice President and Council Member.

Election for the Positions of Vice-President

**Ir Dr. Kelvin Kai-yuen
LEUNG**

MA (Cantab), DBA, FCIM,
FMBA, MHKIE, FCILT

Dr. Kelvin Leung is Chief Executive Officer of DHL Global Forwarding for Asia Pacific and is responsible for managing and directing the business unit's activities in the region. Between 2008 and 2011, he was Chief Executive Officer for North Asia Pacific and prior to that appointment, was Chief Operating Officer for Asia Pacific. Kelvin joined Danzas AEI, now known as DHL Global Forwarding, in 2002 as Managing Director for Hong Kong, South China and Macau. In 2004, he became Vice President of South East Pacific Region for DHL Danzas Air & Ocean. From 2002 to 2005, Kelvin played an instrumental role in making the company the market leader and more than doubling the size of the business. In 2005, he became Vice President of DHL Global Forwarding for Hong Kong, South China and Macau. Prior to joining Danzas AEI, Kelvin started his career with Cathay Pacific Airways in 1989. For the next twelve years, he held several managerial positions including his final position as Manager of Global Network Revenue Operations.

Kelvin holds a number of important positions in both the private and public sectors. He is the Chairman of GS1 Hong Kong. He is also elected as a fellow member of local and international professional organisations, including the Chartered Institute of Marketing and the Canadian Chartered Institute of Business Administration, as well as the Vice President and a Chartered Fellow of the Chartered Institute of Logistics and Transport. Kelvin graduated from the University of Cambridge, Magdalene College, with a Masters in General Engineering Science. He received his doctorate in business administration at the Hong Kong Polytechnic University. His hobbies include philosophy, reading and sports.

Election for the Positions of Vice-President

Dr. Jacob Chak-pui KAM
FCILT

Dr Jacob Kam joined MTR Corporation Limited (MTRCL) in 1995 and had held various management positions in Operations, Projects and Mainland China and International Business Divisions. He was appointed as the CEO on 1 April 2019, and has been a Member of the Board and a Member of the Corporate Responsibility Committee since then. Before the CEO appointment, Dr Kam was the Operations Director between January 2011 and April 2016 and the Managing Director – Operations and Mainland Business from May 2016. As the CEO, Dr Kam is responsible for all performances of MTRCL and its group companies both in and outside Hong Kong.

Dr Kam is the chairman of the Regional and Suburban Railways Division of the International Association of Public Transport (UITP), a member of Hong Kong Quality Assurance Agency Governing Council, a member of the Board of Directors of The Community Chest of Hong Kong, a member of the General Committee of The Hong Kong General Chamber of Commerce, and a council member of The Hong Kong Management Association. He is also a Vice-President of The Chartered Institute of Logistics and Transport in Hong Kong (CILTHK) and has been serving as a Council Member of the CILTHK for over 4 years. Dr Kam is passionate in continuing to serve the transport and logistics industry and contribute to its successes. Dr Kam qualified as a Chartered Engineer in the United Kingdom in 1989. He is a Chartered Fellow of The Institution of Occupational Safety and Health in the United Kingdom and the CILTHK. Dr Kam is also a Corporate Member of both the Institution of Mechanical Engineers in the United Kingdom and The Hong Kong Institution of Engineers. He holds a Bachelor of Science degree in Civil Engineering from the University of Southampton, and a doctoral degree in Mechanical Engineering from the University of London, both in the United Kingdom.

Election for the Positions of Vice-President

Dr. Isaac Ka-chui NG
BSc, MSocSc, PhD, MCIH,
FHKIR, FCILT

Dr. Ng is Lecturer at the City University of Hong Kong. He received extensive training in Public Administration with particular interest in Housing Management and Transport Policy. Some of his writings and articles are found in different local and international publications. He is currently member of the Housing Society and serve as a member of Audit Committee, Chartered Fellow of the Chartered Institute of Logistics and Transport in Hong Kong. He also served as a member of the Programme Validation Panel of the Chartered Institute of Housing (Asian Pacific Branch). He was non-executive director of Urban Renewal Authority and Chairman of its Yau Tsim Mong District Advisory Committee, and member of the Planning Study Working Group of Kwai Tsing District Council.

Election for the Positions of Vice-President

Ir Dr Paul Hon-yan TSUI

DBA, M.A.(HK),
MSc(Eng)(HK), FCIM,
Chartered Marketer, FHKIE,
FIET, CEng, RPE (MIE, LTE),
FCILT

Ir Dr. Tsui is the founder of The Janel Group Asia offering third party logistics and consultancy services in Hong Kong & China, he is responsible for the strategic policy, direction, and planning for the company. He has over 37 years experience in the freight forwarding & logistics services and has held a senior management position for different multi-national corporations in Hong Kong. Under his leadership, The Janel Group of Hong Kong Limited was awarded Hong Kong Logistics Awards in 2007 & 2009, and Regional Freight Forwarder of the Year 2014 and Regional Logistics Services Provider of the year 2016 in Payload Asia Awards. He is currently serving as Vice Chairman of Logistics Industry Training Advisory Committee under the Education Bureau, Member of Municipal Services Appeals Board and member of Standing Committee on Language Education & Research under Education Bureau, he is also an European Union ACC3 Aviation Security Validator; IATA Dangerous Goods Regulations Instructor; Council Member of the Chartered Institute of Logistics and Transport in Hong Kong (CILTHK) since 2006.

Paul is a post-graduate of The University of Hong Kong in Master of Science in Industrial Engineering & Industrial Management and Master of Arts in Transport Policy & Planning, and he has completed his doctorate from The Hong Kong Polytechnic University in Business Administration. He is a Chartered Fellow of the Chartered Institute of Logistics & Transport in Hong Kong (FCILT); Fellow and Chartered Marketer of the Chartered Institute of Marketing (FCIM); Fellow of The Hong Kong Institution of Engineers (FHKIE); Fellow & Chartered Engineer of the Institute of Engineering & Technology UK; Registered Six Sigma Black Belt, and Registered Professional Engineer (MIE & LTE) of Engineers Registration Board.

Election for the Position of Hon. Secretary

Mr. Joseph Chun-fai TSUI

MA (Transport Studies), FCILT

Mr. Joseph Tsui first started his career in Transport Department as a Transport Officer and gradually promoted to Chief Transport Officer. During his years in Transport Department, he has been involved in various postings such as regulating and monitoring the public transport services in Hong Kong, planning and development of public transport, tunnel, bridge and toll road operation, the goods vehicle management in Hong Kong and the last posting was looking after the planning and development of PLB services in Hong Kong. Mr. Tsui joined the Institute as the Hon. Secretary since 1987 and was chairing the Administration Committee since 2001. Mr. Tsui has been leading the development of the Institute and actively participating in Institute activities which drives its membership growth from a few hundred some 20 years ago to its current size of over 1800 members. Mr. Tsui was one of the key figures in the procurement and set up of the current office in Wanchai which is an important milestone in the development of the Institute. Being the Hon. Secretary of the Institute, he was also

responsible for overseeing the daily running of the Institute and was the key contact person with the headquarters, CILT International and members.

Election for the Position of Hon. Treasurer

Ms. Carolina Lai-ching YIP
FCILT

Ms. Carolina Yip joined the Transport Department in 1979 and was the Deputy Commissioner looking after transport services and management before retiring in 2013. Ms. Yip graduated from the University of Hong Kong and holds a master's degree in urban planning. In her 30 years of career in the transport field, she had been looking after the policy, planning and regulation of public transport services, outsourcing the operation and management of transport infrastructures and facilities, dealing with licensing and prosecution matters, as well as responsible for incident management. She was also involved in a number of policy reviews and transport studies. Ms. Yip is a Chartered Fellow and a Council Member of the Chartered Institute of Logistics and Transport in Hong Kong.

Election for the Positions of Council Member

Mr. Alex Ping-yau CHAN
FCILT

Mr. Chan is a Director of Supply Chain Management, Transportation & Logistics with a unique background in operations management, management consulting and technology consulting. Over 30 years of operations IT & process transformation project experience for global top ranked 3PL companies servicing global, Asia Pacific region and China districts, including high-tech industry, customer goods, home appliances manufacturers, automotive.

He joined CILTHK in 2001 and has been an active participant at Institute events and activities. He is a Chartered Fellow of CILTHK, also a Professional Member of HKLA, Fellow Member of HKSTLA and Member of IPSHK. Currently, he is the Chairman of HKSTLA and has maintained close relations with various associations and institutes, including CILTHK, to promote the interest of HK's transport and logistics industry. Mr. Chan possesses a Master Degree in Operations & Logistics from MGSM, Australia.

Mr. Keno Tai-yip CHEUNG
BBA, LL.M, FCILT

Mr. Cheung is Director, Far East & Middle East, of Charles Kendall Freight Limited. Since graduation from HKUST, Keno joined the current UK based forwarder, Charles Kendall Freight Limited for 17 years. He was promoted to General Manager, Far East in 2011 and further promoted to Director, Far East in 2013. In 2015, he was elected to the UK main board as a director. In 2019, he was assigned with the additional management responsibility for the Middle East region. He is now managing 9 branches and 5 registered companies or subsidiaries in China, Hong Kong, UAE, Bahrain and Oman.

Keno joined CILT in 2010. He has been actively in committee works, such as Young Members Committee/ Young Professionals Committee, Logistics Policy Committee. He

was elected the CILTHK Young Achiever in 2013 and was 'Commended in the International Young Achiever of Year 2014'. Keno was successfully upgraded to FCILT in 2020.

Mr. Sam Man-sang CHOW
BEng, EMBA, MHKIE, CEng,
MICE, MIEAust, FCILT

Mr. Chow has more than 34 years of professional consulting experience in transportation planning, engineering and management in Hong Kong, Mainland China, Taiwan, Macau, Australia, New Zealand, India, Sri Lanka, Maldives Japan, South Korea, Vietnam, Cambodia, Laos, Malaysia, Indonesia, Philippines and Djibouti. He is an Arup Fellow in Arup, leading the East Asia transport consulting business. He is also a Global Skill Leader in transport planning for Arup. He is a Chartered Fellow of CILTHK and has been a Council Member of CILTHK since 1999. Mr. Chow served CILTHK as Chairman of Professional and Marketing Activities Committee (2018-2020) and Marketing and Promotion Committee (2016-2018).

Mr. William Chak-man CHUNG
MBA, FCILT

Mr Chung graduated from the Hong Kong Polytechnic with Professional Diploma in Business Studies (Transport) and became a Chartered Member of the Chartered Institute of Transport in 1987. He holds an MBA degree from the University of South Australia. Mr Chung has been the Managing Director of Citybus Limited and New World First Bus Services Limited since April 2019. He started his career as a Management Trainee in Citybus Limited and worked for the Government Land Transport Agency, Television Broadcasts Limited and Kowloon-Canton Railway Corporation before re-joining Citybus Limited as Assistant General Manager (Operations) in 1997. He became the Head of Operations of Citybus Limited and New World First Bus Services Limited when the New World Group acquired Citybus Limited in 2004. He was appointed a director of both Citybus Limited and New World First Bus Services Limited in 2004 and 2010 respectively. He was also an Executive Director of Kwoon Chung Bus Holdings Limited and New Lantao Bus Company (1973) Limited during 2008 to 2014. He has been serving the Chartered Institute of Logistics and Transport in Hong Kong as a Council Member since 2016. He is a member of the Accessible Transport and Travel Committee of the Hong Kong Society for Rehabilitation and a member of the Road Safety Strategic Engagement Working Group of the Road Safety Council.

Ir Dr. David Chi-shing HO, JP
DBA, FHKIE, FCIM, FHKIoD,
MCI Arb, MCIHT, MPIA, FCILT

Dr. David Ho is the Group General Manager of Hong Kong Ferry (Holdings) Co Ltd and has over 39 years of experience in ferry operations. Dr. Ho has been the Council Member of the CILTHK since 1992, the Chairman of CILTHK Publication Committee and initiator of the annual two-day seminar on law and arbitration. He is presently a member of the Logistics Industry Training Advisory Committee, the Deputy Convener of Import & Export and Logistics Industry Consultative Network of Employees Retraining Board, a Director of The Shipowners' Mutual Protection & Indemnity Association (Luxembourg), the

Chairman of Adventure-Ship, a board member of The Hong Kong Sea School, a member of the Solicitors Disciplinary Tribunal Panel, and an Adjunct Professor at the College of Business of City University of Hong Kong. Dr. Ho has been extensively involved in works of the Vocational Training Council and was awarded VTC Honorary Fellow Award in 2007. He is currently the Chairman of the Transport Logistics Training Board. Dr. Ho is also a General Committee Member and the Chairman of the Transport and Logistics Services Council (Group 21) of the Federation of Hong Kong Industries.

Mr. Clement Ding-kwok HO
MIHT, CMILT

Mr. Clement Ho is an Associate Director and leading China Transport Consulting business, Digital Transport and Transport Infrastructure Resilience development in the East Asia region for Ove Arup & Partners Hong Kong Limited. He has over 21-year experience in transport planning with Arup in the UK, Ireland, Hong Kong and Mainland China, and has extensive international transport planning project experience including, Hong Kong, Macau, Mainland China, Philippines, Bangkok, Indonesia, Malaysia, UK, Ireland, Portugal, India and Jamaica.

Clement was a member with CILT(UK) since 2006 and he transferred his CMILT to CILTHK in 2018. He is currently a member of the Professional & Marketing Activities Committee (2018-present). Clement obtained a Bachelor of Aeronautics and Astronautics Engineering from University of Southampton and a MSc for Transport from Imperial College London and University College London. He is also a visitor lecturer supporting urban planning courses in a number of universities in Hong Kong.

Mr. Sunny Lap-kee HO, MH,
JP
FCILT

Before Mr. Ho took on the role of Executive Director of The Hong Kong Shippers' Council, he was Deputy Managing Director of Swire Shipping Agencies and Taikoo Maritime Services which businesses cover liner shipping, China feeder, mid-stream operations, warehousing, trucking, freight forwarding, project cargo, third party logistics and cargo consultation. Mr. Ho has been actively involved in various government and non-government organisations including the Industrial Training Advisory Board, Qualification Framework task groups, Trade Single Window User Consultation Group, and the Private Columbia Appeal Board. Mr. Ho has served statutory bodies as a member including Logistics Development Council, Port Development Board, Town Planning Board and Port Operations Committee in the past. Mr. Ho is a member of HKGCC's Shipping & Transport Committee and TDC's Logistics Services Advisory Committee, and an Advisor to the Shenzhen Port & Harbour Bureau and CCPIT Guangzhou. Mr. Ho became a Council member of CILTHK in 2001. He was Chairman of the Hong Kong Liner Shipping Association in 1993-95, and Vice Chairman in 1989-93. Mr. Ho is current Chairman of Hong Kong Logistics Management Staff Association and an INED of Tradelink Electronic Commerce Ltd.

Dr. Stephen Wing-chiu HO
MSc, MBA, MScIS, DBA,
CDipAF, FAIA, FHKSI, FICS,
MHKCS, DipM, FCIM, FHKIM,
DipCAM, MCAM, FIEEx(Grad),
FHKIoD, FCILT,
Chartered Shipbrokers

Dr. Stephen Ho has over 42 years of senior management experience of which 35 years at director level in ship management, ship agency, ship chartering, and international logistics and transportation. He held the position of Managing Director of Cho Yang Line in Hong Kong and China since 1983 before founding the Ferguson Group of logistics companies in Hong Kong in 2001. Dr. Ho is the fellow member of various chartered professional associations in ship-broking, logistics and transport, marketing and accountancy. To contribute his extensive experience in shipping and logistics and to the society, Dr. Ho is part-time lecturer of HKU SPACE and Asia Pacific Institute of Business, the Chinese University of Hong Kong. He is a member of Academic Committee, external examiner of, and advisor to various tertiary education institutions. Dr. Ho has been serving the Council since 2004, of which he was Vice President and Chairman of Marketing & Promotion Committee (2004-2010). He was former President (2012-2014) of Chartered Institute of Logistics and Transport in Hong Kong.

Ms. Anna Yu-han HONG
MSc, FCILT

A seasoned transport professional, Ms. Anna Hong has been serving in the transportation industry for over 36 years and is currently the Operations Controller, Transportation, Shun Tak Holdings Limited, where she is posted as the Director of Shun Tak-China Travel Ship Management Limited (STCTSM) since 2017, Deputy General Manager of STCTSM since 2001, Director of Shun Tak & CITS Coach (Macao) Limited since 2007, and Alternate Director of Worldwide Cruise Terminals (Hong Kong) Limited – the operator of Kai Tak Cruise Terminal. Ms. Hong is also responsible for Shun Tak's transport investment projects, such as joint venture business of SkyPier at Hong Kong International Airport and Hong Kong-Zhuhai-Macao Bridge cross boundary transport services. During the past 36 years, Ms. Hong has acquired a wealth of extensive in the management, operation and commercial development of cross-boundary high-speed ferry and coach business, spearheading the development of multi-modal transportation platform in the Greater Bay Area. She has brought her expertise, knowledge, skills and creativeness in driving the network development and enhancing the total travel experience of the passengers through continued service innovation.

Ms. Hong is a Chartered Fellow of the Chartered Institute of Logistics and Transport in Hong Kong. She has helped and contributed immensely in advancing the formation of Women in Logistics and Transport in Hong Kong in 2013 and the establishment of a new branch of the Institute in Macau in 2014. In addition, she is also the Chairperson of CILTHK Young Professionals Committee (2018-2020), actively organizing various events for young members of CILTHK. Ms. Hong obtained a Master Degree in Transport Planning and Engineering from the University of Leeds in UK.

Ms. Vicky Wai-ming KOO
FCILT

Vicky has orchestrated the establishment of Women in Logistics and Transport (WiLAT) in Hong Kong and is the appointed Chairperson since formed. Effort is being devoted to formulate the WiLAT Asia Forum of which was inaugurated on Jan 8, 2016 in Singapore. Vicky has been appointed as Deputy WiLAT Global Chairperson since 2016 and was invited to join CILT International IMC member since then. She is the founding member of CILT Macao and is active with the CILT Singapore chapter. Building upon the CILTHK platform, she has contributed significantly to the success of CALF, a professional advancement program for young managers in the logistics and transport industry.

Vicky is SCOR-P certified master instructor at APICS SCC; certified Trainer of The Fresh Connection (TFC); part-time lecturer at HSU and HKPC. Vicky is known for her strategic supply chain management, and converging Operation Technology & Information Technology consultancy services. With over 30 years of supply chain and logistics management experience, Vicky has re-engineered processes for multinational companies including Levi's, Columbia, Occidental Chemical, Occidental Chemical, Avery Dennison and other enterprise globally. Vicky was appointed as Advisor by ASCM to promote the SCOR framework's application in Asia; and to attain supply chains excellence. She was the invited keynote speaker for Alibaba Supply Chain Conference; SCOR workshop instructor for COFCO, Beigene, Yashili, Keyuan, JD.com, etc.

Mr. Ricky Shun Bun LAM
MBA, MScIAF, FCMA, FCPA,
FIPA, FAIA, FFA, CMA(UK),
FTMA, CMgr FCMI, MIEx,
CMILT

Mr. Lam has more than 35 years of finance and logistics experiences. He joined East West Freight Limited in 1977, his first job in logistics field. He reported directly to the Finance Director and supervised a team of 10 accounts staff. When he was an Accounting and Office Manager in Airborne Freight Corporation, he was assigned by its Head Office in Seattle/USA to develop an International Accounting System to be implemented for the whole Far East Stations such as Taiwan, Japan, Singapore, Sydney and Hong Kong. The whole project was completed successfully. When he was the Director of World Transportation Limited, he wrote a whole set of quality and procedures manuals with full documental control for its air and sea freight departments. The whole comprehensive system was implemented successfully to achieve the ISO 9002 Award granted by Hong Kong Quality Assurance Agency (HKQAA). It was the first freight forwarding company without using any consultant to achieve this award in Hong Kong. Mr. Lam got seven professional accounting qualifications and was the 17th person in Hong Kong to achieve the highest award, i.e. Chartered Manager, granted by Chartered Management Institute, UK. During 2014-2016, he was appointed to be the Director of Business Development of The Institute of Certified Management Accountants, Australia, in its Hong Kong Branch. Also, he was invited to be Honorary Chief Consultant (Accounting & Logistics) to serve Youth Entrepreneurship Development Institute of The University of Hong Kong.

Mr. Lam joined the Chartered Institute of Transport in Hong Kong in 1991 and served as Council Member in 2016-2018. Currently, he is member of Membership Committee (2013-present) and Transport Policy Committee (2014-present).

Ms. Miriam Kin-yee LAU
FCILT

Miriam Lau obtained her BBA (Hons) degree from the University of Hong Kong in 1968 and was qualified as a Solicitor of the Supreme Court of Hong Kong in 1977, since when she has been a practising solicitor in Hong Kong. Other related qualifications held by Miriam in the legal field include Notary Public and China-Appointed Attesting Officer.

In regard to public service, Miriam served as a member of the Regional Council from 1986 to 1991 and as a member of the Legislative Council from 1998 to 2012. During her service as a legislator of Hong Kong, Miriam was particularly closely related to the transport and logistics sectors. From 1991 to 2003, Miriam was Chairman of the Transport Panel in LegCo, and the Sub-committee on Railway Development. Although she stepped down as Chairman of the Transport on assumption of her role as House Committee Chairman of LegCo in 2003, she remained Chairman of the Sub-committee on Railway Development until 2012. During her service as a legislator representing the Transport sector, Miriam was active in influencing Government in regard to policies that impact on the transport and logistics trades. She had chaired many bills committee and sub-committees, many of which were transport and logistics related.

Since 2013, Miriam has served as an Advisor of Women in Logistics and Transport (WiLAT) under CILTHK, and has actively participated in many of its activities. Currently, Miriam is a Council Member (2018-2020) and member of both Logistics Policy Committee and Transport Policy Committee. She also represents CILTHK in Road Safety Strategic Engagement Working Group of RSC.

Mr. Kenneth Kin-wu LAW
CMILT

Mr. Kenneth Law is the Senior Manager of Galaxy Entertainment Group, one of the world's leading resorts, hospitality and gaming companies in Macau. He mainly focuses on Procurement and Supply Chain process optimisation, talent development in Lean Six Sigma Methodology and Strategies implementation. Since year 2006, Mr. Law continuously serves the Young Members Committee (YMC) for 12 years, being awarded the YMC Student Scholarship in 2008 and he held the position of Deputy Chair from 2012 to 2014. Besides YMC, he began to serve the Institute as a committee member of Logistics Policy Committee (2016-2018), Women in Logistics and Transport, HK (2012-2018). In year 2016, he is the Vice Chair of WiLAT HK for activities. And in year 2018, he is the Council Member of the Institute

Mr. LEUNG Kong-yui, BBS,
JP
BSc (Eng), MSc (Eng), MBA
HK, FCILT

Mr. KY Leung joined the transport profession in 1982 when he was responsible for managing a fleet with over 600 vehicles and physical distribution of the then Hong Kong Telephone Company. He then moved on to manage the in-house logistics function in the same company. He has been actively contributing to the education and training of transport and logistics professionals in the past two decades and joined HKU School of Professional and Continuing Education in May 2006. Mr. Leung joined the Institute in 1983 and has served the Executive Committee/Council since 1986; he was Chairman in 1992/93, President from 2003 to 2006 and Chairman of the Membership Committee in the past four sessions from 2012 to 2020. He served as International Vice President of CILT International from May 2007 to June 2012 and Chair of International Management Committee from January 2009 to May 2010. In recognition of his service to CILT International, he was conferred with the Pegasus Medal Award in 2012. Apart from serving the Institute, Mr. Leung has actively participated in public service, being members of various government statutory board, commission and advisory committees in transport, logistics as well as urban planning and design for the past three decades.

Prof. Becky Pui-ying LOO
BA, PhD, FAcSS, FCILT

Prof. Becky Loo is Professor and Head of the Department of Geography, University of Hong Kong. She began her service to the Institute in 2000, with experience of working in the Education and Training Committee, Quality Assurance Committee, Membership Committee, Transport Policy Committee and the Standing Committee. She was the President of CILTHK in the 2012-2014 Session. In 2016, she received the Pegasus Medal from CILT International after serving as an International Vice-President for four years. Prof. Loo's research expertise is in road safety, smart city, sustainable transportation and people-environment dynamics. In relation, she is the Director of the Institute of Transport Studies and Co-Director of the Joint Laboratory on Future Cities at the University of Hong Kong. She is also the Programme Director of the Master of Arts in Transport Policy and Planning programme at the University of Hong Kong. Her vision is to enhance the wellbeing of people living in cities.

Mr. Simon Sik-man TU
MBA, CMILT

With more than 36 years exposure in various transport disciplines in Hong Kong & China including bus, taxi, hire car, parking, tolled roads, transport-related advertising and RFID system, Mr. Tu possesses a wide spectrum of transport management experience covering operations, business development, corporate governance, merger & acquisition, etc. Presently, he is the Director of a couple of companies operating bus, hire car, ferry and tunnel services in Discovery Bay. Before he started his new career chapter in this renowned community, he was Head of Property Management Department of Link REIT overseeing a large portfolio of retails, office & car park properties at more than 100 locations in Hong Kong. Before joining Link REIT, Mr. Tu had served KMB Group for about 18 years overseeing its HK non-franchised bus services

and China investments projects in Beijing, Shenzhen, Wuxi, Tianjin and Dalian during which he successfully built its flagship brand “Sun Bus 陽光巴士” in Hong Kong. Mr. Tu also holds a MBA degree of Chinese University of Hong Kong and has attained the Chartered Membership of CILTHK since 1985. He has served CILTHK as Council Member since 2010 during which he also served as Chairperson of the Marketing & Promotion Committee in two consecutive terms during 2012-2016.

Dr. Peter Chi Chung WONG
BSc, MSc, M.Ed, PhD, FCILT

Dr. Wong started his sea-going career with OOCL and John Swire. He completed his graduate studies in Maritime Commerce; Shipping, Trade and Finance in the UK before going on to work in the liner industry with APL and SeaLand. He lectured and mentored students at the Hong Kong Polytechnic University for over sixteen years, acting as the program leader of HD International Transport Logistic throughout. His teaching specialised in liner shipping, intermodal and air transport logistics.

Currently, he is the visiting lecturer of the MTR academy in their AD and Dip programs as well as being the visiting lecturer for the Department of Logistics and Maritime Studies of PolyU's Master taught program. He represents CILTHK as a member of the Employment Retraining Board. He is also the advisor of Logistics Practitioners Union for industrial training and development. He joined the Education & Training Committee and is now serving as Chairman of PQE and Student Activities sub-committees.

Mr. Eric Man-sum WONG
FCILT

Eric Wong is the CEO and Director of Marina Container Lines (HK) Ltd, a full-fledged transportation and logistics company. Eric was awarded B.A. (1st Hons) from the Chinese University of Hong Kong in 1979. He began his professional career as a Management Trainee at Swire Shipping (Agencies) HK Ltd. where he made important contributions in the capacities of liner agency manager and China trade manager up to 1994 before he moved on to P&O Containers, which later became P&O Nedlloyd in 1997, as General Manager, Sales and Marketing in Hong Kong and South China. He continued in this role in Maersk Hong Kong after A.P. Moller's acquisition of P&O Nedlloyd in 2006, and moved on to corporate change management position up to 2008. He joined his present company in 2009. Eric is currently a Council Member and Chartered Fellow of the Chartered Institute of Logistics Hong Kong (CILTHK), Chairman of the Logistics Policy Committee of CILTHK, former Chairman of the Hong Kong Sea Transport and Logistics Association (HKSTLA), Board member of the Hong Kong Myanmar Chamber of Commerce and the Logistics and Supply Chain MultiTech R&D Centre (LSCM).

Ir Prof. Sze-chun WONG,
BBS, JP
BSc(Eng), MPhil, PhD, FCIHT,
FHKIE, FHKSTS, FICE,
MASCE, FCILT

Ir Prof. S.C. Wong is Chair Professor and Associate Dean of Faculty of Engineering, and holds the Francis S Y Bong Professorship in Engineering, at the University of Hong Kong. He is currently Justice of the Peace, member of the Advisory Council on the Environment, Road Safety Research Committee, Advisory Committee on Post-service Employment of Civil Servants, Appeal Tribunal Panel (Section 45 of the Buildings Ordinance (Cap. 123)), and Panel of Advisors of the Land Sharing Pilot Scheme, of the HKSAR Government, and member of the Development Committee of the West Kowloon Cultural District Authority. He was Vice Chairman of the Town Planning Board, and member of the Tuen Mun Road Traffic Incident Independent Expert Panel, Transport Advisory Committee, and Harbour-front Enhancement Committee. He also served as member of the Construction Industry Council, and Director of the Hong Kong Green Building Council. Prof. Wong is currently member of the Board of Directors of the Eastern Asian Society for Transportation Studies, President of the Hong Kong Society for Transportation Studies, and Chairman of the Logistics and Transportation Discipline Advisory Panel and Logistics and Transportation Division of the Hong Kong Institution of Engineers. He was President of the Chartered Institute of Logistics and Transport in Hong Kong (2008-2010), and Chairman of the Chartered Institution of Highways and Transportation (Hong Kong Region). He is also the Editor-in-Chief of *Transportmetrica A: Transport Science*, and *International Journal of Sustainable Transportation*. In 2015, Prof. Wong was awarded the Bronze Bauhinia Star from the Hong Kong SAR Government.

Prof. Anthony Gar-on YEH
BA, MSc, MRP, PhD, FHKIP,
FRTPI, FPIA, FRICS, FCILT

Prof. Anthony Yeh is Chan To-Haan Professor in Urban Planning and Design and Chair Professor in the Department of Urban Planning and Design at the University of Hong Kong. He has been Dean of Graduate School, Director of Centre of Urban Studies and Urban Planning, Director of Institute of Transport Studies and Chief Examiner of the Master of Arts in Transport Policy and Planning at the University of Hong Kong and a member of the Transport Advisory Committee. He is a Member of the Chinese Academy of Sciences and Hong Kong Academy of Sciences, Fellow of the TWAS (The World Academy of Sciences for the advancement of science in developing countries) and Academy of Social Sciences UK. He is currently doing research on intelligent transport GIS and real time transport data mining and analytics with big data for smart cities.

Hon. Frankie Chi-ming YICK,
SBS, JP
MSc, BSc (Eng), CEng, MIET,
MCIPS, FCILT

Mr. YICK Chi Ming, Frankie, joined Wharf group in 1994. He is now responsible for, inter alia, overseeing the Wharf group's public transport and terminals portfolio. Mr. Yick has extensive industrial and management experience in the public transportation and logistics industry, and is a member of the Legislative Council of Hong Kong representing the Transport Functional Constituency. He holds directorships in various Wharf group companies. Mr. Yick is a non-executive director of Harbour Centre Development Limited (stock code: 51) and

The “Star” Ferry Company, Limited and also a director of Modern Terminals Limited, all being subsidiaries of Wharf. He is also a director of Hong Kong Air Cargo Terminals Limited which is an associate of Wharf. Other than the private sector, Mr. Yick has also been appointed as a Board member of the Airport Authority Hong Kong since June 1st 2014, and a member of the Property Management Services Authority since December 1st 2016. On the maritime and logistics sector, Mr. Yick has been appointed as a member of the Hong Kong Maritime and Port Board on April 1st 2016, a member of the Hong Kong Logistics Development Council since November 1st 2012, a member of the 13th Chinese People’s Political Consultative Committee (CPPCC) since January 24th 2018 and Chairman of HKTDC Logistics Services Advisory Committee since April 1st 2018. Mr. Yick is a chartered engineer. He holds a Bachelor Degree in Industrial Engineering awarded by The University of Hong Kong and a Master Degree in Industrial Management awarded by The University of Birmingham, UK.

Miss Alice Wai-chong YIP
CMILT

Ms. Alice Yip is Senior Manager of Business Services in Cyberport, managing various areas in the Campus and Le Meridien Cyberport Hotel, including Transport, Facilities, Customer Services, and MICE & Esports Venues. Ms. Yip also specialises at innovation technology application to improve the business and operation processes. Prior to the role at Cyberport, she worked in Hong Kong Startup Council and Federation of Hong Kong Industries for various projects in both Hong Kong and the Mainland related to e-commerce, marketing events and startup developments, including developing a co-working space with leading technology, and leading the accelerator program for startups. Ms. Yip took various roles in L’Oreal Hong Kong and DHL group, specialising in customer care, supply chain management, lead logistics provider, product development on air freight and multi-modal transportation, warehouse and inventory management.

In CILTHK, Ms. Yip is a Council Member since year 2010. She is the committee member of Membership Committee and Women in Logistics and Transport since year 2012. In CILT International, she also serves Women in Logistics and Transport for East Asia region since year 2012. Actively serving the Institute over a decade, Ms. Yip previously held the position of Pre-Establishment Board member of Young Members Committee (YMC) (2004), the first YMC Executive Chair (2004-2006), and the committee member of Education & Training Committee (2006-2008) and YMC (2012-2016).