Agenda

Council of Trustees & IAC Meeting

Wednesday 22 September 2021; 11:00 – 13:30 BST

Zoom Video Conference

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| To attend |
| **Name** | **Position** | **Initials** |
| Dato’ Radzak Malek | President | RM |
| Paul Sainthouse | Chair of the IMC & President Elect | PS |
| Rupert Nichols | Honorary Solicitor  | RN |
| Alan Jones | IVP | AJ |
| Jane Green | IVP | JG |
| Jan Steenberg | Honorary Secretary | JS |
| Keith Newton | Secretary General | KN |
| Tom Naylor | Finance Director | TN |
| Dr Dorothy Chan |  | DC |
| Chief Teete OWUSU-NORTEY |  | TON |
| Gayani De Alwis  |  | GDA |
| Emma Ross |  | ER |
| Mike Pestereff | IAC Member | MP |
| **Apologies** |  |  |
| David Pugh | Honorary Treasurer  | DP |
| Agenda |
| **Number** | **Item** | **Lead** |
| **1.0** | **Welcome & Apologies**  | RM |
| **2.0****2.1** | **Minutes of the IAC on Tuesday 31st August & COT on August 18th**Matters Arising and Approval of Minutes | DP / KN |
| **3.0**  | **Budget 2021- 22 & Business Plan**Presentation of Draft Budget  | TN / KN |
| **4.0** | **August Accounts, Zambian Debt and considerations for year end accounts** | TN / KN |
| **5.0**  | **Risk Register** | TN / DP |
| **6.0** | **IMC meeting of 2nd September – items for COT attention** | PS |
| **7.0** | **Africa Governance 2021-22** | TON / KN |
| **8.0** | **International Roles & Responsibilities & other protocols / processes – Discussion on reviewing and revising** | JS |
| **8.0** | **Any other business** |  |
| **9.0** | **Date of Next Meeting**Thursday 9th December 2021 COT / IAC |  |
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| Documents for Pre Read |
| **Item** | **Paper** | **Author** |
| 2.0 | Minutes of the IAC on 31st August | KN / DP |
| 2.0 | Minutes of the COT on 18th August | KN / RM |
| 3.0 | Budget 2021-22 | TN |
| 3.0 | Plan on a Page | KN |
| 4.0 | August Accounts 2021 | TN |
| 4.0 | Zambian Debt Summary | TN / KN |
| 5.0 | Risk Register | TN |
| 6.0 | IMC Minutes from meeting on 2nd September | KN / PS |
| 7.0 | Africa Country Summary | TON / KN |
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